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**Klamath Community College Board of Education**  
7390 South Sixth Street \* Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, September 27, 2022 6:00 PM

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**MINUTES**

**I. CALL TO ORDER**

Kenneth DeCrans called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

**Members Present:** Linda Dill, Jason Flowers, Kate Marquez, Dave Jensen; Rhoda Keown; Helen Petersen; Kenneth DeCrans and Deveyn Horne, Non-voting Board Member, ASKCC President. A quorum was confirmed.

**Members Absent:** None.

**Staff Present:** Dr. Camille Preus, Acting President; Geoffrey LaHaie, Vice President; Jamie Jennings, Vice President; Gail Schull, Vice President; Charles Massie, Vice President; Joshua Guest, Executive Director; Bill Jennings, staff; Kurt Liedtke, staff; and Shannon Childs, Secretary to the Board.

**Guests:** Kathleen Walker-Henderson and Michael Fitzgerald.

**II. BOARD REORGANIZATION**

A. Oath of Office for Newly Elected/Nominated Board Members

Chair DeCrans welcomed ASKCC President Deveyn Horne to the Board of Education Meeting. Chair DeCrans invited Deveyn Horne to stand and take the oath of office for her first meeting.

**III. SHOWCASE**

None.

**IV. CONSENT AGENDA**

- A. Board Minutes (Regular Meeting July 26, 2022 and Special Meeting August 25, 2022)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

**Motion: To accept the consent agenda.**

Motion by: Helen Petersen

Second by: Jason Flowers

Discussion: None.

Public Comment: None.

**Action: Motion passed. Unanimous approval.**

**V. ADOPTION OF AGENDA**

**Motion: To adopt the agenda.**

Motion by: Helen Petersen

Second by: Dave Jensen

Discussion: None.

Public Comment: None.

**Action: Motion passed. Unanimous approval.**

## **VI. PRESIDENT REPORT**

- a. Dr. Preus thanked the Board of Education and shared her thanks to the welcome she has received from Cabinet and the staff at Klamath Community College.
- b. Convocation was held and went very well. There was a lot of energy being back on campus without restrictions.
- c. The Oregon Childhood Development Coalition (OCDC) contract has been signed. There should be a public announcement of the center being shared with the community soon. VP LaHaie shared that OCDC is looking to serve approximately 60 children in phase one, to which they are looking to have 20 of those slots as priority for KCC students and employees.
- d. The Build the Basin 2022 is about to launch. A President's Tour is scheduled for October 13<sup>th</sup>. VP Massie thanked Trustee Marquez for hosting a house party and thanked the attendees to the house party. In the next week press releases and radio ads will start. The goal is to raise 300k in the community by December. Trustee Marquez shared that in many grant applications, it asks what the Boards participation is for giving. Trustee Marquez encouraged the Board to consider giving an amount that is meaningful to them so that the Foundation could report 100% participation from the Board.
- e. The Federal Workforce Investment dollars contract has been terminated. VP Massie and Dr. Preus are working with East Cascade Works to close the program at the end of October. There will be another month to close out the books. This does affect both Lake and Klamath Counties. There was a zoom call with KCC and Commissioners from both counties as an information and awareness item. VP Massie shared that four staff will be impacted, however three of the four have already applied for positions at KCC. If this does not work, employees may choose to move forward with the new provider. KCC is working with all four employees in transition. VP Massie shared that although they will not be providing direct services, KCC will be the training provider and a relationship will be established with the new provider.

## **VII. ASKCC STUDENT REPORT**

- a. ASKCC President Horne shared that ASKCC held a retreat. There was work with officers and some re-working to bi-laws.
- b. There have been 49 bags created out of the food pantry, with 10 handed out today.
- c. The Blood Drive is October 13<sup>th</sup> in Building 7, with most slots already filled.
- d. October 14<sup>th</sup> is a Spanish heritage month event.
- e. October 21<sup>st</sup> is the Harvest Festival for students and community. It will be held out on the commencement lawn. The Board was invited to attend.
- f. October 4<sup>th</sup> will be a Town Hall from 12:00-2:00 pm.
- g. There is an event scheduled everyday of welcome week which will include, or has included, burritos, shaved ice, school supply give away, tacos from La Fonda, and Italian sodas/Rockstar's.

## **VIII. STATE REPORT**

- a. Trustee Marquez shared that Chair DeCrans and Trustee Jensen attended the Board Training. Chair DeCrans gave an update on topics including biennium and state seat openings. There was a lot of information provided on the state budget.
- b. Trustee Marquez shared that there is an OCCA Annual Conference in November. A flyer with information was shared with the Board.
- c. Sky Lakes has received a 200K smoking cessation grant. There had been previous talk of a smoking cessation program at KCC. It may be a good time to reach out to Sky Lakes.

## **IX. FOUNDATION REPORT**

- a. Executive Director Massie shared thanks to Dr. Preus for attending the Foundation Board Meeting and thanked Trustee Petersen for attending her first meeting. Kathleen Walker-Henderson is now on the Foundation Board as Vice President.
- b. The Presidents Tour is scheduled and the Board will be invited. There were approximately 100 people who RSVP'd for October 13<sup>th</sup> at 8:30 am.
- c. There will be a registered apprenticeship awareness campaign taking place. There will be information on registered apprenticeships in general. There will be an event honoring those involved at the end of National Apprenticeship Week, November 18<sup>th</sup>.
- d. 50k was approved for the upcoming academic scholarship cycle. There are about 20 applications so far. It is expected to pick up at the end of the week. The hope is that the next cycle will be about the same. The Education, Access, and Opportunity fund has been added to the scholarship cycle.
- e. The application review will take place on October 17<sup>th</sup>. In the past, every single applicant who was eligible received some sort of scholarship. Kathleen Walker-Henderson shared that about ¼ of awards are \$1,000.00, then \$500.00, then \$250.00 per term. With the pell grant and Oregon Promise, the students are doing ok. Living support is where unmet needs may be. ASKCC President Horne asked if there was an easy way to find the scholarship. VP Massie shared that the link will be rolling out campus wide. KCC still provides bus passes to students and it can be used with the term sticker.

## **X. INFORMATIONAL AND ACTION ITEMS**

### **A. Board Policy Format – Information Item**

Bill Jennings, Institutional Researcher presented a Board Policy Formatting PowerPoint. The presentation including a review of the current policy format, oversight agencies, Oregon Community College Association (OCCA) as a support provider, and Northwest Commission on Colleges and Universities (NWCCU) governance information. Mr. Jennings continued with the goal for KCC Board Policy, develop a methodology for systematic review and update recommendation for Board Policy to ensure compliance with Department of Education, State of Oregon, Higher Education Coordinating Commission (HECC) and NWCCU. The OCCA policy and procedure program was reviewed, reflecting that 12 other community colleges are subscribing. Mr. Jennings reviewed the KCC administration proposal of a new numbering system, which does not reflect any language change to current Board Policy at this time. A proposed timeline for Board Policy was discussed. The binder was reviewed for content and the crosswalk was explained.

Chair DeCrans inquired if approving the numbering system actually required two readings. Mr. Jennings shared that the Board Policy does read that it takes two readings to change Board Policy. The Board asked for a recommendation at the next meeting if this should be one reading or two.

### **B. Board Self-Evaluation – Information Item**

Executive Director Joshua Guest presented the Board self-evaluation as distributed in the Board Packet and as required by Board Policy. Dr. Preus shared that there seems to be a collective agreement that the college is headed in a good direction and that the Board works well together. Dr. Preus expressed celebrating that the Board seems to be on the same page seems appropriate. There is positive feedback.

Trustee Jensen felt that this is one of the stronger Board self-evaluation that he has seen and there has been improvement over the past few years. Trustee Jensen thanked Chair DeCrans as he felt this reflected his

leadership. Trustee Marquez agreed and felt the Board was functional. Chair DeCrans felt this was an operational Board and they worked together.

Trustee Petersen shared that she looked forward to conversations and meeting with the President.

## **XI. BOARD DISCUSSION AND PUBLIC PARTICIPATION**

### **A. Board Discussion**

#### **i. Board Comment**

- Trustee Petersen noticed in policy that there are not guidelines on a student non-voting member. There is not a student during the summer. There was note of the difficulty of this over the summer. Chair DeCrans felt this went over Board authority of how the College selects the student representatives. Chair DeCrans made note that KCC is only one of three or four colleges that has a non-voting member. Trustee Petersen felt that this was something the Board could look at in the Board Policy review. This may be part of how Student Affairs and ASKCC schedules selecting ASKCC President.

### **B. Public Participation**

- Trustee Petersen thanked all District 3 firefighters, and all fire fighter's community wide. KCC should support them in any way it can.

## **XII. FUTURE ISSUES**

- None.

## **XIII. NEXT MEETING**

- ### **A. Scheduled Board of Education Meeting: October 25, 2022, Founders Hall Boardroom**

## **XIV. ADJOURN**

**Motion: To adjourn.**

Motion by: Helen Petersen

**Chair DeCrans adjourned the meeting at 7:11 pm.**

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary