



Klamath Community College Board of Education
7390 South Sixth Street * Klamath Falls, Oregon 97603

Work Session – Tuesday, October 22, 2019 5:00 PM

NOTES

I. CALL TO ORDER

Chair Dave Jensen called the Work Session meeting of the Klamath Community College Board of Education to order at 4:33 p.m.

Members Present: Chair Dave Jensen; Kate Marquez; Michael Fitzgerald; Al King; William Riggs, Helen Petersen, Kenneth DeCrans (5:15 p.m.) and Jenny Naylor, Non-voting Board Member, ASKCC President. A quorum was confirmed.

Members Absent: None.

Staff Present: Dr. Roberto Gutierrez, President; Jamie Jennings, Vice President; Tricia Fiscus, Vice President; Michael Blade, Executive Director; Charles Massie, Executive Director; and Shannon Childs, Secretary to the Board.

Guests: None.

Ethics Training

Dr. Gutierrez explained that this Ethics Trainings is part of the Northwest Commission on Colleges and Universities (NWCCU) Accreditation recommendation. Dr. Gutierrez introduced Executive Director Michael Blade to present on Ethics Training. Executive Director Blade presented and reviewed a PowerPoint that was included in the Board Packet. The objectives of the training were shared along with the outline of the training, which included prohibited financial gain & allowed financial gain, conflicts of interest, executive session, and Oregon Government Ethics Commission. Executive Director Blade gave opportunity for questions.

Executive Director Blade clarified that elected Board members cannot work for the College within one year of serving on the Board.

Executive Director Blade encouraged that those items discussed in executive session, if inquired upon outside the meeting, be referred to the meeting minutes. Trustee King stated that executive session minutes need to be kept, however cannot be obtained except through court order. Executive Director Blade explained that those items that are under executive session, if needed, information will be provided in advance. If it is informational, it will be discussed at the meeting. It was also clarified that the Board is not insured for the results of violation of law in executive session. The Board is able to be represented by the attorney on retainer for the Board, however if a violation is found, the insurance will not pay the fine.

Executive Director Blade noted that the Board may request a recess to discuss possible conflict of interest with legal counsel, or may inquire with legal counsel prior to the meeting.

Trustee Fitzgerald shared information from NWCCU regarding a concern they had for Board members having deep ties into the community and two family members being on the Board, therefore a need for periodic ethics training. Executive Director Blade shared that the training what was occurring at this

meeting. Dr. Gutierrez explained that unlike some other states, the Board of Education in Oregon are elected officials, not appointed by the Governor. In states where the Governor appoints the Board, the state would not select two family members to serve. Dr. Gutierrez shared that due to the Board being elected, it is legal. There was some conversation about this being a conflict of interest in some states, however Oregon being fairly cut and dry on conflict of interest.

Roberts Rules of Order

Executive Director Blade reviewed and presented on a PowerPoint and hand-out on motions. The presentation included the purpose of Robert's Rules, general principles, implementation of Robert's Rules, knowledge about motions, and further tips on Robert's Rules.

Executive Director Blade shared that it is ideal that a Board member raise their hand to be called on.

A motion to reconsider was explained by Executive Director Blade. This is a privilege motion, so it may be made at any time and has precedence. This motion needs to be addressed first. Only a member who voted on the prevailing side can make the motion. You cannot make a motion to reconsider if you were not part of the winning vote. If a Board member does not vote, they are consenting with the majority. A Board member can abstain from voting, however, it is not recommended unless it is a conflict of interest.

ADJOURN

Chair Jensen adjourned the Work Session at 5:33 p.m.

Respectfully submitted by:
Shannon Childs
Klamath Community College
Board of Education Secretary