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**Klamath Community College Board of Education**  
7390 South Sixth Street \* Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, January 25, 2022 6:00 PM

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**MINUTES**

**I. CALL TO ORDER**

Kenneth DeCrans called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

**Members Present:** Kenneth DeCrans; Dave Jensen; Rhoda Keown; and Jason Powderface, Non-voting Board Member, ASKCC President. A quorum was not met.

**Members Absent:** Linda Dill (excused), Jason Flowers (excused), Kate Marquez (excused), and Helen Petersen (unexcused).

**Staff Present:** Dr. Roberto Gutierrez, President; Jamie Jennings, Vice President; Gail Schull, Vice President; Geoffrey LaHaie, Vice President; Charles Massie, Executive Director; Lacey Jarrell, staff; Kathleen Walker-Henderson, staff; Christopher Stickles, staff; Mark Griffith, staff; and Annette Jones, staff.

**Guests:** None.

**II. SHOWCASE**

Dr. Gutierrez shared that Annette Jones would be taking minutes for the meeting.

Dr. Gutierrez introduced Jamie Jennings, who introduced Dean Christopher Stickles and Apprenticeship Director Mark Griffith.

A PowerPoint was presented on Construction Apprenticeship and High School Pre-Apprenticeship by Director Mark Griffith. The PowerPoint highlighted career opportunities with KCC, 5 apprenticeship occupations and the program being BOLI approved. Details of KCC partnering with the Southern Oregon Joint Apprenticeship and Training Committee and Industry Partners was shared. Local and regional construction industry partners include Adroit Constructions Company, Modoc Contracting, Diversified Contractor, and Bogatay Construction. The need for pre-apprenticeships in local high schools was discussed. Eagle Ridge High School, Henley High School, North and South Medford High Schools, and Bend Tech Academy at Marshall High School programs were highlighted in the PowerPoint. Eagle Ridge is leading the way for Construction Pre-Apprenticeship courses. Future expansions to high schools include Klamath Union, Mazama and Lakeview.

**III. CONSENT AGENDA**

- A. Board Minutes (Regular Meeting December 7, 2021)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

Trustee Keown made a correction to page 5 of the minutes, it should read ESL, not GED under Board comment.

No vote was taken on consent agenda as there was not a quorum present.

#### **IV. ADOPTION OF AGENDA**

No vote was taken on the adoption of agenda as there was not a quorum present.

#### **V. PRESIDENT REPORT**

- a. Dr. Gutierrez spoke of the spike of active shooters on campuses nationwide. With the Sherriff presence on campus, the hope is this is deterring the risk of an event on KCC's campus. Executive Director Polson spoke about the current plans for active shooter training. Sherriff Mitchell is going building by building to develop active shooter training that is specific to that building's layout. Trainings for 2022 are being planned.
- b. There was an article in The Higher Education Chronicle about students who owed money to their college which results in the inability to get transcripts or diplomas until the balance was paid. Dr. Gutierrez asked VP Schull to explain the process for KCC students. VP Schull highlighted KCC's policy and how students are assisted in paying their balances. There is direct contact with the student to offer support and resources to assist them.
- c. Work continues on the boundary with North Lake. Dr. Gutierrez talked with the tax assessor in Deschutes county.
- d. Interest Based Bargaining has begun. Trustee Keown spoke about the initial meeting that took place on January 14. One of the key take-aways she found from this meeting was the concern of health insurance. The first Interest Based Bargaining meeting was January 25. It went well and was very positive. KCC does have a facilitator that is on hand if needed. Several articles from the Collective Bargaining Agreement were discussed. VP LaHaie was also encouraged on the discussions from both faculty and administration. Both sides are eager to work through the articles.
- e. Dr. Gutierrez announced that Lacey Jarrell will be leaving KCC to start a new position at Oregon Tech. Dr. Gutierrez thanked Lacey Jarrell for all her work.

#### **VI. ASKCC STUDENT REPORT**

- a. ASKCC President Jason Powderface shared updates. ASKCC took over operations of the Wellness Center in December 2021. They are marketing it to students. Use of the Wellness Center has increased.
- b. The Community Resource Fair to distribute clothing had 14 attendees.
- c. ASKCC helped with the Employee Recognition Dinner on December 10, 2021 and helped with coat check. Students who participated had an enjoyable time.
- d. The Giving Tree was a big success. Ninety-four children were supported. This would not have been successful without the help of the Board, faculty and staff.
- e. A campaign to distribute ornaments to distance education students resulted in 463 ornaments being sent. Positive sentiments were received from students.
- f. Thirteen organizations participated in Snow Flake parade.
- g. Students were grateful for the Fuel for Finals events that happened during finals week of Fall 2021.

#### **VII. STATE REPORT**

- a. A handout from Trustee Marquez was distributed and read.  
State report:  
OCCA legislative priorities for the upcoming short legislative session include:
  1. Cybersecurity request
  2. Future Ready Oregon (investment in state's workforce system)

Federal level:

Department of Education announced an additional \$198 million grant opportunity under American Rescue Plan to support:

1. Evidence-based practices to monitor and suppress Coronavirus
2. Strategies for addressing students' basic needs (food/shelter)
3. Support for students' continued enrollment and re-enrollment
4. Forgiveness of institutional debt and
5. Expansion of programs that lead to in-demand jobs.

### **VIII. FOUNDATION REPORT**

- a. Executive Director Massie noted there was no quorum at the Foundation meeting that took place this week. However, discussion took place on future plans. The Foundation is working on when the public launch of the Apprenticeship Center will take place. The suspected timeline is March or April for this launch.
- b. Executive Director Massie told a story of an email Patricia Springer, Administrative Assistant for External Programs, received from an individual who had lived in the Klamath Falls area before KCC existed. They had found KCC online and wanted to reach out about donating money to the Foundation because of the amazing things KCC is doing. It resulted in a \$50,000 donated for student scholarships.

### **IX. INFORMATIONAL AND ACTION ITEMS**

#### **A. Juneteenth Holiday – First Reading – Action Item**

The Juneteenth Holiday action item was tabled due to lack of quorum and will be moved to the next Board Meeting on February 22.

#### **B. COVID Updates – Information Item**

Omicron has not just impacted Klamath Falls, but also the KCC campus. There has been an increase in students reporting exposure to COVID. Oregon Health Authority and Klamath Public Health have changed the quarantine length to five days. It's important that individuals are quarantined for the right length of time. Another issue being addressed is the proper wearing of the masks while on the KCC campus. The college has some students showing up without masks. Free masks are available around campus in a variety of areas.

Chair DeCrans asked for public comment.

Lacey Jarrell, Director of Communications, thanked Executive Director Polson and the facilities department for their efforts during the vaccine clinic. It was a huge success. There were a total of 966 boosters and vaccines administered.

Chair DeCrans called a recess at 6:47 pm.

### **X. RECESS REGULAR MEETING**

### **XI. EXECUTIVE SESSION (Pursuant to ORS 192.660(h))**

Chair DeCrans called the meeting to Executive Session under ORS 192.660 (h) which allows the Board to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Kenneth DeCrans; Dave Jensen; Rhoda Keown; Dr. Roberto Gutierrez; Geoffrey LaHaie; Maggie Polson; and Annette Jones were present for Executive Session.

VP LaHaie reported that small draws were conducted in several amounts to verify that the Veteran Administration would not pull the money. Considering money was not pulled, KCC feels safer pulling money from several grants to cover costs incurred.

Executive Director Polson shared that, according Stacey Martinson, the lawsuit is making good progress. The Veteran Administration has been in contact regarding the lawsuit. The Veteran Administration has asked for a 60-day extension to respond. The goal is to have the money the Veteran Administration pulled to be returned to KCC. The Veteran Administration has also agreed to follow their own process.

## **XII. RECONVENE REGULAR MEETING**

Chair DeCrans reconvened the regular meeting at 7:01pm.

## **XIII. BOARD DISCUSSION AND PUBLIC PARTICIPATION**

### **A. Board Discussion**

#### **i. Board Comment**

- Trustee Jensen thanked the Board and the KCC community for the flowers that he received.
- Trustee Jensen did research of any ORS's noted that lawsuits did not need to come through the Board of Education. He contacted Karen Smith and found there are no schools that have this as part of their Board policy. It's ultimately up to the College President and its staff to make those decisions in regards to lawsuits. This information was to alleviate any concerns that the Board would be responsible for any lawsuit the College pursues.

### **B. Public Participation**

None at this time.

## **XIV. FUTURE ISSUES**

- Lake County progress.
- Board Policies to be reviewed in anticipation for the Accreditation visit in 2025.

## **XV. NEXT MEETING**

A. Scheduled Board of Education Meeting: February 22, 2022, Founders Hall Boardroom

## **XVI. ADJOURN**

No vote was taken to adjourn as there was not a quorum present.

**Chair DeCrans adjourned the meeting at 7:13pm.**

Respectfully submitted by:

Annette Jones

Klamath Community College

Administrative Assistant to the Vice President of Academic Affairs

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