



Minutes

I. CALL TO ORDER

- a. President Jenny Naylor @ 9:33

II. ROLL CALL

- a. V.P. Amber Preston: all present except for Trahan.

III. CONSENT AGENDA AND MINUTES

- a. Approval of current agenda: Agenda was accepted, Kim moved Amber 2nd.
- b. Approval of Minutes – N/A: Minutes were accepted. Amber moved Kim 2nd.

IV. OFFICE REPORTS

- a. Vice President – Last meeting we discuss child care, checked into information from SNAP about funding and Peter Lawson about grants. Clothing closet would like to add children's clothing to the closet.
- b. Business Officer – N/A
- c. Marketing Officer – N/A
- d. Campus Clubs Officer – Ms. Newberry and Trahan completed Club Fair dates and training dates they are as follows: Club Fair on Oct. 10th 2019 tentatively from 2-4 PM. Clubs will have one week after Alece is informed of club rosters to correct any illegal officer positions. If not corrected by Oct. 23rd, fund will be frozen or they will be put on probation. If not resolved by Oct. 28th, the club will no longer be recognized by KCC. Training will have 2 rounds of classes, date are as follows: Clubs & Orgs 101- Oct. 28th & Nov. 4th. Presidents Training – Oct. 29th & Nov. 5th. Treasurer Training - Oct. 30th & Nov. 6th. Risk Assessment will be online at the end of both weeks. The instructor of the Mazama High School Daycare program is out of the office till the third week of August, will contact her then.
- e. Special Events Officer – Researched laws on child care center and talked to a lady at the Oregon Child Care Division, she sent a packet of what we need to do before opening a child care center. Talk about getting students involved and had so suggestions on ways to do that. They are Involvement Fairs, Open Houses, Setting up tables to talk to students before and after class, and One on one involvement advising.

V. BUDGET REPORT

- a. Treasurer Report: N/A

VI. OLD BUSINESS

- a. Third Thursday – Had good feedback on it but the timing needs to be better. Have more communication with each other and a clearer schedule on who works it at what time. Maybe we should pair up or do it as a group.

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- b. Positions – Two positions still available, Business Officer and Marketing and communications Officer. Talk to people that we think would be good for the positions, and see if they might be interested in filling out an application.
- c. Food Pantry Items – Do research on cost of a food sealer and touch base with culinary about convenience.

VII. NEW BUSINESS

- a. Relaxation Station – It will be Thursday Aug. 15th from 8 AM. To 3 PM. We will be have a place to decorate mason jars for tea light and making dog toys out of old tee shirts.
- b. Welcome Week – We will have more information about it next week.

VIII. ACTION ITEMS

- a. Jenny – Getting more information about child care from schools in surrounding area. Contact Andrew Mariman about social media connection to let student know more about use.
- b. Amber – Will do more research on grant and other funding for the child care center. Cost for food pantry. Research on cost of bulk items that can be delivered such as Costco and Amazon. Put together a shopping list for food pantry items to be approved at next meeting.
- c. Trahan – Talk to instructor at Mazama High School about their daycare program.
- d. Kim – do more research on what licenses are needed for all staff that will be working at the child care center.
- e. Alece – Contacting Andrew Mariman about taking professional photos of the group for the website.
- f. Rachel – Look into why child care center was stopped from going through in the past.

IX. UPDATES AND OPEN DISCUSSION

- a. President Jenny Naylor – Had a meeting with Gutierrez, he wants to connect more. Is interested in having a monthly book club/fair. Wants to come to meetings every 3 months to stay in touch. Went to board meeting, everyone is excited about what we are doing. Wants students to get to know us better. Suggestions – set up a Facebook page for all of us and see who can get most likes. Go to college survival classes and talk to students about who we are and what we do. Go out and talk to students about what they want and how we can help them.
- b. Advisor Alece Newberry – Needs T-shirt sizes for ASKCC polo's. Need conformation by Aug. 2nd to go to Menuca. Looking for presenters for Menuca. Working on getting our budget and working with Jenny and Rachel on budget and constitution.
- c. Co-Advisor Rachel Vian – Very happy to be working with us and office is always open if we need something.

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Associated Students of Klamath Community College
7390 South Sixth Street - Klamath Falls, OR 97603
Regular Meeting – July 26th 2019 9:30 AM

- d. Open Floor – N/A
- X. **ADJOURN** – Adjourned @ 10:57, Moved by Kim.

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