



Klamath Community College Board of Education
7390 South Sixth Street * Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, October 22, 2019 6:00 PM

MINUTES

I. CALL TO ORDER

Chair Jensen called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

Members Present: Dave Jensen; Kate Marquez; Michael Fitzgerald; Al King; William Riggs; Kenneth DeCrans, Helen Petersen, and Jenny Naylor, Non-voting Board Member, ASKCC President. A quorum was confirmed.

Members Absent: none.

Staff Present: Dr. Roberto Gutierrez, President; Tricia Fiscus, Vice President; Jamie Jennings, Vice President; Michael Blade, Executive Director; Charles Massie, Executive Director; Lacey Jarrell, staff; Kathleen Walker-Henderson, faculty; and Shannon Childs, Secretary to the Board.

Guests: Bruce Scherer, Oregon Education Association; and Amber Preston.

II. SHOWCASE

Dr. Gutierrez introduced Bruce Scherer, Oregon Education Association, who presented on Collective Bargaining structure. Mr. Scherer referred to a handout in discussion of collective bargaining. The Collective Bargaining Agreement was referred to, and also described as the union contract. The history of the contract process was shared. The agreement creates a balance between employer and employee, as agreed to abide by. There are deliberate processes for resolve prior to extensive action. Strike Permitted Unit Bargaining Process and Just Cause, were reviewed in the handout.

Mr. Scherer shared that many contracts average 3 years.

Chair Jensen clarified that this would fulfill the required training to the Board. Executive Director Blade agreed that this does fulfill the requirement. Mr. Scherer will also present at an upcoming All Employee Meeting to fulfill the final part of the training.

Trustee Petersen suggested that this information be shared with future Board Members as they join the Board.

VP Jennings confirmed that the current contract expires on June 30, 2022

III. CONSENT AGENDA

- A. Board Minutes (Regular Meeting September 24, 2019)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

Trustee Fitzgerald referred to the minutes on page 6, second bullet point, Trustee Fitzgerald refers to should be “IGrad”, not” IGrant”.

Motion: Move to approve consent agenda, with the change minutes from last meeting.

Motion by: Al King

Second by: William Riggs

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

IV. ADOPTION OF AGENDA

Motion: To adopt the agenda.

Motion by: Kenny DeCrans

Second by: Michael Fitzgerald

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

V. PRESIDENT REPORT

- a. The College is looking at having educational initiatives with the Sheriff's department, the local County Jail, with General Educational Development (GED). There will be scheduling of meetings with staff and the Sheriff's department to work towards GED and other services to inmates in jail. Executive Director Massie is visiting the jail for a presentation on the 19th or 20th of November. There will be a survey of where interests may be. There is hope that by the end of the month there will be the beginnings of a plan. This will be beta tested here and if it works, the College may work on this in Lakeview. There would be a plan for inmates to transfer to the College when released.
- b. Dr. Gutierrez was invited to present at Rotary. Rotary asked Dr. Gutierrez to present on what the College is doing, Dr. Gutierrez invited the superintendents to present on partnerships with him. This presentation showed the community the importance of partnerships. Jim Bellet introduced Dr. Gutierrez as the longest serving President at Klamath Community College (KCC).
- c. The College received a 2.2 million dollar grant. This grant will be over 5 years, aligning with the College initiatives; working in the field of study and income attainment. This grant will help the College to obtain data on these two initiatives. This grant is not renewable, therefore will need to be sustainable after 5 years.
- d. Dr. Gutierrez handed out the Average Salary to Fringe Benefits Ratio to the Board. VP Fiscus reviewed the information as handed out. The College's total average fringe benefit rate cost is 27% Public Employees Retirement System (PERS) Benefit and 23% insurance, for a total average benefit rate of 50%. Dave Jensen shared that the last figures reviewed included adjuncts, which made it correct with all employees. The current document reflects only benefited full-time employees of the College. Trustee King shared the importance of this information and how the College will balance employees who do not get benefited and who do. These cost will continue to grow and the problem has not been solved. Trustee King thanked Dr. Gutierrez for getting this information.
- e. Dr. Gutierrez gave an update on the Apprenticeship Center. The College got a call from the Economic Development Administration (EDA). Executive Director Massie shared some of the information the EDA inquired on, which include budget adjustment, and environmental narrative. The hope is to have a decision by the end of November.
- f. KCC is part of the Cascadia Earthquake discussion. This part of Oregon will be very important to the coast side of the state. The government office called and inquired on the Apprenticeship Center, as Klamath Falls would be part of the rescue operations. There is
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an upcoming presentation at the Ross Ragland. Dr. Gutierrez will share the flyer with the Board.

VI. ASKCC STUDENT REPORT

- a. ASKCC President shared happenings since the beginning of the term. The Club Fair was successful. There are 7 different clubs in the process of being recognized, including the Indigenous Peoples Club, Nursing Society, Criminal Justice Club, KCC Soccer Club, Psych Club, Klamath Collegiate Farm Bureau, and PTK Honors Society.
- b. The Volunteer Fair was held. At the fair, there was a sign up for the Food Pantry package prep. The first night to complete this is November 1st. An intern was just hired in the Food Pantry to help with processes. The Board was thanked for their donation.
- c. There is an event on November 25th, the Fall Family Festival. A flyer was distributed. All were invited to attend.
- d. ASKCC is working on grants for childcare and what is available. Vice President Amber Preston was introduced as a student who is doing research. Currently ASKCC is researching options. ASKCC is looking at both options of a physical location or subsidizing need.
- e. Trustee Petersen thanked Jenny Naylor and Amber Preston for their hard work with the food pantry. Kudos was also given to Kenneth DeCrans for his work.
- f. Dr. Gutierrez shared that he has been trying to work on Child Care at the campus for many years. The College needs a partnership. The College is not giving up, however finances are needed for sustainability. Trustee Marquez share that the Oregon Community Foundation is starting a new initiative, with an emphasis on early childhood.

VII. STATE REPORT

- a. Trustee Marquez shared the OCCA Annual Conference is coming up the first week of November.
- b. Trustee Marquez attended the last OCCA meeting via phone. There was an encouragement for community colleges to engage with K12 on the Student Success act. There are decisions that need to be made on how that money gets spent, there are opportunities for the community colleges to participate. Dr. Gutierrez shared that KCC does have plans to participate.

VIII. FOUNDATION REPORT

- a. Executive Director Massie gave the Foundation report. The Foundation is looking at plans for the next year. The Foundation Board wants to work on scholarships. They are considering how to help faculty with innovate work in their class. There are a lot of applications being submitted. There should be very high turnout.
- b. There are two new Foundation Board members, Judy Henn and Carlos Seriano, who joined the October 21, 2019 meeting.
- c. There were donations accepted to the scholarship fund in the amounts of \$500, \$1,200 and \$10,000.
- d. Trustee Petersen shared that she has awkwardly been approached by quite a few students to write recommendations for the awesome scholarships that are coming up, and inquired if that would be a conflict of interest. Executive Director Blade referred back, if it a benefit to a trustee or avoidance of a negative impact, yes. If it is just on behalf of someone to get a scholarship to help them, then no. Executive Director Blade cautioned that if one is written, there may be inquires to write more. Trustee King shared that if one Board member did this, there would be pressure on all Board members to do this.

- e. The KCC Foundation does have an endowment, with a total of over \$300,000. There is a goal to have this to a million over the next few years. There are discussions at the Foundation on where to invest and how that will work. The last payout was around 4%.

IX. INFORMATIONAL AND ACTION ITEMS

A. Board Self Evaluation Results and Compilation – Information Item

Executive Director Blade handed out and reviewed Trends in Board of Trustee Self Evaluations from 2015 thru 2018. Some of the comments were reviewed from the Board Self Evaluation. Many of the comments are currently being addressed with work sessions, parliamentary procedure and ethics training.

X. RECESS REGULAR MEETING

Chair Jensen called a recess. Chair Jensen adjourned this portion of the meeting to go into Executive Session held pursuant ORS 192.660 (2)(e).

XI. EXECUTIVE SESSION (Pursuant to ORS 192.660 (2)(e))

Chair Jensen called the meeting to order under Executive Session. Chair Jensen read “The Board may hold Executive Session pursuant to ORS 192,660 (2)(e), which allow the Board to conduct deliberations with persons designated by the governing body to negotiate real property transactions”. All but designated parties were asked to leave the room. It was directed that all members of the news media not to report on items discussed during the Executive Session.

XII. RECONVENE REGULAR MEETING

Chair Jensen reconvened the regular meeting at 8:37 pm. Chair Jensen shared that at this point the Board needs to direct Dr. Gutierrez on whether or not to bring more information on Student Housing back to the Board at a future meeting.

Chair Jensen clarified that when he talked to Matt Bogatay, it was not as the Board Chair of the College.

There was a consensus that the Board would like more information at the next meeting. Dr. Gutierrez was given the authority to move forward with having this on the next agenda. It would be an action item on whether or not for the College to move forward. If the Board so decides, they could ask for more information to move forward before any action is taken. There are options for the item to be tabled. Executive Director Blade clarified that there will be at least two more Board meeting where the Board has authorization to pass or not pass this item on an action item. The Board is not obligating themselves to anything at this time.

Trustee King shared his concern that at this time the College is only looking at Matt Bogatay, which is exclusive right. Dr. Gutierrez shared that they could make decisions on this at the next Board meeting with more information being provided.

XIII. BOARD DISCUSSION AND PUBLIC PARTICIPATION

A. Board Discussion

i. Board Comment

- Trustee Petersen notified the Board that this Saturday or Sunday, there may be a student or community protest out-front due to the Education Transformation Program. Trustee Petersen shared that she may be part of it if the students would like her there. Executive Director Blade shared that this would not be prohibited as a public elected individual, as Klamath Community College is an Equal Opportunity Educator and Employer.

long as she does not speak for the Board. Trustee Petersen reiterated that it took almost 9 months to get these students counseling and thanked Chair Jensen that the students did get counseling.

- It was brought to Trustee Petersen’s attention that sometimes Human Resources (HR) and Legal is in the same area and there can be conflict. She clarified that this is in relation to staff, not the Board, asking for counseling or aid. Blade clarified that HR is not for counseling. There is not a conflict between HR and Legal. If someone came to HR in a complaint about Blade, he would have to reclude himself and the HR Manager would have to handle it. Outside counsel is accessible to the College if need be. The Board has separate counsel that is available.
- Trustee Petersen thanked the English as a Second Language and Klamath Center for Education and Training programs for rocking it at Walmart. She also thanked Valerie Franklin, and her nutrition class. Kuddos were given from students who lost weight, avoided pre-diabetes and helped someone to quit smoking.
- Trustee Fitzgerald recognized Oregon Education Association for provided the grant for the homeless.
- Dr. Gutierrez let the Board know that VP Bryson was out sick.

B. Public Participation

- None.

XIV. FUTURE ISSUES

- The OCCA Conference is in early November. Shannon Childs will share the conference information for the travel with Al King and Kate Marquez. She will further look into the possibility of Jenny Naylor and Helen Petersen to attend.
- Trustee King shared that he would like information on future meetings, such as Lakeview, for possible attendance.
- The North Lake Meeting is on October 28th. The meeting in Klamath Falls will be on October 29th. Information will be collected out of the President’s Office and shared. Al King, Michael Fitzgerald, and Helen Petersen all will be attending. Information will be sent to the entire Board.

XV. NEXT MEETING

A. Regular Meeting Date: December 3, 2019 at 6:00 pm at Jeld-Wen.

XVI. ADJOURN

Motion: To adjourn.

Motion by: Kenneth DeCrans

Second by: Helen Petersen

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

Chair Jensen adjourned the meeting at 9:01 pm.

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary