

# Klamath Community College



## 2017 Campus Security Annual Report

Including Crime Statistics for the 2014, 2015 and 2016 Calendar Years

In Compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

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## The Clery Annual Security Report

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# **Preparation of the Annual Security Report and Disclosure of Crime Statistics**

Prepared by Campus Safety Specialist Dennis Narron

The Klamath Community College Campus Safety Specialist prepares this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by Campus Safety, and information provided by Klamath County Sheriff's Office. All Klamath Community College employees are designated as Campus Security Authorities, and instructed to inform Campus Safety of any crimes on campus.

Klamath Community College will updated policy information and crime data on as needed basis. This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased, or controlled by Klamath Community College.

This report also includes institutional policies concerning campus security, such as policies regarding sexual assault, alcohol, weapons on campus and drugs.

KCC distributes a notice of the availability of this Annual Security Report by October 1 of each year to every member of the college community via email. Anyone, including prospective students and employees, may obtain a paper copy of this report by contacting Campus Safety at 541-880-2314 or by visiting [www. https://www.klamathcc.edu/Safety](https://www.klamathcc.edu/Safety).

## **About Our Campus Safety**

### **Your Safety is our Number One Priority**

The Klamath Community College takes great pride in the safety of our community and offers many resources for our students, faculty, and staff. This community is a great place to live, learn, work, and study; however, this does not mean that the campus community is immune from problems. KCC has taken measures to create and maintain a safe environment on campus. KCC provides safety-training programs along with its policies, programs, and education to insure the safety of our community.

### **Campus Safety**

It is the highest priority for Campus Safety to continue to keep the Klamath Community College (KCC) campus a safe environment. Our primary responsibility is protecting the safety and physical security of our campus community members. KCC currently employs one full time "Campus Safety Specialist" and "Evening Campus Liaisons". All Safety personnel are certified through the State of Oregon and possess the appropriate "Unarmed Professional" certificates from the Oregon Department of Public Safety Standards and Training.

## **Access to the KCC Campus**

Aside from normal business hours, KCC will remain open until classes have concluded. Building 6 will remain open until 10pm on class days and 8am to 5pm on Saturdays during the quarterly terms for student access. The Custodial staff have received the “Unarmed Security Professional” training through the Department of Public Safety Standards and Training of Oregon. KCC also employs Evening Liaison Officers that are certified by the State of Oregon.

## **Security Considerations for the Maintenance of Campus Facilities**

Klamath Community College is committed to campus safety and security. KCC landscaping and outdoor lighting is designed for safety and security. Sidewalks are designed to provide well-traveled, lighted routes from parking areas to buildings and from building to building. Grounds keeping personnel trim shrubs from sidewalks, walkways, and building entrances to provide a well-lighted route to buildings. All campus walkways are inspected at least twice per year to ensure adequate lighting. Burned-out lights are replaced promptly. We encourage community members to promptly report any security concern, including concerns about locking mechanism, lighting, or landscaping to the Facilities Director at 541-880-2244.

## **Working relationship with Klamath County Sheriff’s Office**

The campus has an agreement with Klamath County Sheriff’s Office to respond and investigate all crimes on the campus. The Campus Safety Specialist has developed a working relationship with the Klamath County Sheriff’s Office in the training and prevention of crime. The Campus Safety Department does not have the authority to arrest, other than a citizen’s arrest.

## **How to Report a Crime**

We highly encourage anyone witnessing a crime or suspicious circumstances to report it to the Campus Safety Specialist immediately. If the crime is **serious** call “911” first, then contact Campus Safety. Campus Safety will call the Klamath County Sheriff’s Office in the event of any emergency. The Campus Safety Specialist will take an incident report for incidents that occur on campus and will encourage the reporting person to call the Klamath County Sheriff’s Office for criminal incidents. Campus Safety can be contacted at 541-880-2314 or 541-274-1435. The front desk of KCC can also be reached on any campus phone by dialing “0” from any campus phone. The Campus Safety office is located in Building 3. KCC has a confidential reporting policy at this time.

Evening Campus Liaisons can be contacted at 541-891-0278. In addition, the Klamath County Sheriff’s Office can be contacted at 541- 883-5130. For confidential information you can also contact Campus Safety through email at [safety@klamathcc.edu](mailto:safety@klamathcc.edu). The campus also has a blue light emergency communication system in campus parking lots 5 & 6. These are equipped with an emergency push button triggering an immediate call to 911 from that location.

## **Reporting to Other Campus Security Authorities**

While KCC prefers that community members promptly report all crimes and emergencies directly to Campus Safety or 911, we also recognize that some may prefer to report to other individuals or campus offices. The Clery Act recognizes certain officials and offices as “Campus Security Authorities (CSA).” KCC has designated and trained **all** personnel as “Campus Security Authorities (CSA)”.

## **Klamath Community College Policy and Procedures for Designating and Training Campus Security Authorities**

### **I. Purpose**

The purpose of this Policy is to establish a process by which Klamath Community College to designate and train Campus Security Authorities (“CSAs”) in compliance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. § 1092(f)) (the “Clery Act”) and its implementing regulations.

### **II. Policy**

As set forth in, it is the policy of the KCC to comply with the Clery Act at all KCC locations, including through the proper designation and training of CSAs, as that term is defined in the Clery Act and related regulations.

1. **All** KCC personnel are designated **Campus Security Authorities (CSAs)**
2. Identify CSAs on a regular, ongoing basis, and notify these individuals of their obligations under the Clery Act to report any and all Clery Crimes that they witness, or are reported to them.
3. Provide regular, mandatory, and any updated training for all CSAs.
4. Work with the Title IX Coordinator, Campus Safety and other appropriate departments to create, establish and conduct programs at all KCC locations to educate the campus and surrounding community about the Clery Act and Clery Act obligations, and to promote general awareness of all crime and safety-related issues at all locations.

### **III. Definitions**

“Campus Security Authority” CSAs are individuals at KCC who, because of their function for the Institution, have an obligation under the Clery Act to notify the Title IX or Campus Safety of alleged Clery Crimes that are reported to them in good faith, or alleged Clery Crimes that they may personally witness. “Clery Crimes” are defined by the Clery Act as any of the following: (1) Criminal, Homicide, (2) Aggravated Assault, (3) Sex Offense Forcible, (4) Sex Offense, Non-forcible, (5) Burglary, (6) Robbery, (7) Motor Vehicle Theft, (8) Arson, (9) Hate Crimes, including Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/Vandalism of Property that are motivated by bias; (10) Arrests and referrals for disciplinary action for any of the following: (a) Liquor Law Violations; (b) Drug Law Violations; and (c) Carrying and possessing illegal weapons; (11) Dating Violence; (12) Domestic Violence; and (13) Stalking.

“Clery Geography” includes the KCC campuses, public property within or immediately adjacent to its campuses, and non-campus buildings or property that the institution owns leases or controls.

### **IV. Procedure for Designating and Training CSAs**

#### **A. Employee and Non-Employee/Volunteer CSAs**

Each employee, student worker, student advisor, and non-employee/volunteer CSA shall complete training with respect to the Clery Act, KCC Clery Act compliance policies and procedures, and the responsibilities of a CSA (“CSA Training”). CSA training shall educate CSAs about the history of the Clery Act, Clery Crimes, Clery Geography, when and how to report allegations of Clery Crimes, and KCC’s timely warning and emergency notification processes.

HR Director will notify the new employees by electronic mail that he or she is designated a CSA, and their obligation to complete the training and test via the KCC intranet.

The Title IX Coordinator will have access to the Compliance Tracking Tool and shall provide oversight of and assistance to the HR Representatives as necessary in ensuring compliance. HR Representatives and the Title IX Coordinator will each have access to the Compliance Tracking Tool for the purpose of monitoring and enforcing training requirements. The Director of Title IX can be contacted at 541-880-2364 or maruer@klamathcc.edu.

#### **B. Student Organization Advisor CSAs**

By January 31 of each year, each student organization recognized by the Student Affairs shall provide Student Affairs with the name of the organization’s advisor. If an organization’s advisor changes, the organization must notify Student Affairs of the change as soon as practicable. Student Affairs will be responsible for providing this information to the Title IX Coordinator and the director of HR. The Title IX Coordinator will designate such individuals as CSAs in the Compliance Tracking Tool. Student Affairs will make CSA training available to each designated student organization advisor.

## **Protecting the Confidentiality of Victims**

All employees of Klamath Community College, case managers, and investigators have been trained in confidentiality of student records and the provisions of the Family Educational Rights to Privacy Act. Personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant. KCC does not publish the name of crime victims regarding victim's identity.

### **Voluntary, Confidential Reporting**

If crimes are never reported, little can be done to help other members of the community from also being victims. We encourage our community members to report crimes promptly and to participate in and support crime prevention efforts. KCC will be much safer when all community members participate in safety and security initiatives. If you are the victim of a crime or want to report a crime you are aware of, but do not want to pursue action within the KCC or criminal justice system, we ask that you consider filing a voluntary, confidential report. Depending upon the circumstances of the crime you are reporting, you may be able file a report while maintaining your confidentiality. The purpose of a confidential report is to comply with your wish to keep your personally identifying information confidential, while taking steps to ensure your safety and the safety of others. The confidential reports allow the KCC to compile accurate records on the number and types of incidents occurring on campus. Reports filed in this manner are counted and disclosed in the Annual Clery Security Report, which is mandated by the United States Department of Education office OCR. Anyone may call Campus Safety at 541-880-2314 or cell 541-273-1435.

## **Emergency Response and Evacuation Procedures**

Klamath Community College has an "Emergency Management Response Team" with a model of an Incident Command System plan developed by F.E.M.A. A majority of the team has completed the F.E.M.A. ICS-100 course material.

KCC Emergency Response Management Team is developing, maintaining, and implementing emergency operations plans, developing and conducting exercise, hazard and risk education, and building partnerships with external response agencies. Those agencies are Klamath County Emergency Management, Klamath County Fire and Sheriff's Office.

KCC Emergency Management Response Team trains for preparedness, response and recovery programs. KCC has prepared and "Emergency Response Plan" which can be reviewed at <http://www.klamathcc.edu/ermp>

KCC has also developed a flip chart of "**Emergency Operation Procedures**" located in each classroom. This is to inform the students and staff of the proper safety procedures to take in case of an emergency.



## Timely Warning Reports

In an effort to provide timely notice to the campus community in the event of a Clery Act crime that may pose a serious or ongoing threat to members of the community, Campus Safety or the administration will issue a “Timely Warnings.” The “Timely Warnings” may be issued for the following crimes: arson; aggravated assault; criminal homicide; robbery; burglary; sex assaults; and hate crimes. The warning will be issued through a variety of ways, including E2Campus, emails, campus electronic boards, and the media. KCC also has the ability to send text message alerts to those who register their cell phone numbers. The text messaging can be a very effective way to send important information to the campus community. The purpose of these Timely Warnings is notify the campus community of the incident and to provide information that may enable the community to take steps to protect themselves from similar incidents. KCC will issue Timely Warnings whenever the following criteria are met: (1) a crime is committed; (2) the perpetrator has not been apprehended; and (3) there is a substantial risk to the physical safety of other members of the campus community because of this crime. Such crimes include, but are not limited to: (1) Clery Act crimes that are reported to any campus security authority or campus safety personnel; or (2) KCC determines that the incident represents an ongoing threat to the campus community.

Additionally, KCC may, in some circumstances, issue Timely Warnings when there is a pattern of crimes against persons or property. The President or the administration will determine if a Timely Warning is required. For incidents involving off-campus crimes, KCC may issue a “Timely Warning” if the crime occurred in a location used and frequented by the Student and employee population.

You can review the procedure at <http://www.klamathcc.edu/timelywarning>

## Drills, Exercises, and Training

To ensure the campus’s emergency management plans remain current and actionable, KCC Emergency Response Management Team conduct at least one exercise annually. These exercises include, but are not limited to: tabletops, drills, functional, or full-scale. The campuses conduct after-action reviews of all emergency management exercises.

## Emergency Notification

Any emergency on campus will be verified by visual inspection by the Campus Safety Specialist, Facilities Director, KCC Administrative staff, or by contacting the local emergency services.

In the event that an extreme urgent emergency occurs on campus, the Campus Safety Specialist or the Facilities Director will issue an **Emergency Notification** to all campus community members (faculty, staff, and students) immediately.

In a lesser emergency, KCC Administration will be consulted prior to the notification process.



In the event that a situation arises that constitutes an ongoing or continual threat to our campus community members, a campus wide “**timely warning**” will be issued. KCC has several methods of an emergency notification. They are as follows;

1. E2campus mass notification system with a multitude of methods.
2. Email notification.
3. Texting for those who have voluntarily signed up.
4. Digital sign notifications in buildings 3, 4 and 6.
5. Facebook, Google+, Twitter, YouTube and GI Jobs.
6. In the event of activated fire alarms, students and staff will evacuate the buildings and assemble at the Evacuation Assembly areas. The Evacuation Assembly areas are listed on the KCC website under Campus Safety.
7. Maps of the fire evacuation routes and locations of the Evacuation Assembly areas are posted in the hallways of each building.

### **Crime Prevention**

KCC has offered “Campus Safety Tips” to help students keep a safe environment on campus. These tips can be reviewed on the KCC campus web site under “Campus Safety” ([please click here for a direct link](#)) and in the Student Handbook on pages 27-28. We do not presently have an on-campus crime prevention class. We suggest that you can find these programs through the Klamath County Sheriff’s Office at 541-883-5130 or the City of Klamath Falls Police Department at (541) 883-5336.

### **Response to Domestic Violence, Dating Violence, Sexual Assault, and Stalking**

Klamath Community College does not discriminate on the basis of sex in its educational programs and sexual harassment nor tolerate sexual violence, which is a type of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether gender based or not and include dating violence, domestic violence, and stalking. As a result, The Klamath Community College issues this statement of procedure to inform the community of our comprehensive plan addressing sexual misconduct; educational programs and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus, and how these events are reported to a KCC official. In this context, The KCC prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the community.

### **What is Consent?**

Consent must be informed, freely given and mutual. If coercion, intimidation, threats or physical force are used there is no consent. If a person is mentally or physically incapacitated or impaired so that such person cannot understand the fact, nature or extent of the sexual situation, there is no consent: this includes impairment or incapacitation due to alcohol or drug consumption, or being asleep or unconscious. Inducement of incapacitation of another with the intent to affect the ability of an individual to consent or refuse to consent to sexual contact almost always, if not

always, negates consent. Silence does not necessarily constitute consent. Whether a person has taken advantage of a position of influence over an alleged victim may be a factor in determining consent.

## **Defining Sexual Assault/Rape, Domestic Violence, Dating Violence, and Stalking**

**Sexual Assault:** Sexual assault occurs when a person engages in sexual intercourse or deviate sexual intercourse with a complainant without the victim's effective Consent.

**Rape:** Is penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. Rape also occurs when a person engages in sexual intercourse with a person by forcible compulsion or the threat of forcible compulsion that would prevent resistance by a person of reasonable resolution, or when a person is unconscious or where the person knows that the victim is unaware that the act is occurring.

**Domestic Violence:** Includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or has cohabitated with the victim as a spouse, When these acts are committed by a spouse, ex-spouse, boyfriend/girlfriend, ex-boyfriend/girlfriend, or date, they are referred to as [intimate partner violence](#). Intimate partner violence and domestic violence are present in all cultures, ages, socio-economic classes, sexual orientations and communities of faith. Or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction. Domestic violence is threatening, abusive, or violent behavior in the home between adults. Dating or relationship violence means that one person towards another in a dating relationship directs this behavior.

1. Attempting to cause or intentionally, knowingly or recklessly causing bodily injury, serious bodily injury, rape, involuntary deviate sexual intercourse, sexual assault, statutory sexual assault, aggravated indecent assault, indecent assault or incest with or without a deadly weapon.
2. Placing another in reasonable fear of imminent serious bodily injury.
3. The infliction of false imprisonment.
4. Physically or sexually abusing minor children.
5. Knowingly engaging in a course of conduct or repeatedly committing acts toward another person, including following the person, without proper authority, under circumstances which place the person in reasonable fear of bodily injury. The definition of this paragraph applies only to proceedings commenced under this title and is inapplicable to any criminal prosecutions commenced under Title 18 (relating to crimes and offenses).

**Dating Violence:** Means violence committed by a person—(a) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (b) where the existence of such a relationship will be determined based on a consideration of the following factors:

1. The length of the relationship.
2. The type of relationship.
3. The frequency of interaction between the persons involved in the relationship.

**Stalking:** Means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress. A person commits the crime of stalking when the person either:

1. Engages in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person; or
2. Engages in a course of conduct or repeatedly communicates to another person under circumstances which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.

### **What to do if you have been the victim of Sexual Assault, Dating Violence, Domestic Violence or Stalking**

After an incident of sexual assault, it is important to seek medical attention as soon as possible. Evidence may be collected even if a victim chooses not to make a report to law enforcement. It is important that victims of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence as may be necessary to the proof of criminal activity may be preserved. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease.

Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to KCC hearing boards/investigators or police. Although the KCC strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether or not to make such a report, and victims have the right to decline involvement with the police. Whether a victim reports the crime to the police, or not, if the alleged offender is a member of the campus community, the victim has a right to proceed to seek KCC discipline against the offender.

To criminally report an incident involving a sexual assault, domestic violence, stalking, and dating violence, contact the Title IX Coordinator or Campus Safety. KCC personnel will assist any victim with notifying local police if they so desire. A victim of domestic violence, dating violence, sexual assault or stalking who proceeds through the criminal process has the following rights:

- To receive information concerning resources services available for victims;
- To be notified of certain significant actions and proceedings pertaining to your case;
- To be accompanied at all public criminal proceeding by a victim's advocate, family member or another person;

- To receive accommodations on the campus to complete their class schedule.

The following information provides steps to follow should a sexual assault occur:

- Get to a safe place as soon as possible!
- Try to preserve all physical evidence – the victim should not bathe, shower, brush teeth, douche, use the toilet, or change clothing until s (he) has a medical exam.
- Contact a close friend or relative, if available, who can provide support and accompany the victim to the medical exam to provide support.
- Get medical attention as soon as possible – an exam may reveal the presence of physical injury that the victim is unaware of.
- Following a sexual assault, antibiotics are typically given at the time of the exam to help prevent the victim from acquiring certain sexually transmitted diseases.
- Emergency contraception is provided to all female victims at risk of pregnancy from the assault (if the victim presents within 120 hours).
- If the victim reports memory loss, loss of consciousness or other circumstances suspicious for a drug-facilitated assault, a urine test may be done if the victim presents within 96 hours. Some of the commonly used “date rape” drugs, however, are only detectable in the urine for six to eight hours after ingestion.
- Contact the Sheriff’s Office – Sexual assault is a crime, it is vital to report it. It is important to remember that reporting a crime is not the same as prosecuting the crime. The decision to prosecute may be made at another time. Final decision to prosecute is determined by the District attorney.
- Consider talking to a counselor – Seeing a counselor may be important in helping the victim understand her/his feelings and begin the process of recovery. Counseling available free of charge at;

1. *Marta’s House-* (541) 850-8939
2. *KCC’s Director of Title IX & Student Conduct*

### **Help Reduce Your Risk and Avoid Potential Attacks**

If you are being abused, or suspect that, someone you know is being abused, speak up or intervene. Get help by contacting the Title IX Coordinator for a referral to local support services. Consider making a report with Campus Safety and/or the Title IX Coordinator. Consider getting a protection order from abuse or a no contact order from a local judge at the courthouse. Learn more information from “Marta’s House” 541-884-0390 about what behaviors constitute dating and domestic violence, understand it is not your fault, and talk with friends and family members about ways you can be supported.

- Trust your instincts
- If something doesn’t feel right in a relationship, speak up or end it
- Be aware of rape date drugs
- Do not to leave your drink unattended

- Only drink from un-opened containers or from drinks you have watched being made and poured
- Avoid group drinks like punch bowls
- Cover your drink. It is easy to slip in a small pill even while you are holding your drink. Hold a cup with your hand over the top, or choose drinks that are contained in a bottle and keep your thumb over the nozzle
- If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find our friends and ask them to leave with you as soon as possible
- If you suspect you have been drugged, go to a hospital and ask to be tested
- Keep track of how many drinks you have had
- Try to come and leave with a group of people you trust
- Avoid giving out your personal information (phone number, where you live, etc.). If someone asks for your number, take his/ her number instead of giving out yours
- Make sure your cell phone is easily accessible and fully charged
- Be familiar with where emergency phones are installed on the campus
- Be aware of open buildings where you can use a phone
- Keep some change accessible just in case you need to use a pay phone
- Take major, public paths rather than less populated shortcuts
- Avoid dimly lit places and talk to Campus Safety if you believe that lights need to be installed in an area
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone
- Walking late at night is sometimes unavoidable, so try to walk with a friend
- Carry a noisemaker (like a whistle) on your keychain
- Carry a small flashlight on your keychain
- If walking feels unsafe, call campus security for an escort to your vehicle 541-891-0278.

## **KCC's Commitment to Addressing Sexual Assault/Rape, Domestic Violence, Dating Violence, and Stalking.**

KCC does not tolerate sexual misconduct or abuse, such as sexual assault, rape, or any other forms of nonconsensual sexual activity. Sexual misconduct in any form violates the student conduct code and are subject to disciplinary sanctions through the Office of Student Services. The Title IX Coordinator or the Campus Safety Specialist will provide assistance in obtaining information and identifying resources for anyone who becomes aware of or have experienced sexual harassment and assault. Your report will be taken seriously and handled with your confidential identity if you wish. We have local outside resources that we can provide for your comfort.

- Title IX Coordinator and Campus Safety Specialist are contributors in support of the Sexual Assault Response Team (SART). This is to ensure victims are provided the appropriate care in a timely fashion and with only well-trained professionals.
- KCC will offer confidential counseling services and advocates to the students.
- Student Services will work with you and accommodate your needs to continue your education.

## **(VAWA) Reporting and Compliance Requirements Violence against Women Act**

VAWA's SaVE Act provision imposes new reporting requirements effective 2014 Reporting Year.

The Clery Act requires annual reporting of statistics for various criminal offenses, including forcible and non-forcible sex offenses and aggravated assault. VAWA's SaVE Act provision adds domestic violence, dating violence, and stalking to the categories that, if the incident was reported to a campus security authority or local police agency, must be reported under Clery. Described for clarity, these offenses are defined as;

- "Domestic violence" includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.
- "Dating violence" means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.
- "Stalking" means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or other's safety, or to suffer substantial emotional distress.

The KCC policy of Violence against Women Act can be found at [Klamathcc.edu/VAWA](http://Klamathcc.edu/VAWA)

### **Warning Signs of Abusive Behavior**

Domestic and dating abuse often escalates from threats and verbal abuse to violence. And, while physical injury may be the most obvious danger, the emotional and psychological consequences of domestic and dating violence are also severe. Warning signs may include:

- Being afraid of your partner.
- Constantly watching what you say to avoid a "blow up."
- Feelings of low self-worth and helplessness about your relationship.
- Feeling isolated from family or friends because of your relationship.
- Hiding bruises or other injuries from family or friends.
- Being prevented from working, studying, going home, and/or using technology (including your cell phone.)
- Being monitored by your partner at home, work or school.  
Being forced to do things you don't want to do.

## **Sexual Assault Prevention (From RAINN)**

- Be aware of rape drugs
- Try not to leave your drink unattended
- Only drink from un-opened containers or from drinks you have watched being made and poured
- Avoid group drinks like punch bowls
- Cover your drink. It is easy to slip in a small pill even while you are holding your drink. Hold a cup with your hand over the top, or choose drinks that are contained in a bottle and keep your thumb over the nozzle
- If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find your friends and ask them to leave with you as soon as possible
- If you suspect you have been drugged, go to a hospital and ask to be tested
- Keep track of how many drinks you have had
- Try to come and leave with a group of people you trust
- Avoid giving out your personal information (phone number, where you live, etc.). If someone asks for your number, take his/ her number instead of giving out yours

### **For Assistance call:**

National Sexual Assault Hotline - 800 656 4673

Marta's House / Klamath Crisis Center Crisis Hotline 541-884-0390

## **Sexual Harassment**

KCC College Board policy 750.0180 is committed to maintaining a learning environment that is free of sexual harassment.

Sexual harassment includes any unwelcome sexual advances, request for sexual favors and other verbal or physical conduct of a sexual nature made by a member of the staff to a student, a student to another student or by a student to a member of the staff.

Any student or employee who is subject to, or knows of, sexual harassment should immediately notify Dr. Anthony Rosilez, Vice President of Human Resources at 541-880-2203 and or Joseph Maurer, Title IX Coordinator at 541-880-2364.

## **Harassment-Free Workplace Board Policy 505.0500**

Klamath Community College is committed to fair and impartial treatment of employees, job applicants, customers, vendors, contractors and agents. As such, we endeavor to maintain a discrimination and harassment-free work environment where people treat one another with respect. This means that Klamath Community College prohibits any form of discrimination or harassment based on race, color, religion, gender, age, handicap, national origin, marital status, or other status protected by law. Employees are responsible for respecting the rights of co-workers and the public. An employee engaging in any acts or behavior of discrimination or



harassment will be subject to corrective action, up to and including termination of employment. Any employee, who feels they have been discriminated against or harassed, should immediately report the situation to your direct supervisor or the Director of Human Resources.

Harassment is defined as any unwelcome verbal, physical or visual conduct based on race, color, religion, gender, age, handicap, national origin, marital status, or other status protected by law or policy, when that conduct is made explicitly or implicitly a term or condition of employment or is used as a basis for employment decisions, or has the purpose or effect of unreasonably interfering with performance or creating an intimidating, offensive or hostile work environment. Verbal, physical or visual conduct of a racial, ethnic or other type which, in the employee's opinion, impairs his or her ability to perform the job also may constitute harassment. Examples of discrimination and harassment may include, but are not limited to:

- Physical conduct including unwelcome touching, standing too close, staring, or obscene, threatening or offensive gestures.
- Oral or written conduct including references to body parts, derogatory or demeaning comments, jokes or nicknames, personal question about an individual's sexual or religious activity, sexual innuendo, graphic or offensive remarks about race, gender, religion, age, ethnicity, marital status, unwelcome pressure for dates, or sexually suggestive sounds or motions.
- Visual or symbolic conduct including the display of pictures of nude, partially clothed or offensively dressed people, the display of offensive, threatening or demeaning drawings, cartoons or other graphics, offensive T-shirts, coffee mugs or other articles, or the use of College property or facilities to display, promote or degrade religious symbols, viewpoints, or beliefs.
- Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when such conduct is made explicitly or implicitly a term or condition of employment, or is used as a basis for employment decisions, or has the purpose or effect of unreasonably interfering with work performance or creating an otherwise offensive working environment.

Reports of harassment or discrimination will be investigated promptly and in a complete and impartial manner. Complaints will be kept confidential to the extent possible. Action taken by the College will reflect the severity of the problem, the offending employee's overall work record and full consideration of the circumstances surrounding the situation. When deemed appropriate, disciplinary action for employees who engage in unlawful discrimination or harassment shall follow policy 515.1550.

It is the responsibility of each Vice President, Dean, Department Head, and Supervisor to assure a working environment free from discrimination and harassment.

The Director of Human Resources shall have the responsibility of administering this policy, and all questions pertaining to the policy regarding discrimination and harassment should be addressed to the Human Resources Office.

## **Sexual Offenders**

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, KCC refers all inquiries for local sexual offenders to <http://sexoffenders.oregon.gov/> . If any sexual offenses occur on campus, please notify Campus Safety at 541-880-2314 or KCC Administration at 541-882-3521 immediately.

## **Weapons Policy**

The possession, carrying, and use of weapons, ammunition, or explosives is prohibited on KCC owned, or controlled property. The only exception to this policy is for authorized law enforcement officers or others, or authorization by the KCC Campus Safety Coordinator. Those who possess an "Oregon Concealed Weapons Permit" will be allowed to carry as long as the weapon is not seen on campus. Failure to comply with the KCC's weapons policy will result in disciplinary action against violators.

## **Identity Theft**

Identity theft is a crime in which someone wrongfully obtains and uses another person's personal information in some ways that involves fraud or deception, typically for economic gain. This personal data could be a Social Security number, bank account, or credit card information. Persons involved in identity theft often use computers or other forms of media to assist them. You can take measures you can take to prevent this from happening to you:

- Do not give anyone your personal information unless there is a legitimate reason to trust them.
- Never give your credit card information, date of birth, or other information over the telephone, unless you can confirm the person receiving that information.
- Complete a credit check frequently to assure there is no suspicious

## **KCC's Drug and Alcohol Board Policy**

305.4400

### **Use of Alcoholic Beverages, Marijuana, and/or Controlled Substances**

Klamath Community College is dedicated to providing a healthful and safe workplace that is free of the detrimental influences of drug and alcohol abuse. In compliance with, and in addition to, federal and/or state laws and restrictions, unlawfully manufacturing, distributing, dispensing, possessing, or using alcohol, marijuana (including medical), or controlled substances on any Klamath Community College premises is prohibited. Anyone who is under the influence or impaired by the use of alcohol, marijuana, or other controlled substance will be removed from the College premises.

Exceptions to this Policy must be requested through the Klamath Community College President.

305.4600

## **Drug Free Schools and Communities**

The College prohibits the unlawful manufacture, distribution, dispensation, possession or use of alcohol or drugs in the workplace. Alcohol and/or marijuana may be consumed on campus only upon the written consent of the President, which must be obtained before usage.

### **Proposed new board Policy to insure full compliance with Title IV, Clery Act, and other legislation requiring KCC to enact procedures and programs to comply with these requirements.**

305.5000

#### College Organization

##### Compliance with Federal, State, and Local legislation

Klamath Community College will be fully compliant with Federal, State, and local requirements as outlined in legislation. Legislation referred to but not limited to, Title 9, Clery Act, and other mandated requirements for educational institutions to comply. These encompass areas of discrimination, harassment, bullying, sexual assault, etc.

The Board authorizes and directs the President and staff to develop procedures, create infrastructure, hire appropriate staff, obtain materials, seek training, complete reports, provide student educational opportunities, and other activities to insure that KCC is in compliance. Recognizing that these legislative directives are in a continual state of refinement and change, the president and KCC staff will monitor and improve programs and procedures as needed.

Selected items may need an appropriate Board approved policy which will be selected by the President as needed. Procedures and programs will be implemented and be shared with the Board as an informational item as appropriate. Rules will be incorporated into the Student Handbook and Employee Handbook and enforcement will be thru established KCC procedures and policies.

### **Clery Reportable Crime Statistics**

Listed below are the crimes that are required to be reported to the United States Department of Education for the calendar years of 2013, 2014, 2015. KCC has met the requirements and submitted this report to the United States Department of Education within the legal requirements of the Clery Report. The Clery Report can be reviewed on the KCC Safety web site or at the KCC Campus Safety Office. For printed copies, call (541) 880-2314.

**2016 Campus Safety and Security Survey**  
**Klamath Community College Crime Statistics**  
**Criminal Offenses on Campus**

Crimes	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses - Forcible	0	0	0
Rape	0	0	0
Fondling	0	0	0
Sex offenses - Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	1	0	0
Motor vehicle theft	1	0	0
Arson	0	0	0

**Criminal Offenses on Non-Campus**

Crimes	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses - Forcible	0	0	0
Rape	0	0	0
Fondling	0	0	2
Sex offenses - Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0

Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

### **Criminal Offenses on Public Property**

Crimes	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses - Forcible	0	0	0
Rape	0	0	0
Fondling	0	0	0
Sex offenses - Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

### **Hate Crimes on Campus 2016**

Sexual Orientation	2012Total	Race	Religion	Sexual Orientation	Gender
Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0
Rape	0	0	0	0	0

Fondling	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0
Incest	0	0	0	0	0
Statutory rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple assault	0	0	0	0	0
Larceny-theft	0	0	0	0	0
Intimidation	0	0	0	0	0
Destruction Damage Vandalism Property	0	0	0	0	0

### Hate Crimes on Campus 2015

Sexual Orientation	2014 Total	Race	Religion	Sexual Orientation	Gender
Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0
Incest	0	0	0	0	0
Statutory rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0

Arson	0	0	0	0	0
Simple assault	0	0	0	0	0
Larceny-theft	0	0	0	0	0
Intimidation	0	0	0	0	0
Destruction Damage Vandalism Property	0	0	0	0	0

### Hate Crimes on Campus 2014

Sexual Orientation	2014 Total	Race	Religion	Sexual Orientation	Gender
Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0
Incest	0	0	0	0	0
Statutory rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple assault	0	0	0	0	0
Larceny-theft	0	0	0	0	0
Intimidation	0	0	0	0	0
Destruction Damage Vandalism Property	0	0	0	0	0

### Hate Crimes on Non-Campus 2016

Sexual Orientation	2014 Total	Race	Religion	Sexual Orientation	Gender
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Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0
Incest	0	0	0	0	0
Statutory rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple assault	0	0	0	0	0
Larceny-theft	0	0	0	0	0
Intimidation	0	0	0	0	0
Destruction Damage Vandalism Property	0	0	0	0	0

### Hate Crimes on Non-Campus 2015

Sexual Orientation	2014 Total	Race	Religion	Sexual Orientation	Gender
Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0
Incest	0	0	0	0	0
Statutory rape	0	0	0	0	0

Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	1	0	0	0	0
Motor vehicle theft	1	0	0	0	0
Arson	0	0	0	0	0
Simple assault	0	0	0	0	0
Larceny-theft	0	0	0	0	0
Intimidation	0	0	0	0	0
Destruction Damage Vandalism Property	0	0	0	0	0

### Hate Crimes on Non-Campus 2014

Sexual Orientation	2014 Total	Race	Religion	Sexual Orientation	Gender
Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0
Incest	0	0	0	0	0
Statutory rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple assault	0	0	0	0	0
Larceny-theft	0	0	0	0	0
Intimidation	0	0	0	0	0

Destruction Damage Vandalism Property	0	0	0	0	0
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### Hate Crimes on Public Property 2016

Sexual Orientation	2014 Total	Race	Religion	Sexual Orientation	Gender
Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0
Incest	0	0	0	0	0
Statutory rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple assault	0	0	0	0	0
Larceny-theft	0	0	0	0	0
Intimidation	0	0	0	0	0
Destruction Damage Vandalism Property	0	0	0	0	0

### Hate Crimes on Public Property 2015

Sexual Orientation	2014 Total	Race	Religion	Sexual Orientation	Gender
Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0
Rape	0	0	0	0	0

Fondling	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0
Incest	0	0	0	0	0
Statutory rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	1	0	0	0	0
Motor vehicle theft	1	0	0	0	0
Arson	0	0	0	0	0
Simple assault	0	0	0	0	0
Larceny-theft	0	0	0	0	0
Intimidation	0	0	0	0	0
Destruction Damage Vandalism Property	0	0	0	0	0

### Hate Crimes on Public Property 2014

Sexual Orientation	2014 Total	Race	Religion	Sexual Orientation	Gender
Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0
Incest	0	0	0	0	0
Statutory rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0

Arson	0	0	0	0	0
Simple assault	0	0	0	0	0
Larceny-theft	0	0	0	0	0
Intimidation	0	0	0	0	0
Destruction Damage Vandalism Property	0	0	0	0	0

### **Violence Against Women Act--VAWA on Campus**

	2014	2015	2016
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

### **VAWA on Non-Campus**

	2014	2015	2016
Domestic Violence	0	0	1
Dating Violence	0	0	0
Stalking	0	0	0

### **VAWA on Public Property**

	2014	2015	2016
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

### **Arrest on Campus**

	2014	2015	2016
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0

Liquor law violations	0	0	0
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### **Arrest on Non-Campus**

	2014	2015	2016
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

### **Arrest on Public Property**

	2014	2015	2016
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

### **Disciplinary Actions on Campus**

	2014	2015	2016
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

### **Disciplinary Actions on Non-Campus**

	2014	2015	2016
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

### **Disciplinary Actions on Public Property**

2014	2015	2016
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Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

### **Unfounded Crimes**

	2014	2015	2016
Total Unfounded Crimes	0	0	0