



Klamath Community College Board of Education
7390 South Sixth Street * Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, April 23, 2019 6:00 PM

MINUTES

I. CALL TO ORDER

Board Chair Dave Jensen called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

Members Present: Dave Jensen; Kate Marquez; Mike Fitzgerald; Al King; Barbara Headden; Kathy King; and Kenneth DeCrans, Non-voting Board Member, ASKCC President. A quorum was confirmed.

Members Absent: William Riggs (excused).

Staff Present: Dr. Roberto Gutierrez, President; Allison Bryson, Vice President; Joanna Lyons-Antley, Vice President; Jamie Jennings, Vice President; Michael Blade, Executive Director; Charles Massie, Interim Vice President; Lacey Jarrell, staff; Kathleen Walker-Henderson, faculty; and Shannon Childs, Secretary to the Board.

Guests: Nora Hernandez, student and David Rath.

II. SHOWCASE

No showcase.

III. CONSENT AGENDA

- A. Board Minutes (Regular Meeting March 19, 2019)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

Trustee Kathy King shared a correction to page 3, IX, e. the line of the minutes that reads 14 pages, it should be 14 points.

Trustee Kathy King also asked to note in the minutes, under future issues, that Trustee Al King and Trustee Kathy King were not able to join the OIT signing ceremony due to going down to her mom's to move her in facilities.

Chair Jensen shared that under discussion for Budget Committee Reappointment, it needs to read that "Michael Blade shared that there's nothing statutory or in policy that shows a member has to be from a specific zone, they do need to be within the district.

Motion: To accept the consent agenda with the changes to the minutes.

Motion by: Al King

Second by: Michael Fitzgerald

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

IV. ADOPTION OF AGENDA

Motion: To adopt the agenda.

Motion by: Al King

Second by: Michael Fitzgerald

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

V. PRESIDENT REPORT

- a. The College is in the beginning stages of the capital campaign. There are a few possible donors, which include the Wendt Family. The other may be Jordan Cove. Dr. Gutierrez asked the Board if there was an issue in a follow up with Jordan Cove for preliminary discussion and possible classroom or building naming. Trustee Fitzgerald shared that he would have an issue proceeding with it before the project was approved and started moving forward. Trustee Fitzgerald does not want Jordan Cove to use this as an endorsement of the project. Trustee Kathy King shared that we should look at donors as donors and not in a political sense of who they represent, it is what benefits the College. She would look at Jordan Cove as a donor and that it would need to be clear that any funding go through regardless.

Motion: To give the President the authority and empower him to enter into discussion with all parties who may be considering making a donation to this project and any other Foundation effort.

Motion: Al King

Second: Kathy King

Rephrase: **To give the President the authority and empower him to enter into discussion with all parties who may be considering making a donation to this project and any other Foundation effort on behalf of the College.**

Motion: Al King

Second: Kathy King

Discussion: None.

Action: Motion passed. Unanimous approval.

- b. Dr. Gutierrez proposed that the Board meet a couple times a year out in the community. Dr. Gutierrez referred to the handout "Board Meeting at Local Business and Industry". The companies at which the Board visits could attend and answer questions as listed on handout. The Board agreed it was a good idea to get a connection to the business community. One of the first meetings may be in Chiloquin with the Klamath Tribes.
- c. Dr. Gutierrez shared that he and Charles Massie met yesterday and had a discussion on how the College and Klamath Tribes could work together. Chair Don Gentry and a few of the Klamath Tribes Board Members visited the College for the meeting. Trustee Marquez and Trustee Al King volunteered to be part of meetings if need be.
- d. Dr. Gutierrez showed a picture of Rep Marsh and Rep Reschke, working together, talking to the House Workforce Committee to support the consortium. Dr. Gutierrez shared of how pleased he was to see this and that he is grateful and very pleased with the work Rep. Reschke is doing. House Bill 3212 was shared with the Board, along with what was distributed regarding the Southern Oregon Higher Education Consortium.
- e. Trustee Al King shared that he would like to see the Board take a formal position and go on the record as approving this program and project for the Apprenticeship and Industrial Trade Center + Fire Tower (AITC+Fire Tower). Dr. Gutierrez shared that KCC is now ready and it would be done by the next meeting.
- f. The Badger Burrow was heavily subsidized for some time. There was a major initiative to move the College's Food Service in another direction. Something similar may be done
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with the Bookstore. There was an email from OIT, and we would like to have one entity to resource both schools bookstores. If that does not work KCC will move forward on their own. Dr. Gutierrez shared that there will be no layoffs. Trustee Al King shared he is glad to see this occurring. These resources can be resourced in different ways.

