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**Klamath Community College Board of Education**  
7390 South Sixth Street \* Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, April 26, 2022 6:00 PM

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**MINUTES**

**I. CALL TO ORDER**

Dave Jensen called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

**Members Present:** Linda Dill; Jason Flowers; Kate Marquez; Dave Jensen; and Rhoda Keown. A quorum was confirmed.

**Members Absent:** Kenneth Decrans (excused), Helen Petersen (excused), and Jason Powderface, Non-voting Board Member, ASKCC President (excused).

**Staff Present:** Dr. Roberto Gutierrez, President; Jamie Jennings, Vice President; Gail Schull, Vice President; Geoffrey LaHaie, Vice President; Charles Massie, Vice President; Kathleen Walker-Henderson, staff; Bill Jennings, staff; Oscar Herrera, staff; Kurt Liedtke, staff, and Shannon Childs, Secretary to the Board.

**Guests:** Dr. Glen Galis, Jennifer Little, Miranda Hill, Merritt Driscoll, and Devynn Horne (student).

**II. SHOWCASE**

Dr. Gutierrez introduced VP Jamie Jennings to review Shared Governance. VP Jennings reviewed a PowerPoint and handouts as distributed at the meeting. The presentation highlighted what Shared Governance is/is not, core principles, features of the governance system, framework, flowcharts, and the roles and responsibilities within the governance system.

Trustee Marquez inquired on student participation. VP Jennings shared that the students come to the councils via student government, are voting members, and there is high attendance and participation.

**III. CONSENT AGENDA**

- A. Board Minutes (Regular Meeting March 15, 2022)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

Ms. Childs shared that Kathleen Walker-Henderson was not at the last meeting and will be removed from staff present in the minutes.

**Motion: To accept the consent agenda as presented with one correction.**

Motion by: Jason Flowers

Second by: Rhoda Keown

Discussion: None.

Public Comment: None.

**Action: Motion passed. Unanimous approval.**

**IV. ADOPTION OF AGENDA**

Vice-Chair Jensen asked to move a public comment time after the review of the Smoking Policy to accommodate guests at the meeting who would like to speak.

**Motion: To adopt the agenda as written.**

Motion by: Kate Marquez

Second by: Jason Flowers

Discussion: None.

Public Comment: None.

**Action: Motion passed. Unanimous approval.**

**V. PRESIDENT REPORT**

- a. Dr. Gutierrez highlighted the All Oregon Academic Team handout as shared with the Board. KCC had four students representing Klamath Community College in the program. It was a very nice event, where two students and their guest joined. Charisse Wells (diesel program student) was part of the Badger Venture and won for a tool she created for a torque wrench. She is moving on to finals of Invent Oregon.
- b. Dr. Gutierrez shared a handout on how to prepare for an international visit. Both OIT and KCC have met and have a strong vision for international programs. Homeland Security is visiting KCC as part of one of the last steps in the process for being able to grant visas for international students that are interested in our programs. This is important for both KCC and the community.
- c. Dr. Gutierrez shared that both he and VP Massie made a visit to Northlake to present to the County. The agenda and PowerPoint from the meeting were handed out. There was a meeting with Commissioners at the Northlake High School. There is a lot of support. VP Massie shared a previous KCC visit to Northlake. Northlake community members, commissioners and staff met with KCC employees. It is anticipated that visits will continue in the future. Dr. Gutierrez further shared Northlake Superintendents appreciation for the grown your own teacher program, as it is difficult to get teachers in this very rural area. They have 2-3 teachers going through this in the past few years from KCC.
- d. Dr. Gutierrez shared information on the Bipartisan Infrastructure Law in Oregon, as handed out. The handout included pictures of the 6-acre lot the college owns across from the campus and two sample photos of possible bridges to connect KCC to the lot across the street. There is consideration of how to get students and children from KCC to the 6-acre lot. The College will be going after this bill working with commissioners, Representative Reschke and the Oregon Department of Transportation. This grant does not require matching funds.
- e. The College did sue the Veterans Administration (VA) for issues with the aviation. The College would not negotiate until funds were returned to students. The College has received a refund of all the funds from the VA. Possible negotiations will commence as the VA would like KCC to drop the lawsuit.

**VI. ASKCC STUDENT REPORT**

- a. Jason Powderface was not present to give a report.

**VII. STATE REPORT**

- a. Trustee Marquez shared a handout with the Board and reviewed Future Ready Oregon 2022. The details of what was distributed was shared as a benefit to community colleges.
- b. The Oregon Community College Association (OCCA) Conference and the All Oregon Academic Team Lunch was great.

**VIII. FOUNDATION REPORT**

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- a. VP Massie shared that there was a meeting last week. KCC received an Ignite grant from the Southern Oregon Educational Service District, which required a match. Director Mark Griffith and VP Massie went out to find match dollars for the grant. The match had to come from partners in the program from the private sector. The grant is for high school pre-apprenticeship programming, where KCC is putting tools in a trailer to be able to take to schools in outlying areas for training on-site. There were four meetings at which \$10,000 was contributed from each, totaling \$40,000; only \$36,000 was needed for the grant. The grant match was completed within two weeks. There was great appreciation to contributors.
- b. VP Massie shared that everyone on the Board was invited to Friday's event for the Pre-reception and Capital Campaign event. The Board was encouraged to RSVP. The goal is to raise an additional \$300,000 toward the funds needed in the next four months. The other part of the campaign is to let the community know what apprenticeships truly are and what they bring to the community. Representative Reschke will be announcing a \$300,000 donation towards the project at the event.
- c. There will be an extra round of scholarships opening up next week.

## **IX. INFORMATIONAL AND ACTION ITEMS**

### **A. Smoking Policy Update – Information Item**

Dr. Gutierrez shared that many Board Policies start at council, and the Human Resource (HR) Council is where the smoking policy started. Oscar Herrera was asked to present information on the smoking policy. Mr. Herrera shared that the council reviewed current survey results and unanimously voted to not change the current smoking policy on campus. Mr. Herrera explained that the current policy reflects smoking shelters on campus and smoking in those designated areas.

Vice-Chair Jensen invited Jennifer Little to speak as Director from Public Health. Ms. Little shared the tobacco prevention program. She expressed disappointment at the smoking policy being unanimously voted down at the HR Council. Passing a no smoking policy would help prepare students for the next step in their academics and careers. Illness due to tobacco is a serious health issue that must be taken seriously, policy change is one of the most powerful tools that are had. Smokers are not a protected class and no one has a legally protected right to smoke. Tobacco is an extremely unhealthy drug and is a leading cause of preventable death in the nation. Ms. Little asked the College to reconsider the policy to have no smoking on campus. Should KCC explore a smoke free campus in the future, Klamath Public Health is there to help.

Vice-Chair Jensen invited Dr. Glen Galis to speak as a retired family physician in Klamath Falls. Dr. Galis started with a survey and read the letter he submitted to Dr. Gutierrez as provided in the board packet. Dr. Galis shared that those campuses across the county that went tobacco free, have not gone back, approximately 180. Dr. Galis supports KCC moving to be a smoke free campus.

Vice-Chair Jensen invited Merritt Driscoll to speak as part of Healthy Klamath. They have been working to reduce tobacco use across the county for the past five years. Going smoke free would help individuals to quit. Ms. Driscoll read the letter that was provided in the board packet. It was noted that Healthy Klamath would like to provide support to go smoke free.

All speakers spoke towards the support of KCC and what they do for the community.

Vice-Chair Jensen reminded the Board that this was a policy decision and the Board could ask for more research and look at information. It could also support the Shared Governance structure if they so wanted.

Trustee Dill was for bringing the smoking policy to the Board. Trustee Flowers shared that he would like more information from the people who voted and would like to see more information. Trustee Marquez shared that she would honor the HR Council decision. Trustee Marquez expressed concern for students who are smokers and the difficulty of quitting and possibly not attend or not do well in classes due to the policy. Trustee Keown does not agree with leaving the policy as is. She would like to see more information brought back to the Board. Vice-Chair Jensen shared that he could understand why the Board would like to bring more information forward.

There was consent to bring the smoking policy back to the Board of Education, including hearing from the Human Resources council. The Human Resources Council and the guests that were present at the meeting will be invited to join the Board of Education at an upcoming meeting. It was requested to open this up to some students as well. This will be communicated through VP Schull. It was noted that the next Board of Education meeting will be May 24, 2022.

Dr. Gutierrez explained that he let HR Council know that since this is a Board Policy, the Board ultimately makes the final decision.

B. Board Governance Policy 100.0110, 100.0210, and 100.0215 – **Action Item – Second Reading**

Dr. Gutierrez introduced Bill Jennings. Mr. Jennings highlighted the information as provided in the packet and reviewed at the last meeting. Mr. Jennings did add an additional district map of what the district looks like with zones. Dr. Gutierrez shared information with Northlake when he had a visit and shared that if this policy passed, Rhoda Keown would be their representative on the Board of Education.

**Motion: To approve the recommended Board policy updates under Board Governance 100.0110, 100.0210, and 100.0215.**

Motion by: Jason Flowers

Second by: Rhoda Keown

Discussion: None.

Public Comment: None.

**Action: Roll Call Vote: Linda Dill, yay; Jason Flowers, yay; Kate Marquez, yay; Rhoda Keown, yay; Dave Jensen, yay. Motion passed. Unanimous approval.**

Mr. Jennings will be reaching out and communicating with the county clerks for ballots and zones.

C. Associate of Science Transfer – Business Degree (AST - Business) – **Action Item**

VP Jennings announced the degree as part of the state transfer work. The information in the board packet was highlighted. This was started at General Education Committee, then to Curriculum Committee, then to Academic Council, President's Council and on to the Board.

**Motion: To approve the Associate of Science Transfer – Business degree.**

Motion by: Jason Flowers

Second by: Kate Marquez

Discussion: None.

Public Comment: None.

**Action: Motion passed. Unanimous approval**

D. Technical Studies Associate of Applied Science and Technical Studies Certificate Deactivation – **Action Item**

VP Jennings shared that for the state to deactivate the degree, the board has to suspend it. In the event the college wanted to reactivate, they would have three years to do so. The degree was established in 2012 and has only had 8 completers. VP Jennings shared the lack of structure in this degree type. It does not work well in work place or transferring to other institutions.

**Motion: To approve the deactivation of the Technical Studies Associate of Applied Science and the Technical Studies Certificate.**

Motion by: Jason Flowers

Second by: Rhoda Keown

Discussion: None.

Public Comment: None.

**Action: Motion passed. Unanimous approval**

E. Appoint Budget Committee Member – **Action Item**

Vice-Chair Jensen shared that Paul Hillyer has applied.

**Motion: To appoint Paul Hillyer to serve on the KCC Budget Committee for a three-year term.**

Motion by: Linda Dill

Second by: Jason Flowers

Discussion: None.

Public Comment: None.

**Action: Motion passed. Unanimous approval.**

**X. BOARD DISCUSSION AND PUBLIC PARTICIPATION**

A. Board Discussion

- i. Board Comment
  - None.

B. Public Participation

- No further comment from the public.

**XI. FUTURE ISSUES**

- None.

**XII. NEXT MEETING**

- A. Budget Committee Meeting, Wednesday, May 4, 2022, 6:00 pm, Founders Hall Boardroom
- B. Scheduled Board of Education Meeting: May 24, 2022, Founders Hall Boardroom

Trustee Rhoda Keown asked to be excused from the May 4, 2022 Budget Committee Meeting. Dr. Gutierrez asked for the Board of Education to try to attend, as there is a review of a recommended tuition increase.

**XIII. ADJOURN**

**Vice-Chair DeCrans adjourned the meeting at 7:15 pm.**

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary