

Badger Paw Chess Club at KCC

Klamath Community College
Charter and Bylaws
Academic Year: 2019-2020

ARTICLE I: NAME AND AFFILIATION

I. Name

- a. The official name of this club shall be the Badger Paw Chess Club at KCC

II. Affiliations

- a. The Badger Paw Chess Club at KCC is affiliated with College Chess, a national collegiate chess organization
 - i. Information about College Chess can be found at collegchess.org

ARTICLE II: MISSION STATEMENT AND PURPOSE

III. Mission or purpose statement

- a. The mission of this club shall be to promote chess as a social and intellectual game at the KCC campus. We will provide the KCC community with opportunities to play chess casually or competitively on campus and at local/state competitions.

IV. The long-term goals of the club or organization are to:

- a. Promote the social and intellectual game of chess at KCC
- b. Represent KCC at local and state wide competitions

ARTICLE III: MEMBERSHIP

I. Eligibility

- a. Student Memberships
 - i. Student members must be enrolled in at least one (1) credit at Klamath Community College. This included the KCET/GED and Community Education Programs.
 - ii. Any student at Klamath Community College who maintains a cumulative GPA of 2.0 or higher is eligible to join the Badger Paws Chess Club at KCC. This includes KCET/GED and Community Education Programs.
- b. Dues
 - i. The dues for membership of the Badger Paws Chess Club shall be no more than ten (10) dollars to be collected by the second meeting said member attends.
 - ii. These dues will be used to purchase chess equipment and support students going to competitive events
- c. An accurate listing of the active membership of the ABC is to be submitted at the end of the term to the ASKCC Campus Club Officer through the Roster-Verification process.

II. Non-Discrimination Statement

- a. All KCC student clubs and organizations are required to include the following non-discrimination statement in their bylaws:

“It shall be the policy of the Klamath Community College District to affirm the rights of all individuals to equal education, activities, facilities, and employment without regard to age, sex, disability, national origin, race, color, marital status, religion, or sexual orientation in accordance with federal and state laws. Klamath Community College complies with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990, and any amendments thereto.”

V. Member Attendance and Participation Requirements

- a. Members must attend one business meeting and one social meeting each month to remain eligible for financial support regarding competitions

ARTICLE IV: OFFICERS

*With the approval of the Advisor, these officer titles can be changed

I. President: *Jessie Jones*

- a. President Contact information:
 - i. Student ID Number – 812281
 - ii. Phone Number – 555-920-9798
- b. The President is responsible for:
 - i. Presides over all executive and membership meetings
 - ii. Represents the Badger Paw Chess Club and all of its members at all times
 - iii. Attends at minimum two RSO Leadership Workshops hosted by ASKCC

II. Treasurer: *Xavier Charles*

- a. Treasurer Contact Information:
 - i. Student ID Number – 2298463
 - ii. Phone Number – 555-4565-4561
- b. The Treasurer is responsible for:
 - i. Manage Badger Paw Chess Club’s financial matters including spending and depositing funds as determined by the membership of the Badger Paw Chess Club at KCC
 - ii. Keep accurate financial records to be submitted monthly to the ASKCC Business Officer
 - iii. Attend the RSO Treasurer Training hosted by ASKCC

III. Secretary: *Jack Anderson*

- a. The *Secretary* is responsible for:
 - i. Writing and distributing minutes of the Badger Paw Chess Club’s business meetings
 - ii. Maintain the Badger Paw Chess Club’s Instagram account

IV. Officer Attendance and Participation Requirements

- a. Officers of the Badger Paw Chess Club must attend all business meetings unless excused by the club president and advisor
- b. There must be a minimum of one club officer present at all club events including fundraisers or tabling

ARTICLE V: ELECTION/SELECTION OF OFFICERS

*Describe how Club or Organization Officers are chosen (election is the most common method)

I. Election of Officers

a. Term of Office and Eligibility

- i. Any officer must maintain a minimum of a 2.0 cumulative GPA to serve as a club leader
- ii. Non-student members are not eligible for leadership positions within the Badger Paw Chess Club at KCC
- iii. Executive officer position shall be elected annually during spring term for the following academic year. If a position is vacant during the academic year, elections may happen during the academic year through a nomination process and receive two-thirds of the membership in order to be elected into the position
- iv. The incoming officers shall serve from the fall to spring terms of the following academic year

b. Election Procedures

- i. Candidates for officer positions may be nominated by any active member
- ii. Candidates must receive a vote of two-thirds of the membership in order to be elected into the position

ARTICLE VI: REMOVAL FROM OFFICE

*Describe how an officer can be removed from office, in the event that they are not fulfilling their responsibilities to the club or organization

I. Removal/Replacement of Officers

- a. If an officer needs to step down, or is being asked to step down for not fulfilling their duties, the membership/club leadership will hold a meeting and follow majority vote to determine if the officer is to be removed.
- b. If an officer is being replaced outside of the election time, the Badger Paw Chess Club will hold an election for that position following the rules of elections

ARTICLE VII: OPERATING PROCEDURE

I. Meetings

- a. Meeting of the Badger Paw Chess Club shall be held no less that bi-weekly and no more than weekly
- b. At the meeting, *Robert's Rules of Order* shall be followed to address the introduction of new business, the review of old business, and any financial voting
- c. Meeting times and locations of the Badger Paw Chess Club for the upcoming term will be submitted to the ASKCC Campus Club Officer prior to the start of each term

II. Decision-Making Process

- a. The leadership shall put-to-vote any decisions being made concerning the general membership of the Badger Paw Chess Club

- b. In order for a decision to go into place, a debate must be held culminating in a vote in which two-thirds majority must be achieved
- c. All members shall be notified of the recent decision in meeting minutes drawn up by the secretary of the Badger Paw Chess Club

III. Amending the Constitution and Bylaws

- a. Amendments to this document may be made at any point in which the leadership or membership sees fit to make changes
- b. The leadership of the Badger Paw Chess Club alone may not make changes or amendments without consulting the membership
- c. This document must be reviewed and approved by ASKCC annually with any updates or amendments

ARTICLE VIII: ADVISOR

- A. Jennifer Balonga, Instructor for Board Games
- B. 555-753-8512
- C. Balonga@klamathcc.edu

By signing below, I agree to supervise the operations of this club or organization to the best of my ability. I understand that I must be a full time faculty/staff member at Klamath Community College and have received approval from my direct supervisor to fulfill the duties of a club/organization advisor. I understand that I am expected to attend annual club training for Advisors, approve expenditures/deposits, and work with the Office of Student Life to coordinate events & projects organized by the club or organization I advise.

Advisor Signature: _____ Date: _____

ARTICLE IX: MONEY MANAGEMENT & BUDGET

*Describe how club or organization officers will track expenditures and share this information with club or organization members and the Office of Student Life. Also describe when the Club or organization is expected to have an annual budget prepared.

I. Funding

- a. Badger Paw Chess Club at KCC will seek funding from the Student Government Fee (SGF) and pledges to follow all of the policies and procedures associated with state funded spending
- b. The Badger Paw Chess Club will also hold fundraisers at a minimum of once a term to bring additional funding to the student club/organization to be used to further our mission

II. Financial Solvency

- a. Expenditures will be tracked via paper copies and deposits and purchases by the treasurer
- b. A monthly budget report will be submitted to the ASKCC Business Officer each month for transparency of the club/organization

III. Beneficiary Addendum

- a. Should the Badger Paw Chess Club cease to exist, all of our funds will remain in the club budget line for a minimum of two academic years

- b. If the Badger Paw Chess Club, or a club/organization with a similar mission, is not formed within two academic years, all of our existing funds will be donated to the ASKCC budget to be used for financially supporting other clubs/organizations.

ARTICLE X: BY-LAWS AND AMENDMENTS

I. Additional Procedures (If Available)

- a. By-laws can be added to the Badger Paw Chess Club charter by a two-thirds vote with advisor approval
- b. This charter takes precedence over any and all by-laws
- c. Klamath Community College policies and procedures, as well as state and federal laws, take precedence over this charter and any and all by-laws

II. Amendments

- a. This charter can be amended through a two-thirds vote of the entire club or organization membership.
- b. Club members are given notice of any upcoming vote at least one official meeting prior to the vote.
- c. Klamath Community College policies and state and federal laws take precedence over any and all amendments to the charter.

SIGNATURES

President: _____ Date: _____

Treasurer: _____ Date: _____

Advisor: _____ Date: _____

Office of Student Life use only

New Charter Re-Charter

Reviewed by ASKCC Advisor (date): _____ ()

Reviewed by ASKCC (date): _____ ()

ASKCC Approval (by vote): Approved Modify by specified date Deny

Explanation:

ASKCC President/Vice President Approval: _____ ()

ADMINISTRATIVE APPROVALS

ASKCC Advisor (date): _____ ()

Director of Title IX & Student Conduct (date):

Vice President of Human Resources & Legal Counsel (date):
