



Klamath Community College Board of Education
7390 South Sixth Street * Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, March 19, 2019 6:00 PM

MINUTES

I. CALL TO ORDER

Dave Jensen called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

Members Present: Dave Jensen; Kate Marquez; Mike Fitzgerald; Al King; Barbara Headden; Kathy King; William Riggs; and Kenneth DeCrans, Non-voting Board Member, ASKCC President. A quorum was confirmed.

Members Absent: None.

Staff Present: Dr. Roberto Gutierrez, President; Allison Bryson, Vice President; Joanna Lyons-Antley, Vice President; Jamie Jennings, Vice President; Michael Blade, Executive Director; Charles Massie, Interim Vice President; Lacey Jarrell, staff; Kathleen Walker-Henderson, faculty; Erica Dow, staff; and Shannon Childs, Secretary to the Board.

Guests: None.

II. SHOWCASE

Dr. Gutierrez introduced Erica Dow who presented on the Construction Program. The National Center for Construction Education & Research (NCCER) Program hand out was distributed and reviewed. Ms. Dow also presented a PowerPoint which included the Construction Program overview, current pilot programs and resources, and the Eagle Ridge High School pilot program. Ms. Dow shared what would be coming next with the Apprenticeship & Industrial Trade Center + Fire Academy, how the program is helping youth, academic programing in the center, and future non-credit certificate based pre-apprenticeship training inclusions.

Trustee Marquez inquired on the funds for the internship. With Workforce Innovation Opportunity Act, KCC is able to enroll the students into that program and follow them with work experience funds.

Trustee Al King inquired on the Associated General Contractors of America (AGC), which the College has worked with in the past. There is also Associated Builders and Contractors (ABC) which is non-union, the College should look at these for help with the foundation, grants and training. Trustee King is glad to see the list of future programs. Ms. Dow shared that the area is working with ABC as the umbrella program for the certification.

Trustee Headden shared that Umpqua is doing an automotive program with Lithia. Trustee Headden inquired how another Community Colleges comes in and does that. Dr. Gutierrez will look into this. It may be an apprenticeship. Trustee Headden will share the brochure she viewed with Dr. Gutierrez for information.

Trustee Riggs inquired on the soft skills for Eagle Ridge students, such as timeliness and workforce behavior. Ms. Dow shared that there is a curriculum for this and it is taught.

Interim VP Massie shared that Erica Dow became a licensed contractor on her own time to be able to oversee the program, which was needed for managing. Ms. Dow was congratulated for her work both as a former student and current employee.

III. CONSENT AGENDA

- A. Board Minutes (Regular Meeting February 26, 2019)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

Motion: To accept the consent agenda.

Motion by: Al King

Second by: Michael Fitzgerald

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

IV. ADOPTION OF AGENDA

Motion: To adopt the agenda.

Motion by: Al King

Second by: Michael Fitzgerald

Discussion: Chair Jensen shared that when it gets time for the budget items, he would like to discuss items.

Public Comment: None.

Action: Motion passed. Unanimous approval.

V. PRESIDENT REPORT

- a. Dr. Gutierrez handed out an Outcomes information sheet.
- b. Dr. Gutierrez shared the Southern Oregon Consortium information. A bill was dropped to have .5 million dollars for beta testing. Southern Oregon University (SOU) and KCC Presidents were asked to speak to the Oregon House Workforce Committee. SOU was the first partner that KCC had under no loss of credit. Monday, March 25th, Dr. Gutierrez will be going to speak to the legislators and present with Dr. Schott.
- c. There have been preliminary discussions with Croman Aviation out of Medford. Precision helped with funding of pilots. KCC is looking for a strong partner on maintenance of aircraft, which is what Croman has experience in. There are good jobs with Federal Aviation Administration (FAA) technician programs, airframe maintenance. These preliminary conversations are going well.
- d. Representative Reschke is a strong supporter of KCC. Rep. Reschke is sponsoring a bill to try to change matches for grants from one-half to one-third. Dr. Gutierrez expressed how much he appreciated Representative Reschke's work.
- e. Dr. Gutierrez introduced Sgt. Shane Mitchell to the Board of Education. Sgt. Mitchell is located in Building 3 with strong visibility. Campus security and the importance of it on campus was shared.

VI. ASKCC STUDENT REPORT

- a. The Etiquette Dinner was held last month, with faculty and administration as table heads. The event went well.

- b. 1.7 miles of the OC&E trail were adopted for cleanup. The first cleanup was on Saturday. This is a give back to the community.
- c. Four of the students attended the Student Summit, which gave great learning experience.
- d. The Job Fair is coming up this Thursday from 10 am to 2 pm. There are at least 17 employers participating.
- e. The Food Advisory Committee is working on meeting. The hope is to meet during Spring Break.

VII. STATE REPORT

- a. Trustee Marquez shared that KCC was represented in Salem during Legislative days. Senator Linthicum, Senator Frederick, Representative Reschke, Representative McLain and Representative McLane were met with. There was a very positive response. There were no definitive numbers shared. Each person that was met with was given a copy of Trustee Al Kings Public Employees Retirement System (PERS) editorial.
- b. The latest budget put out is a 595 million dollar budget for community colleges overall in the state. KCC's portion of that number is what the College's budget is based on.
- c. Trustee Marquez gave thanks to Lacey Jarrell and Kenneth DeCrans for their participation in Salem.
- d. Trustee Marquez shared the role as OCCA fits her well and she is not interested in being the Board Chair and will not be running against anyone as Board Chair in the near future.
- e. Trustee Al King thanked Trustee Marquez for carrying his article and 14 points potential solution to the legislative days. Trustee Al King has received many calls and shared the positive response he has received from his article.
- f. Trustee Riggs was up to Salem and had a student from Merrill with him who spoke to his experience. The student did a wonderful job telling his story of growing up and attending school. Showcasing students is a highlight to these trips.

VIII. FOUNDATION REPORT

- a. VP Massie gave an update from the Foundation Board Meeting. The Foundation had an equipment donation, of auto and construction tools, from a man who wanted to see them in the hands of students.
- b. An update was given on the Apprenticeship and Industrial Trades Center + Fire Academy. The Economic Development Administration (EDA) was sent a proposal for a grant for the center today, which is an amount of 2.8 million. That process may be 6-10 weeks for review, which will be followed by a full application. The EDA, Capital Campaign, and legislative changes are moving forward in support of the center.
- c. There are contracts in process for the regional solutions funding. The Facilities Manager has begun process for facilities renderings.
- d. The Scholarship committee met and recommended to offer a second round of scholarships for summer and fall students for retention and completion purposes.
- e. The Gala planning has begun and the committee will be meeting soon. The Gala will be August 24th in support of the Foundation.

IX. INFORMATIONAL AND ACTION ITEMS

A. Budget Committee Reappointment – Action Item

Chair Jensen shared that Debra Bingham was the only reappointment to the Budget Committee.

Motion: To reappoint Debra Bingham to serve on the KCC Budget Committee for the 2019-2022 term.

Motion by: Michael Fitzgerald

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Second by: Al King

Discussion: Trustee Al King shared that he is disappointed that three of the previous committee members did not reapply. Trustee Al King asked if appointees need to be from a specific zone. Michael Blade shared that there is nothing statutory or in policy that shows a member has to be from a specific zone, they do need to be within the district.

Public Comment: None.

Action: Motion passed. Unanimous approval.

B. Budget Committee Appointment – Action Item

Chair Jensen shared that there are four budget committee positions open at this time, and the Board does not have to appoint someone to every position. There was a concern on an applicant being from OIT and whether or not it was appropriate. Trustee Al King shared concern that the individual is applying for both the budget committee and the Board of Education. Both positions cannot be held at the same time. Trustee Al King added that in the past, applicants have attended the Board Meeting for the Board to be able to ask questions. VP Lyons-Antley shared that a maximum number of budget committee members cannot exceed the number of Board Members. The quorum rules are that the Governing Board count against the quorum, if there is a vacancy, it counts against the quorum. However this is not so for the citizen members.

Nomination: To appoint Julie Matthews to serve on the KCC Budget Committee for the 2019-2022 term.

Nomination by: William Riggs

No other nominations.

Motion: To close nominations.

Motion by: William Riggs

Second by: Al King

Discussion: Trustee Marquez clarified that the positions were being done one at a time.

Public Comment: None.

Action: Motion passed. Unanimous approval.

C. Budget Committee Appointment – Action Item

Nomination: To appoint Rhoda Keown to serve on the KCC Budget Committee for the 2019-2022 term.

Nomination by: Kate Marquez

No other nominations

Motion: To close nominations.

Motion by: William Riggs

Second by: Al King

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

D. Budget Committee Appointment – Action Item

Nomination: To appoint Susan Kirby to serve on the KCC Budget Committee for the 2018-2021 term.

Nomination by: William Riggs

No other nominations

Motion: To close nominations.

Motion by: William Riggs

Second by: Al King

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

E. Budget Committee Appointment – **Action Item**

Chair Jensen asked if there was a nomination for the 1 year position.

Trustee Headden shared that she was disappointed that the Board is not considering a person for the committee based on where they work. Dr. Gutierrez and Trustee Al King shared that they agree there would be a potential conflict.

Chair Jensen shared that no nomination was made to fill the one year position. VP Lyons-Antley will communicate with each of the four applicants.

Trustee William Riggs verified that there was still an application on the table and a one year position that would not be filled. VP Lyons-Antley shared that the due date for applications has closed.

Executive Director Michael Blade clarified that no other nominations could be made at this meeting.

F. Educational Pathway to Teacher Licensure – **Information Item**

VP Jamie Jennings presented a PowerPoint on Pathway to Teacher Licensure as provided in the Board of Education packet. The KCC Program staff was shared. The PowerPoint included the education programs at KCC, KCC's Education Pathways to Licensure, supply not keeping up with demand, and teacher shortages.

Trustee Headden inquired on the timeline for the high school portion. VP Jennings shared that the National Science Foundation Scholarship in Science, Technology, Engineering, and Mathematics (S-STEM) grant was applied for. The College received funding to send a team to training. After training, it is a one year timeline. KCC is able to apply for the Noyce grant at the end of this year, for next year. The Robert Noyce Teacher Scholarship Program seeks to encourage talented science, technology, engineering, and mathematics majors and professionals to become K-12 STEM teachers, which will help to set up programming work with the schools.

X. BOARD DISCUSSION AND PUBLIC PARTICIPATION

A. Board Discussion

i. Board Comment

- Trustee Kathy King thanked the Board for the card and flowers in concern for the passing of her father.
- Chair Jensen thanked the VP's for adding names to the reports and asked for continued work on this.
- Trustee Kathy King shared that culinary should get an A for the dinner provided tonight. It was understood that this was part of the final for the second year culinary students.
- Trustee Al King thanked Dr. Gutierrez for his efforts and leadership on reinventing the College continually. This takes commitment. Dr. Gutierrez shared he could not do it without his very strong team.
- Trustee Fitzgerald shared that there are two more days to apply for the Board of Education.

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- Trustee Al King thanked Trustee Headden for being part of the Board and her contribution.

Public Participation

- Kathleen Walker-Henderson shared that many community colleges were at the collaborative of early childhood. The community colleges were amazed with what KCC and the College has been doing. She thanked the Board for their support. Dr. Gutierrez looking into the faculty and advising. Kathleen Walker-Henderson is second on the advising chart.
- Megan Baker put a link for inquiries directly to departments on the web. It is appreciated. Students can get to advisors.

XI. FUTURE ISSUES

- Friday at 8:00 am is the joint meeting with the Board and 9:00 am is the signing ceremony at OIT. Chair Jensen and Trustee Riggs will not be able to attend. Trustee Al King and Trustee Kathy King were not able to join the OIT signing ceremony due to going down to Trustee Kathy Kings mom's to move her in facilities.

XII. NEXT MEETING

A. Regular Meeting Date: April 23, 2019.

XIII. ADJOURN

Motion: To adjourn.

Motion by: Dave Jensen

Second by: William Riggs

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

Chair Jensen adjourned the meeting at 7:30 pm.

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary