

**New Student  
High School Approval Form**

**High school students must complete the following steps to take classes at Klamath Community College.**

1. Complete this form with required signatures from high school official and parent/guardian.
2. **If required** take a placement test prior to registration. Call (541) 880-2206 for a test appointment.
3. Make an appointment for an admissions interview with a Student Success Representative by calling (541) 882-3521. **The student's parent or legal guardian must attend this interview with the student.**

**Note:** High school students are expected to meet Klamath Community College's Satisfactory Academic Progress Standards.

**Students are required to complete a KCC Admissions application and a registration form.**

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**To be completed by HIGH SCHOOL student:**

\_\_\_\_\_, DOB: \_\_\_\_\_ is currently attending  
Student Name Date of Birth

\_\_\_\_\_. I recommend that this student be allowed to take the following  
High School Name  
course(s) at Klamath Community College \_\_\_\_\_ term, \_\_\_\_\_  
Fall/Winter/Spring/Summer Year

Course(s) to be taken: \_\_\_\_\_ Days and Time: \_\_\_\_\_  
\_\_\_\_\_ Days and Time: \_\_\_\_\_  
\_\_\_\_\_ Days and Time: \_\_\_\_\_

**Test recommendation must be selected by HIGH SCHOOL Counselor/Administrator.**

Release from Placement Test requirement     Recommend Placement Test:     Read/Wri     Math

\_\_\_\_\_  
Counselor (Administrator) Signature

\_\_\_\_\_  
Date

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**To be completed by the PARENT/GUARDIAN and STUDENT:**

- We understand that transportation and tuition are our responsibility.
- We are aware that not all public and private colleges and universities give credit for dual credit coursework.
- We are aware that KCC does not perform criminal background checks on faculty, staff, or students, and its buildings are public buildings.
- We authorize KCC to release necessary information regarding the student's enrollment and grades according to FERPA policies published in the KCC Student Handbook.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

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**KCC OFFICE USE ONLY**

**Reduced Tuition: Y    N**

This high school student has met the requirements necessary to be admitted to or continue enrollment at KCC.

**Compass Placement:** \_\_\_\_\_ and \_\_\_\_\_  
LGS/WRI MTH

**Test Scores:** \_\_\_\_\_ & \_\_\_\_\_  
READ WRI MTH

**First Assessment:** (Circle One)    **Test Date:** \_\_\_\_\_  
YES    NO

\_\_\_\_\_  
KCC Student Success Representative

\_\_\_\_\_  
Date