VI. ASKCC STUDENT REPORT

- a. Kenny DeCrans shared the Job Fair did well. Lacey Jarrell, Charles Massie and Jared Dill were thanked for their contribution. 26 local employers showed up along with over 160 guests. All employers shared their cards and would like to do this again next year. Mr. DeCrans is now employed with Fremont Millwork as a project engineer. He will be working in a career he went to school for.
- b. May 31st is the Student Recognition Dinner. The Board is invited to attend. The event begins at 5:30 in the Commons. Mr. DeCrans will share the information through Shannon Childs.
- c. The ASKCC applications for next year have started. Each officer has a role to reach out to at least two students and inquire on interest in ASKCC for active members.
- d. The Club Fair is Wednesday, April 24th.
- e. ASKCC has been working with the Herald and News on a Forum for the Board of Education candidates. This will be Thursday evening, April 25th.
- f. The Registration event is May 26th.

VII. STATE REPORT

- a. Trustee Marquez shared updates. There was a presentation on a proposed tax. This would raise approximately 1 million dollars a year to be dedicated to K-12, not community colleges. OCCA is pushing for Community Colleges to be included. Trustee Al King inquired if the first billion was exempt. Trustee Marquez said that she did not believe it was graduated amounts. Trustee Al King asked where businesses stood on this, as this may involve a move. Trustee Marquez shared they may be exempt.
- b. Trustee Al King inquired on the PERS. Trustee Marquez shared that the plan includes the schools and all public employees. Trustee Al King shared that all people who participated in PERS should be part in order to solve the problem. This will get increasingly worse. Trustee Marquez shared that once the plan was announced, it was immediately attacked. Trustee Al King thanked Trustee Marquez again for her involvement and presenting his information.

VIII. FOUNDATION REPORT

- a. Interim VP Massie presented on the Foundation. The College is still in the quiet phase for the AITC + Fire Tower. The proposal for the grant was submitted and the Economic Development Association (EDA) shared an invitation to apply for the full 3 million in the next step.
- b. There was a second round of scholarships given out.
- c. The College continues to raise money. Sometime in the fall, the College will be going public.
- d. There was another contribution from Lieghtman Maxey Foundation of \$15,000.
- e. It was shared that the Oregon Promise would not be affected for the total Oregon Promise received in the summer.
- f. Charles Massie shared that \$4,321,060 has been secured.

IX. INFORMATIONAL AND ACTION ITEMS

A. Tuition Remission Exemption – Action Item-First Reading

Dr. Gutierrez shared that the College has tuition remission for College employees. The College does have the Sheriff and has inquired if the position may have the benefit.

Executive Director Blade shared that the position is an employee of the Sheriff Department. The policy was shared with the Board. The College does pay 75% of his salary and he spends that or more, of this time on campus. The position also holds meetings and things on the campus that are for the Sheriff's office.

Trustee Al King shared that he is a supporter of law enforcement. He shared his concern that this is not a college employee and this position is trained by Klamath County. This may set a precedent for others who would like this benefit.

Under item C on the Board policy, Trustee Al King inquired on the language to make sure the time is made up. Trustee Al King would like to see this supported, however he is a procedure person and would like to see language which reads that time is made up for employees taking class during work hours. VP Bryson shared that there are employees doing this already and they make up any time they spend on class.

Trustee Marquez inquired on the cost to the College. Dr. Gutierrez shared that the paying students take priority. If there is space, then the employee may take classes, and the College gets FTE. This makes it a win for the College.

Dr. Gutierrez clarified that no one has asked for this benefit in the past. Trustee Headden shared that the Board could support this for someone, such as this position, that is here as often as they are. If need be, this could be evaluated on a case by case basis. A discussion was held on the Board policy. Chair Jensen shared this would move forward to the next meeting as a second reading.

B. Aviation Update – Information Item

Dr. Gutierrez shared with the Board that a year ago, the College was getting close to shutting down the Aviation program. Thanks was given to Precision Aviation in their contribution of a faculty member.

David Rath thanked the Board for their support of the program all the way back to 4 years ago. Mr. Rath referred to the handout, a memorandum from Precision, and shared updates. Mr. Rath shared that since the beginning, the Veterans Association (VA) has used this program as a positive reflection. Mr. Rath referred to the memo to give updates as written. There is a huge pilot shortage at this time in fixed wing and rotary.

Executive Director Blade updated the Board on the history of what has occurred in the last year from the point of possibly shutting the program down. Thanks was given to Tracy Heap and John Appolonio in the Veterans Center, along with JR Scott, Jamie Jennings, Christopher Stickles, Nigel Cooper and David Rath. The College has filed rebuttals to all but three of the audit findings.

Today, there is not resolution on dollar figure for any of the colleges. KCC and COCC are the only two colleges accepting veterans.

Trustee Al King thanked Executive Director Blade for speaking up. He would like to find someone to go to the Trump administration to set a meeting. There is an impact to students and this could go on for a long time.

Trustee Headden inquired if this could go to the media. It has gone to the media in the past. She shared that this should get some national recognition.

Trustee Fitzgerald inquired where the VA regulations were. The VA quotes Code of Federal Regulation's in their findings.

Trustee Al King shared that students, with impact, and families, go to someone in the Trump administration, with College rep, along with media outlets and meet.

Dr. Gutierrez shared that he would keep the Board informed.

X. RECESS REGULAR MEETING

XI. EXECUTIVE SESSION (Pursuant to ORS 192.660 (2.h.))

At 7:47 pm Chair Jensen called the Executive Session to order. Those present included the Board, the ASKCC President, Dr. Gutierrez, Michael Blade, Shannon Childs and Lacey Jarrell.

Under ORS 192.660 (2)(h) Dr. Gutierrez and Executive Director Blade reviewed college legal matters.

The Board was called out of Executive Session at 8:05 pm

XII. RECONVENE REGULAR MEETING

XIII. BOARD DISCUSSION AND PUBLIC PARTICIPATION

A. Board Discussion

i. Board Comment

- Trustee Kathy King thanked the Board for the card and flowers that she received.
- Trustee Headden shared that if the College could use any kind of solar energy, it should consider it. Dave Potter asked if Trustee Headden would bring this up as he sent a letter to the College regarding new buildings. Dr. Gutierrez will follow up with Dave Potter. Trustee Headden will forward the contact information to Dr. Gutierrez. Trustee Al King shared some of the downsides to solar panels, their life span, and use.
- Trustee Fitzgerald inquired on the Continuous Improvement and Innovation Committee. Dr. Gutierrez shared that this is a team to evaluation all the Colleges programs. There are between 10-15 people on the committee which include faculty and staff. This is part of the culture of the College. All programs get reviewed once a year.
- Trustee Fitzgerald inquired on the Workforce Housing Planning Group. Dr. Gutierrez shared that this is a community group that is looking into housing in the community. It was asked that someone from the College be involved. Interim VP Charles Massie represents the College. Dr. Gutierrez shared that he is also looking at housing on campus with HUD and a local contractor. There are preliminary discussions on legalities and processes. All of this would come forward to the Board. Trustee Al King expressed concern for “go-to” meetings. Overtime there can be a loss of results. Trustee Al King has a concern with these types of meetings. Trustee Al King shared that off-site meetings are ok, unless it affects the entire institution.
- Chair Jensen thanked the Cabinet for adding names to the packet.

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- Chair Jensen shared that he has gotten many comments regarding candidates running for the Board. There is a lot of interest.

Public Participation

- Executive Director Blade reminded the Board that he sent out the President’s Evaluation and asked the Board to complete it.

XIV. FUTURE ISSUES

- Elections will be May 21, 2019.

XV. NEXT MEETING

- A. Scheduled Budget Committee Meeting – May 7, 2019, Founders Hall Boardroom
- B. Regular Meeting Date: May 28, 2019.

XVI. ADJOURN

Motion: To adjourn.

Motion by: Kathy King

Second by: Barbara Headden

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

Chair Jensen adjourned the meeting at 8:25 pm.

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary