Academic Planning Tool

Name:_____

Major: _____

Advisor's Signature: _____

Date Signed:

Next advisement session: __Fall__Win__Spr__Sum

1. Declare a major with student services.
2. Record your placement scores below
3. Print out a degree audit and degree requirements sheet
4. If you are planning to transfer
    a. Contact a college representative of the transfer school
    b. Find out what their requirements are, will any KCC classes match?
    c. Bring printed requirements from the transfer school
5. Schedule an appointment with your academic advisor
6. Meet with your advisor having your Math and Writing requirements written in your academic plan (be sure to bring your degree audit and degree requirements sheets).
7. Complete an academic plan in pencil

Summer	Fall	Winter	Spring

Summer	Fall	Winter	Spring

NOTES

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Placement Scores: MTH_____ WRI _____

SEQUENCES TO KNOW FOR PLANNING:

MATH 10 > 20 > 70 > 95 > 111 > 112
or 211 > 212 > 213

WRITING LGS 80 > WRI 95 > 121 > 122 > 123
or 227