

PHARMACY TECH PROGRAM

***20-WEEKS TO A
NEW CAREER***

Learn more on page 2



Workforce & Community
Education Course Schedule
Fall 2025



KCC Pharmacy Tech students

PHARMACY TECHNICIAN HEAX 744 01

20 Weeks

09/29/2025 - 03/05/2026

Mon, Tues & Thurs from 5:30 - 8:30 PM

**PROGRAM
COST:
\$2,920**

*Scholarships
Available!*

Contact the KCC Community Education Coordinator for more information about this course.

Phone: 541-880-2243

Email: ce@klamathcc.edu

Klamath Community College is excited to offer a pharmacy technician certificate program! The goal of this program is to help you gain several skills that will help you pass the ExCPT national certification exam and make you employable for an entry level pharmacy technician position. KCC has partnered with National Healthcareer Associations PharmaSEER digital learning and Pioneer Rx to bring you critical concepts to be applied to your new career in pharmacy. This program is 20 weeks long and includes the full online training program, 16 labs, practice exams, and the ExCPT exam. Application to the program is competitive, with only 15 students accepted per course. Applications require proof of age and proof of high school diploma/GED. An interview with the pharmacy department team is required prior to acceptance to the program.

**If you have ever been cited for, charged or convicted with a crime, offense, or any violation of the law, surrendered a professional license, or been in violation of any liquor or drug laws it may prevent you from obtaining a license from the Oregon Board of Pharmacy and being able to work as a pharmacy technician.*

Pharmacy tech industry average wages:

\$23.01 per hour



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**Small Business
Development Center**

Registration

1. Go to mykcc.klamathcc.edu and sign in. New students need to fill out an online application.
2. From the 'Student' tab, under the 'Academic Hub' section, select 'Student Registration'.
3. Add the classes to your cart and check out.

You are required to complete a "MyKCC" account in order to register online, but it is a quick and easy process. If you would like assistance, call us at 541-880-2243. As always, paper registration forms are gladly accepted in Founders Hall, Building 9 weekdays between 8 AM and 5 PM.

Community Education Courses

Community Education courses are available to students ages 16 or older, (unless otherwise stated), who are interested in pursuing a new hobby or pastime. Community Education provides fun classes that include personal, professional, hobby, and recreational interests. We are rapidly expanding our offerings in many locations throughout Klamath County.

Workforce Education Courses

Workforce Education offers courses to adults interested in upgrading their work skills or exploring new areas of employment. Workforce Education courses include, but are not limited to, computer skills, management/leadership skills, languages, and safety. We pride ourselves on developing courses to fit your organization.

Our staff will assist employers in developing all aspects of a customized training program for a specific business. Assistance provided by KCC includes curriculum development and providing equipment and facilities.

Prices and Fees for Classes:

The price for non-credit classes varies and is published in the Workforce and Community Education class schedule online each term. Payment is due before the first day of class. Some courses may require additional fees for materials, certification, or equipment.

All KCC Workforce Education courses will include a \$35 fee that will provide students with a student ID, as well as access to the Learning Resource Center, Tutoring Center, campus events, and free use of Basin Transit Service buses to and from KCC.

Payment

1. The College accepts all traditional forms of payment, including cash (U.S. dollars only), checks, MasterCard, VISA, Discover, and debit cards.
2. Third-party payment arrangements are also acceptable, which include agency or company payment authorizations.

Note: It is the student's responsibility to ensure that written third-party authorization is received by the College.

Refunds

If the College cancels a class, students are entitled to a full refund of tuition and applicable fees. Students who drop a class, or classes, will be issued a refund based on the following criteria.

Class Length	Drop Deadline
3-13 weeks	Before second class meeting
Less than 2 weeks	Prior to the first class meeting

An add/drop form must be completed in order to process refunds. No refunds will be provided for withdrawals or drops after the drop deadlines shown above. Credit balances resulting from payments made by the third-party sponsors, financial aid or scholarships will be returned to the originator.

Please be aware of the drop deadlines for Workforce and Community Education classes. It is the responsibility of the student to drop the class, not the College or instructor to drop those who do not attend. You can secure the add/drop form in the lobby of Founders Hall. Any class not dropped or paid for by these deadlines will be subject to billing, late fees and/or collections.

Workforce Trainings at KCC

Commercial Drivers License

DSTX 700 01	Commercial Driver's Training	Noel Williams	8 AM - 5 PM	MTWRF	09/08/2025 - 10/10/2025
DSTX 700 02	Commercial Driver's Training	Noel Williams	8 AM - 5 PM	MTWRF	10/06/2025 - 11/07/2025
DSTX 700 03	Commercial Driver's Training	Noel Williams	8 AM - 5 PM	MTWRF	12/01/2025 - 01/06/2026

CPR

HEAX 703P 01	First Aid / CPR / AED	Staff	9 AM - 5 PM	S	10/11/2025
HEAX 703P 02	First Aid / CPR / AED	Staff	9 AM - 5 PM	S	11/15/2025
HEAX 703P 03	First Aid / CPR / AED	Staff	9 AM - 5 PM	S	12/13/2025
HEAX 703P 04	BLS/CPR for Healthcare Providers	Staff	5 PM - 9 PM	R	10/09/2025
HEAX 703P 05	BLS/CPR for Healthcare Providers	Staff	5 PM - 9 PM	R	11/13/2025
HEAX 703P 06	BLS/CPR for Healthcare Providers	Staff	5 PM - 9 PM	R	12/11/2025
HEAX 703P 07	Heartsaver Primeros Auxilios RCP DEA	Byanca Orozco Espinosa	6 PM - 9 PM	MT	10/20/2025-10/21/2025
HEAX 703P 08	Heartsaver Primeros Auxilios RCP DEA	Byanca Orozco Espinosa	6 PM - 9 PM	MT	12/15/2025-12/16/2025
HEAX 703P 09	CPR Hands-on Skills	Staff	12 PM - 4 PM	R	10/30/2025
HEAX 703P 10	CPR Hands-on Skills	Staff	12 PM - 4 PM	R	12/04/2025

Flagger & Work Zone Traffic Control

TEXX 702P 01	Flagger & Work Zone Traffic Control	Keni King	9 AM - 3 PM	S	10/18/2025
TEXX 702P 02	Flagger & Work Zone Traffic Control	Keni King	9 AM - 3 PM	S	11/15/2025
TEXX 702P 03	Flagger & Work Zone Traffic Control	Keni King	9 AM - 3 PM	S	12/13/2025

Forklift Safety

ESHX 712 03	Forklift Safety	Staff	9 AM - 2 PM	S	11/08/2025
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Pharmacy Technician - ExCPT

HEAX 744 01	Pharmacy Technician - ExCPT	Kelli Tompkins	5:30 PM - 8:30 PM	MTR	09/29/2025 - 03/05/2026
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Welding

WLDX 702 01	Beginning Industrial Welding	Benjamin Forester	9 AM - 3 PM	WR	10/15/2025 - 12/18/2025
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En Español

Course dates, times, and instructors are subject to change.
Check www.klamathcc.edu/classes for the most up-to-date information!

Descriptions

Commercial Drivers License

Commercial Driving provides training to help students gain the qualifications to obtain a commercial driver's license (CDL) and job in the industry. The course covers all of the aspects needed to safely operate a vehicle and complete a CDL drive test. Applicants will need to obtain and submit a copy of their DMV driving record showing their history of traffic accidents, violations, and or convictions (including DUI). Participants will also be required to pass a drug screening prior to the start of training.

Dental Assisting & Radiology

This 6-month course has six hours of classroom instruction per week for a total of 140 hours. In addition, each student will be required to complete a 70-hour Internship with a local Dentist and KCC instructor at Klamath Health Partnership to shadow and practice providing patient dental care.

Heartsaver First Aid CPR AED

The American Heart Association(AHA) Heartsaver First Aid with cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) training are included in this course designed for individuals seeking First Aid and CPR certification. Student materials include adult, child, and infant CPR and AED information. Satisfactory completion of all skills testing is required to receive the AHA First Aid and CPR card, which will be emailed to students within two weeks. Students must have their email address on file.

Basic Life Support - BLS CPR for Healthcare Providers

This classroom format is ideal for those who prefer group interaction and feedback from the instructor. Student materials include adult, child and infant CPR and AED information. The American Heart Association- HEALTHCARE Providers Basic Life Support course completion care is valid for two years and is required for all healthcare providers. During the course, an AHA instructor conducts video-based lessons and works with students to complete skills practice. Satisfactory completion of a written test and skills testing are required to receive the AHA Healthcare Provider card, which will be emailed to students within two weeks of completion.

CPR Hands-on Skills

The American Heart Association's (AHA) Hands-on CPR Skills training is for participants who have completed the online eBlend class with AHA and need to fulfill the skills requirement. The course is designed for anyone with little or no medical training who needs a course completion card for their job, regulatory (e.g., OSHA), or other requirements, or anyone who wants to be prepared for an emergency in any setting. This course will teach first aid basics, medical emergencies, injury emergencies, environmental emergencies, preventing illness and injury, adult CPR and AED use, opioid-associated life-threatening emergencies, child CPR AED and infant CPR.

Flagger & Work Zone Traffic Control

Flagger and Work Zone Traffic Control covers the fundamental principles of traffic control, the five parts of temporary traffic control zones, and regulations regarding the primary traffic control devices and their proper placement. Correct flagging techniques will also be taught and demonstrated. This course meets the requirements of the Oregon Department of Transportation construction specifications. Students will receive a certification card, valid for three years, that verifies completion of safety training that meets ODOT requirements. Pre-registration is required.

Forklift Safety

You will learn about the OSHA rules for Powered Industrial Trucks and developing a forklift training program. This class does offers a forklift operator certification (cards)

Pharmacy Technician - ExCPT

This 20 week program will prepare students for an entry-level pharmacy technician position in both community and health system pharmacy settings. A pharmacy technician, under the supervision of a pharmacist, assists in the day-to-day pharmacy operations which do not require the professional judgment of a pharmacist. These operations include: entering prescription orders, packaging and labeling prescriptions, operating automated dispensing devices, maintaining inventories, processing insurance claims, compounding sterile medications, reconciling medications, assisting with medication therapy management, and using mathematics to solve various calculations including flow rates, days supplies, and individual and daily doses. Graduates are eligible to take the Exam for Certification of Pharmacy Technicians (ExCPT). Applications require proof of age and proof of high school diploma/GED. Must pass math test.

Phlebotomy

The focus of this course is on acquiring proficiency needed to carry out successful blood draw and specimen processing for the purpose of clinical laboratory analysis in preparation for national certification. Principles of communication, quality control, safety, and caring interventions will be included. At the end of this class, students will be ready to test for their NHA certification. 10 Week Course. Hybrid class, online classroom and in person labs.

Beginning Industrial Welding: Training, Safety, and Cutting

Utilize welding/cutting processes used in construction and manufacturing industries. Classroom instruction and hands-on training includes: Oxy-acetylene, electric arc welding, shield metal arc welding (SMAW), gas metal arc welding (GMAW), gas tungsten arc welding (GTAW), plasma arc cutting, and the welding ability of metals and metallurgy.

Flagger & Work Zone Traffic Control

TEXX 702P

- One-day training
- Leave with a certification card
- Earn \$25.94 per hour average for East Cascades Region
(State of Oregon Employment Department 2025 data)

COST: \$145

Contact Denise Martinez for more information about this course.
Phone: 541-880-2243
Email: ce@klamathcc.edu

Study in the US & in France

100% in English & get your Bachelor's in Management in just three years

Join our Bachelor's in Management to increase your chance for success:
2 + 1 Bachelor's degree:
 2 years at Klamath Community College
 + 1 year at Rennes School of Business
 = Bachelor's degree in Business



This program provides a year of business specialization and intercultural immersion, featuring specialized and general management courses. Students will acquire management knowledge and intercultural skills for international careers. The top-up degree prepares graduates for the job market or further studies in a Master's program

JOIN THE ELITE 1%
THE RENNES BUSINESS SCHOOL RANKS AMONG THE TOP IN THE WORLD

RENNES, AN IDEAL ENVIRONMENT

- Ranked in the top 3 French student cities for quality of life (2023-2024 Ranking of the best student cities in France, l'Étudiant)
- Close to major European cities
- Accommodation on campus
- Welcome service for international students

98% OF GRADUATES OF RENNES SCHOOL OF BUSINESS SECURE EMPLOYMENT

DIRECT CONTACT

Dr. Fred Griffiths
 Klamath Community College
 griffiths@klamathcc.edu
 (971) 380-5185

VISIT US ON THE WEB
 rennes-sb.com

Rennes School of Business is a private higher education establishment (EESPIG) recognized by the French State

PRACTICAL INFORMATION APPLICATION DEADLINE: JUNE 15 2026

ACADEMIC CALENDAR

- Courses: September to May
- Bachelor's dissertation: May
- Internship: May to August (8 weeks min)

LANGUAGES

- French language courses choose between:
 - French language
 - French culture for international students

TUITION & FEES

- \$9,700/year European students
- \$10,790/year Non European students
- +10% automatic scholarship for students who arrive under an articulation agreement

ADMISSION

- Requirements: Associate Degree in Business or related areas
- English Proficiency (one of the following): TOEFL > 80 - or TOEIC > 750 - or IELTS > 6.0 or Cambridge Proficiency Exam > B2 or Native language: English - or previous studies taught in English (minimum 2 years)

NB: an official valid test with a minimum score of TOEIC ≥ 785, TOEFL ≥ 80 or IELTS ≥ 6,5 is required for BIM graduation, regardless of nationality.

ADMISSIONS PROCESS

1. Admission opened since September
2. File to submit: apply.rennes-sb.com
3. Recorded interview
4. Response within 2 weeks
5. Welcome to Rennes SB



in partnership with



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MAYOR DE 16 AÑOS

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\$30.00 por cada 3 meses
 Clases en la mañana y en la tarde. Clases también en línea

DIPLOMA DE LA PREPARATORIA

KCC PROGRAMA COMPLETO DE GED

Beneficio de poder continuar sus estudios:

- ¡Obtenga el diploma de la preparatoria (GED) en KCC!
- ¡En Español!
- Puede aprender inglés o estudiar una carrera de su interés
- ¡Infórmese!

CUANDO:

Jueves, Septiembre 11
 5:30 PM

DONDE:

Klamath Community College
 Edificio 10, Oficina 1070
 7390 South 6th Street, Klamath Falls, OR 97603

Ahora presentando al
 Departamento de Idiomas y Aprendizaje Global



BUSX 708N Getting Ready for Retirement

This course will provide students with strategies to help prepare get them for retirement. During this course students will learn the framework of retirement planning with the four aspects of success; Social Health, Legacy, and Financial. Cost \$0

BUSX 719 01 Budgeting: Creating a Budget that Works for You

Students will learn how to write a budget plan and receive tools to keep them on track. It covers, what a budget is supposed to be, people's problems with budgets, and solutions that work with budgets. This course will teach you how to create a budget that better matches your life. Cost: \$0

BUSX 721 01 Earn Extra Money with a Mystery Shopping Business

Have you seen ads telling you how to become a shopper, but only if you send them a lot of money? You do not have to pay to begin your new career in this exciting field (Participants must also attend How to Start Any Home Business + 250 Home Business Ideas! for a clear understanding of this endeavor). You will learn how to sign up with many legitimate mystery shopping companies *without fees*, avoid pitfalls and scams, create a required mystery shopping resume and profile, and how to file your mystery shopping reports for payment. Informative handouts for future use are included in class fee, including a list of 25 legitimate companies you can work for. The webinar login information will be emailed the day before class. Cost: \$30

BUSX 721 02 How to Start Any Home Business + 250 Home Business Ideas!

Tired of working for someone else? Do you need to make more money? Turn your talents and hobbies into profits by starting a home business. Taught by a Chamber of Commerce Past President and award winning business owner, this is probably the most comprehensive business start up workshop you will ever find. You will discover: more than 250 legitimate home business ideas, mandatory legal documentation, many ways to market your product/service, how to take tax deductions (this workshop included!) Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$45

BUSX 721 03 Make Money with a Virtual Assistant/ Word Processing Business

If you can type, then you can make money at home using your computer. You will discover how and where to find clients, 50 ways to advertise/market your services, effective home office equipment choices, and 100 ways to make money with a computer.(Participants must also attend "How to Start Any Home Business + 250 Home Business Ideas!" for a clear understanding of this endeavor.) There really is a need for your services, so learn to be your own boss, set your own hours, and make more money. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$30

BUSX 721 04 Save Money with Extreme Couponing

Learn how to save money every day with extreme couponing. Coupons are not just for groceries. Savings can add up to hundreds or even thousands of dollars every year. This comprehensive workshop teaches: where to find all different types of coupons, even for high ticket items, how to find the best coupon apps and websites, how to match coupons with sales for maximum savings. This workshop is taught by someone who has used many couponing secrets to save thousands. A detailed tutorial will be emailed to set up a free Zoom account. The webinar login information and materials will be sent the day of class. Cost: \$30

BUSX 721 05 \$Monetize\$ Websites, Blogs, and Social Media with Affiliate Market

Earn a passive monthly income from selling other people's products by placing a merchant-provided advertisement link on your site and get a commission for every sale, click or lead. Learn where to find 1000+ free and low cost opportunities and how to avoid scams or links that won't offer a beneficial ROI (return on investment). Learn how to find high, recurring, and second-tier commissions. You'll also learn SEO secrets to increase your site's ranking and visibility on search engines like Google. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$45

BUSX 721 06 How to Make Extra Cash Pet Sitting

Do you love animals. . .especially dogs? Learn how to make extra money after school or work by watching dogs or other pets, requestedly in the pet's home. You will learn about feeding, watering, and exercising pets, how to make a good impression as well as what questions to ask when interviewing for a pet sitting job, and what to do when a dog has behavioral issues. You will also discover other services you can offer to make more money, such as dog walking, grooming, puppy training, etc. Informative handouts for future use are included in class fee. This class is taught by a seasoned professional pet sitter and a longtime entrepreneur. The webinar login information will be emailed the day before class. Cost: \$45

BUSX 721 07 50 \$ Money\$ Making Side Hustles for Teens

Hey, Teen! What's the fastest way to make money as a teenager? The answer is a side hustle. Fortunately, you don't have to wait till you're over a certain age to earn \$\$ with side hustles that can easily fit into your teen life — between all the classes, chill sessions, and extracurricular activities. And, most of these side hustles don't require you to study more, won't interfere with your social life, and can help you hit any financial goal — maybe even get that car! You'll leave class loaded with information about how to fill out any legal forms to get the business started, and details about 50 profitable side hustle ideas to get you going fast. Informative handouts for future use are included in class fee. The instructors include a guest teen entrepreneur, and a longtime instructor LeeAnne Krusemark who is a Chamber of Commerce Past President, current author/editor, and a nationwide Professor of Publishing at higher learning institutions, including Harvard Adult Education. The webinar login information will be emailed the day before class. Cost: \$30

BUSX 721 08 Start your own Online Business: A Beginner's Guide

Looking for ways to make money online? Turn your ideas or homemade products into income by starting an online business. You will learn how to: find a gap in a niche market and fill it; build your own website, and market your business effectively (including SEO) so potential customers will find you; take care of business forms and taxes; create multiple sources of income (including Affiliate commissions). You'll also get info about the 25 most popular online businesses to start. Informative handouts for future use are included in class fee. The instructor LeeAnne Krusemark is a Chamber of Commerce Past President, current author/editor, and a nationwide Professor of Publishing at higher learning institutions, including Harvard Adult Education. The webinar login information will be emailed the day before class. Cost: \$45

DSTX 700 Commercial Driver's Training

Commercial Driving provides training to help students gain the qualifications to obtain a commercial driver's license (CDL) and job in the industry. The course covers all of the aspects needed to safely operate a vehicle and complete a CDL drive test. Applicants will need to obtain and submit a copy of their DMV driving record showing their history of traffic accidents, violations, and or convictions (including DUI, license suspensions, etc.). Cost: \$5,795.

EMTX 700 01 EMT Part I

Develops skills for the recognition of symptoms of illness and injuries and proper procedures of emergency care. Requires passing criminal background check and drug screen before placement into mandatory clinical observation in hospital emergency department and ambulance ride-along experience. Includes preparation for state licensure and national certification practical and written exams. Requisites: Placement test pass and current AHA CPR card. Cost: \$750. Lab is included in the cost.

EMTX 700 02 EMT Lab Part I

Topics include intravenous fluid and medication administration, airway management, pharmacology, ECG and defibrillation, and protocol training. Designed for rural area EMTs providing care above the EMT basic level. Proof of current Oregon EMT-Basic certification, Health Care Provider or Professional Rescuer CPR certification, and immunizations are required prior to registration. Instructor approval is required. Prerequisites: Current EMT-Basic Certification.

ESHX 710 01 Motorcycle Rider - Basic

Klamath Community College motorcycle courses are offered in cooperation with Team Oregon, a nationally recognized leader in motorcycle rider safety and skills training. Team Oregon offers courses for riders of all levels of ability. You can learn to ride, earn your motorcycle endorsement or take your skills to the next level. The course instruction and coaching will help you to ride safer, smarter and more skillfully. Basic and intermediate courses are approved for Oregon's mandatory training requirement, and offer a choice of traditional or online classroom. Must register at Team-Oregon.org. Cost: \$199

ESHX 710 02 Motorcycle Rider - Intermediate

Motorcycle and Scooter Class Klamath Community College motorcycle courses are offered in cooperation with TEAM OREGON, a nationally recognized leader in motorcycle rider safety and skills training. TEAM OREGON offers courses for riders of all levels of ability. You can learn to ride, earn your motorcycle endorsement or take your skills to the next level. The course instruction and coaching will help you to ride safer, smarter and more skillfully. Basic and intermediate courses are approved for Oregon's mandatory training requirement, and offer a choice of traditional or online classroom. Cost: \$199

ESHX 712 03 Forklift Safety

You will learn about the OSHA rules for Powered Industrial Trucks and developing a forklift training program. This class offers a forklift operator certification (cards). Cost \$125

HEAX 701 01 Boat Safety

All Oregon boaters 12 and older must pass an Oregon boaters education course and carry a boater education card when operating power boats greater than 10 horsepower. Students who pass this course can apply for a boater education card as required by Oregon's mandatory boater education program. This course covers practical boating safety information and regional and local boating rules and regulations, as well as tips and techniques for making boating more enjoyable. Those who successfully complete this course are issued a certificate of completion, which is the first step in obtaining a boater education card. You will need to fill out an official application form, and send it into the Marine Board along with \$20 and a copy of your certificate of completion to obtain your boater education card. This course is taught by certified Oregon State Marine Board instructors in a positive and informative classroom environment. Pre-registration is required.

HEAX 703P 01, 02 & 03 Heartsaver First Aid CPR AED

The American Heart Association (AHA) Heartsaver First Aid CPR AED course trains participants to provide first aid, CPR, and use an automated external

defibrillator (AED) in a safe, timely, and effective manner. Reflects science and education from the American Heart Association guidelines update for CPR and Emergency Cardiovascular Care (ECC). The AHA's Heartsaver First Aid CPR AED Course is designed for anyone with little or no medical training who needs a course completion card for their job, regulatory (e.g. OSHA), or other requirements, or anyone who wants to be prepared for an emergency in any setting. This course will teach first aid basics, medical emergencies, injury emergencies, environmental emergencies, preventing illness and injury, adult CPR and AED use, opioid-associated life-threatening emergencies, child CPR AED and infant CPR. Cost: \$100

HEAX 703P 04 & 05 Basic Life Support - BLSCPR for Healthcare Providers

The American Heart Association (AHA) Basic Life Support (BLS) course trains participants to promptly recognize several life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations and provide early use of an AED. Reflects science and education from the American Heart Association Guidelines Update for CPR and Emergency Cardiovascular Care (ECC). The AHA's BLS Course is designed for healthcare professionals and other personnel who need to know how to perform CPR and other basic cardiovascular life support skills in a wide variety of in-facility and prehospital settings. This course will teach, high-quality CPR for adults, children, and infants, the AHA Chain of Survival, specifically the BLS components, important early use of an AED, effective ventilations using a barrier device, importance of teams in multi-rescuer resuscitation and performance as an effective team member during multi-rescuer CPR and relief of foreign-body airway obstruction (choking) for adults and infants. Cost: \$95

HEAX 703P 07 & 08 Heartsaver Primeros Auxilios RCP DEA

El curso de RCP de primeros auxilios de la Asociación Americana del Corazón capacita a los participantes para proporcionar primeros auxilios, RCP y usar un desfibrilador externo automático (DEA) de una manera segura, oportuna y efectiva. Refleja la ciencia y la educación de la actualización de las guías de la Asociación Estadounidense del Corazón para la RCP y la Atención Cardiovascular de Emergencia (ACE). El curso de RCP de Primeros Auxilios de la Asociación Americana del Corazón está diseñado para cualquier persona con poca o ninguna capacitación médica que necesite una tarjeta de finalización del curso para su trabajo, requisitos regulatorios (por ejemplo, La Administración de Seguridad y Salud Ocupacional) u otros requisitos, o cualquier persona que quiera estar preparado para una emergencia en cualquier entorno. Este curso enseñará conceptos básicos de primeros auxilios, emergencias médicas, emergencias de lesiones, emergencias ambientales, prevención de enfermedades y lesiones, uso de RCP en adultos y DEA, emergencias potencialmente mortales asociadas a opioides, RCP infantil DEA y RCP infantil. Costo: \$100

Rent Our Facilities



Need space for 10 or 100?
Klamath Community College has you covered. Rent classrooms, lawns, the KCC Conference Center, and more. Learn how we can support your event at

www.klamathcc.edu/facilities

Contact
Melanie Marcott: (541) 880-2219
marcott@klamathcc.edu





Need a full- or part-time job while you attend school?

The Career Services Center is here to help you find and apply for off-campus jobs, help you write an effective resume and cover letter, and help you hone your interviewing skills.

Don't know what you want to study? Overwhelmed by options? Not sure if college is right for you?

The Career Center can help you identify your aptitudes and interests, and guide you to degrees and career paths might be right for you.

Wondering what to do after college?

We can help you determine what jobs you are qualified for with your degree and provide you with advice about entering a new profession.



www.klamathcc.edu/csc

Hours
7:30 am-5:00 pm
Monday through Friday
Building 4, Room 415

Contact
541-880-2354
kcccareercenter@klamathcc.edu

HEAX 703P 09 & 10 CPR Hands-on Skills

The American Heart Association's (AHA) Hands-on CPR Skills training is for participants who have completed the online eBlend class with AHA and need to fulfill the skills requirement. The course is designed for anyone with little or no medical training who needs a course completion card for their job, regulatory (e.g. OSHA), or other requirements, or anyone who wants to be prepared for an emergency in any setting. This course will teach first aid basics, medical emergencies, injury emergencies, environmental emergencies, preventing illness and injury, adult CPR and AED use, opioid-associated life-threatening emergencies, child CPR AED and infant CPR. Pre-requisite: Online AHA eBlend Certificate Cost: \$35

HEAX 705 01 AARP Smart Driver Training

This refresher course is offered by the American Association of Retired Persons (AARP). AARP members can improve their driving skills and develop defensive driving techniques in this participatory course. The 2-day course takes into consideration the physical changes of the maturing driver and ways to compensate for these changes. Most major insurance companies allow an auto insurance discount for drivers 55 years and older who complete this course. A certificate of completion is issued and advanced registration is required. A \$25 fee is due to the instructor on the first day of the class. AARP members receive a \$5 discount when they provide their membership number on the first day of class.

PEDX 700 01 Hatha Yoga

This course will focus on learning the basic asanas (poses) used for sun salutations; and how to incorporate modifications with blocks, straps, bolsters and blankets. The course will include three different breathing techniques (pranayama) to help balance the nervous system and clear the mind. This course is suitable for everyone and an excellent class for stress reduction. Cost: \$70

PEDX 707 01 Salsa Style I&II

A very energetic Latin dance. Lots of fun, complete with spins, sharp movements, and crisp turns. A great dance to learn if you want to break into the Latin club scene all over the U.S. Instructor: Manuela Pascual. Location: Rachel's School of Dance, 638 Klamath Avenue. Cost: \$50.

PEDX 707 03 East Coast Swing for Fitness and Fun

East Coast Swing is a happy, fun, upbeat dance. Distinguished by its staccato bounce rock step (back break), It uses single, double & triple rhythm steps and its dance to band, country Western, and Pop music. A popular couple's dance seen at the club. Location: Rachel's School of Dance, 638 Klamath Avenue. Instructors: David Reed and Marietta Campbell. Cost: \$50

PEDX 707N 02 Cha Cha Cha Fitness

Cha-cha is a lively, flirtatious ballroom dance full of passion and energy. The classic "Cuban motion" gives the cha-cha its style. Partners work together to synchronize each movement in perfect alignment. Instructor: Manuela Pascual. Located at Rachel's School of Dance, 638 Klamath Avenue. Cost: \$50.

PEDX 707N 03 West Coast Swing for Fun & Fitness

West Coast Swing is danced in a slot (a linear pattern) to slower music. It's a smooth, often sexy dance, and it does not have lilt and bounce./ Join in the fun to not only learn a new activity, but to also increase your physical well-being. Instructor: Dave Reed. Location: Rachel's School of Dance, 638 Klamath Avenue. Cost: \$50

TEXX 702P 01, 02 & 03 Flagger & Work Zone Traffic Control

Flagger and Work Zone Traffic Control covers the fundamental principles of traffic control, the five parts of temporary traffic control zones, and regulations regarding the primary traffic control devices and their proper placement. Correct

flagging techniques will also be taught and demonstrated. This course meets the requirements of the Oregon Department of Transportation construction specifications. Students will receive a certification card, valid for three years, that verifies completion of safety training that meets ODOT requirements. Pre-registration is required. Cost: \$145

WLDX 702 01 Beginning Industrial Welding: Training, Safety, & Cutting

Utilize welding/cutting processes used in construction and manufacturing industries. Classroom instruction and hands-on training includes: Oxy-acetylene, electric arc welding (SMAW), gas metal arc welding (GMAW), gas tungsten arc welding (GTAW), plasma arc cutting, and the welding ability of metals and metallurgy. Cost: \$350

WRIX 701 01 How to Write Your Life Story for Fun or Profit

You don't need to be famous to have a legacy to leave behind. Create an inspirational autobiography for family, friends, and others. Learn how to recall vivid memories, analyze events and people that shaped who you are, and bring your story to life. Your handout, included in the class fee, will have an outline to help you organize and write your memoir step-by-step. Printing/publishing options will also be discussed. The webinar login information will be emailed the day before class. Cost: \$55

WRIX 701 02 Creative Writing 101: A Beginner's Guide

You don't need a degree in creative writing to be an exceptional writer and get paid for it! Anyone with a passion for writing can learn and develop their fiction and non-fiction writing skills. Whether you're writing from your own life experience, creating new worlds, or informing readers about important information, this class will teach you about the different forms of creative writing, the top 10 creative writing tips for beginners, as well as how to brainstorm for new creative writing ideas, bring your words to life with engaging descriptions, develop your own writing style, and how to get paid for your creative writing. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$45

WRIX 701 03 Writing Short Stories: A Beginner's

Writing short stories (1,000-30,000 words) helps you discover your writing voice and how to convey your ideas. You'll learn how to bring your story to life with an engaging plot, as well as character development, action, and dialogue. You'll also learn the technical parts of crafting a short story, including structure, important character moments, and progression in the story. You'll also know what to do with your short story once completed, including editing, proofing, and publishing options. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$45

WRIX 701 04 10 Practical Tips to Writing Powerful Dialogue

Writing believable, relatable dialogue is an art-form, but fortunately there are some tried-and-tested methods and techniques you can use right now to improve the dialogue in your novel or script. In this fast paced session, you'll learn how to turn ordinary words into compelling dialogue, use clean dialogue tags, differentiate character voices, use dialogue instead of narrative/voiceover, avoid dialogue "dumps," and be real, but not boring. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$30

WRIX 701 05 Introduction to Journaling: A Beginner's Guide

Journaling is simply recording your thoughts, feelings, and insights in a written, drawn, or typed format. It can be done on paper or on a computer, and it's a low-cost way to improve your mental health. Journaling can help you reduce stress, improve your self-awareness, as well as prioritize problems, fears, and concerns, and provide an opportunity for positive self-talk. You'll learn how to start journaling (even when you don't know what to write), the 10 most popular types of journaling, how to kick-start self-reflection and self-discovery, and track your progress and personal growth. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$45

WRIX 701 06 Make Money as a Freelance Writer: A Beginner's Guide

If you've got a way with words and love to write, freelance writing has emerged as a significant force in the gig economy, offering flexibility, independence and a way to make money online and offline, for supplemental income or a full-time career. You'll learn the top 10 areas of freelance writing, as well as how to create writing samples and pitches/queries, develop your freelance writing "brand," and find reliable job boards and avoid content mills. Informative handouts for future use are included in class fee, and include links to more than 1,000 ways to get paid as a freelance writer. The webinar login information will be emailed the day before class. Cost: \$45

WRIX 702 01 Explore the World as a Travel Writer

If you love to travel and love to write, this is for you! We will discuss how to use all your senses in a new destination to create more detailed and in-depth descriptions that capture and maintain readers' interest, and whether or not you need to include photos with your work. You will also learn how to find and submit your finished product to print and online markets, the business side of travel writing (how to take travel tax deductions), and how to avoid worn-out travel writing cliches. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$45

WRIX 702 02 How to Outline and Write an Irresistible Romance

Romance is the #1 selling fiction genre. Whether you're a new or experienced writer, this comprehensive session will help you sharpen your skills with practical step-by-step advice. You will discover the different romance sub-genres and understand the proven romance formula. You will also learn to create a unique setting, introduce your protagonist (lead character), percolate friction, and write relatable dialogue as well as intimate scenes. Publishing options will also be discussed. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$30

WRIX 702 03 Beginner's Guide to Getting Published

If your goal is to become a published freelance writer by selling a magazine article, short story, poem, or even a novel to a traditional publisher, this comprehensive workshop will guide you to, then past the editor's desk. You will discover how to: become a "published" writer overnight; submit manuscripts the correct way; find the right publisher for your work; write irresistible query letters; determine when and how to get an agent; 100 ways to make money as a freelance writer. If you really want to succeed, this step-by-step workshop is a must! Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$45

WRIX 702 04 Explore 50 Different Self Publishing Options
Self Publishing is all the rage, but is it the best option for you? Participants must also attend "Beginner's Guide to Getting Published". And, can you do both? You will discover the pros and cons of all the self-publishing options, including print-on-demand and e-book publishing, as well as Amazon options, and see how they compare to traditional publishing. Informative handouts, including a rated description of 50 self-publishing companies for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$30

WRIX 702 05 Introduction to Screenwriting for Television or Movies
In this comprehensive session, you will learn about special screenwriting terms and formats for television and the big screen. You will also learn how to plot a story, develop characters, and execute your work in the proper screenwriting format. You will discover the difference between a Treatment, a Spec Script and a Shooting Script and when to do each. And, you'll get an inside look into the business of selling your script to agents and producers. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$45

WRIX 702 06 Meet the Agent/Publisher - Get Your Manuscript Critiqued
Have you ever wanted to talk to a real agent or publisher? Are you tired of having your manuscripts critiqued by non-professionals or paying an editor too much money to change your writing to their voice? Email one page of your in-progress manuscript for an in-class critique of one page of your poetry, article, short story, screenplay, novel, non-fiction book, or children's book. (Optional: You can then send your manuscript for a professional critique (for a critique fee of \$50 for up to 25 double-spaced pages + \$1/page thereafter, and a list of publishers/agents who are interested in your type of work.) Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$40

WRIX 702 07 Writing for Online Blogs, Magazines & Websites
You don't need a journalism degree or previously published articles to write for anyone's online blog, magazine, or website. Some opportunities offer exposure, while many pay well — \$1 a word and more. In this fast-paced session, you will learn how to: find ideas, sources, and more than 1,000 opportunities that pay, conduct interviews and create interesting content, protect your copyright, write query letters, and then use this credibility to sell other articles or even your self published novel. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$45

WRIX 702 08 Beginner's Guide to Starting a FREE Blog
Online blogging is a great way to get the word out about you, your service, your product, or information you want to share. In this course, students will learn step-by-step how to: start a FREE blog with WordPress, choose a blog template, emphasize your blog content with a creative name, use your unique voice to share your expertise, connect your domain/website. Students will also learn how to earn an income with your blog, including links to other websites and advertising on your blog, as well as increase your internet ranking. A detailed tutorial will be emailed to set up a free Zoom account. The webinar login information and materials will be sent the day of class. Cost: \$45

WRIX 702 09 Using Amazon's Kindle to Self-Publish your Book for Free
Whether you're looking to publish a paperback novel or short e-book now or in

the future, this detailed tutorial will teach you step-by-step how to create an Amazon KDP account, format your manuscript and upload it to the platform, easily create a book cover from available templates, determine pricing and royalties, develop a sales pitch for your Amazon page, and write an Amazon author bio. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost \$30

WRIX 702 10 Comedy Writing: How to be Funny on Paper and Stage
Whether you need to make a dull work presentation more lively, mix laughter with learning in the classroom, or ultimately want to write for print/production or perform your own stand up routine, this fast-paced session will show you how to apply humor to all aspects of your life. You will learn the anatomy a joke, how to use your powers of observation to sharpen your wit, write different types of jokes, and use humor to entertain and influence people. Informative handouts for future use are included in class fee. The instructor LeeAnne Krusemark is a former stand-up comedian at places like The Laugh Factory in Hollywood, current author and editor, and a nationwide Professor of Publishing at higher learning institutions, including Harvard Adult Education. The webinar login information will be emailed the day before class. Cost: \$45

WRIX 702 11 Write a Riveting Mystery, Suspense, or Crime Story
Become a mystery writer for fun or profit! You will discover the different sub-genres and three-act story structure of mystery writing and create an intriguing cast of characters. Learn how to research and pick your setting, make sure your opening grabs readers' attention, use "red herrings" to misdirect your readers and create suspense until you're ready for the final reveal. Publishing options will also be discussed. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost \$45

WRIX 703N 01 Be a Better Writer : 10 Easy Tips to Improve your Writing
We write everyday: emails, social media posts, work projects, and even non-fiction or creative writing. Improving is just a matter of knowing some simple tricks to make your writing more impactful and readable, and may help get you a promotion at work or avoid rejection from a publisher. In this hands-on session, there will be writing/editing examples and exercises so you can see in real time how to make sentences flow properly while still maintaining reader interest, and you will leave with a workbook full of writing tips and tricks, which is included in the class fee. The webinar login information will be emailed the day before class. Cost: \$55

WRIX 703N 02 Write Your First Novel in 90 days
This intensive course provides a schedule of crafting a novel from start to finish, which you can finish in as little as 90 days! This class will also help you stay motivated throughout the journey. You will learn how to: select your novel genre and develop a compelling premise, create multidimensional characters and immersive settings, craft a detailed plot outline, manage your time to keep your writing flow consistent, combat common roadblocks including writer's block, master the art of self-editing: refining your plot, and fixing pacing, dialogue, and characterization problems. receive constructive criticism from beta readers, explore publishing options By the end of this class, you will know how to complete your novel and have the knowledge and confidence to move forward with the publishing process. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$55

Work Smarter, Not Harder

Small Business Management (SBM)

The **Small Business Management program (SBM)** is a unique combination of classroom learning, one-on-one coaching from a professional business adviser, and networking with one goal: making you and your business more successful.

Over a nine-month period each year, you will learn about relevant management topics and meet regularly with your business adviser to help you identify and prioritize outcomes and develop a plan to achieve them. You will benefit from monthly classroom sessions by learning from seasoned professionals and your successful small business peers. You will learn how to take the material from the classroom and apply it directly to your business.

- One-on-one coaching
- Peer collaboration
- Monthly learning events
- Professional networking



"The SBM program helped me tremendously. It helped me understand how to better operate my business, from knowing how to market correctly to knowing how to find the leaks in my day to day operations. 100% recommended!"

— Rigoberto Cisneros, Owner, Girasol Mexican Restaurant & Cantina



The Oregon SBDC Network is funded in part through a Cooperative Agreement with the U.S. Small Business Administration and the Oregon Business Development Department. Programs and services are provided to the public on a non-discriminatory basis. Language assistance services are available for limited English proficient individuals. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Estella Woodley at 541-205-5404

Our Local Program

The Klamath Community College's Small Business Management program (SBM) helps established business owners achieve immediate results and build for long-term success. Dozens of businesses throughout Klamath and Lake counties have seen increased efficiency, profitability and support through the SBM Program. **You do not have to run your business alone!**

SBM Year One DATES Monthly, starting October 15, 2025

TIME 2:00 - 5:00 pm

LOCATION Klamath IDEA Center for Entrepreneurship 803 Main St., Ste 103 Klamath Falls, OR 97601

COSTS \$795 / \$150 additional key person from business

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Small Business Development Center

Helping Build Oregon's Best Businesses

The KCC Small Business Development Center (SBDC) offers no-cost one-to-one advising and low-cost training to help business owners build a business that works for them. The SBDC delivers services to anyone in Klamath or Lake County who owns or operates a for-profit business or is planning to start one. For more information, contact the SBDC at 541-205-5404 or go to www.OregonSBDC.org/klamath. All advising is confidential and free of charge.

Smart Start-Up (In-Person and Zoom Instruction)

A 2-hour class designed specifically for those considering self-employment or new to owning a business. Gain the information needed before you begin business. Topics include feasibility, market research, business plan basics, start-up financing, insurance, legal structures, registration & licensing, and much more! Participants will be provided with resources, handouts, and checklists. Dates, times, and delivery methods vary each month to accommodate a variety of entrepreneur schedules and needs.

Instructor: Chip Massie
Location: Zoom or Klamath IDEA Center for Entrepreneurship,
803 Main Street, Suite 103, Klamath Falls
Total Cost: \$33
Materials: Included

Write That Business Plan! (In-Person Instruction)

Ready to write that business plan? Want to set a clearer path for your start-up? Want to have a simple one-page pitch? Trying to finance your business? Want to plan for business expansion?

Your business plan provides a roadmap to business success, helps in raising capital, and provides a way to communicate the business concept in your head to other people. In this three-session course you will learn:

- Why a business plan is so important
- How to put a business plan together
- Resources and much more!

Instructor: Angie King
Location: Klamath IDEA Center for Entrepreneurship,
803 Main Street, Suite 103, Klamath Falls
Total Cost: \$69
Materials: Included (Includes 90 Days of Live Plan® access. That's a \$60 value!)

QuickBooks Online (Zoom Instruction)

In this 2-day course you will learn how to use the most popular, online, business accounting software program used by small businesses. If you have never used QuickBooks Online or are just starting to use the program, this training is for you!

Class includes setting up company files, creating a chart of accounts, adding customers, jobs, and vendors. Also covers paying for expenses, invoicing, and receiving payments.

Note: This class covers QuickBooks ONLINE only. This is NOT for desktop versions of QuickBooks.

Instructor: Courtney Talbot
Location: Zoom
Total Cost: \$99
Materials: Included

Real Estate Broker Pre-License Prep Course (Zoom Instruction)

This 10-week accelerated pre-license course is designed to prep students for the Oregon Real Estate Broker's License Exam and is offered in a combination of online self-study (150 hours) and remotely delivered supplemental instruction (38 hours). Students are expected to have online capability, to self-study, to participate in all Zoom conference call class sessions from home, and to participate in an all-day Exam Prep Day via Zoom on a Saturday, the last meeting day of the course. The course meets all of the Oregon Real Estate Agency pre-license criteria and the instructor is an experienced principal broker. Following successful completion of this course students must pay a separate fee to the State of Oregon and sit for the Broker License Exam. Specific questions can be directed to stacey@sts.careers or by calling 503-551-4467.

Instructor: Janda Fleming
Location: Zoom
Total Cost: \$625
Materials: Included

Fall 2025 SBDC Business Training Offerings

To check availability and register for SBDC Classes please go to www.OregonSBDC.org/klamath (Select the "Our Classes" button)

Property Manager Pre-License Prep Course (Zoom Instruction)

Get prepared in just seven weeks to take the State of Oregon Property Manager License Exam. This course is the fastest way to qualify to take the exam which covers the role of property managers, tenant relations, fair housing, lease agreements, and more. You must attend all evening class sessions through Zoom (14 hours), and have online capacity to complete the self-study portion of this course (60 hours). The course meets all of the Oregon Real Estate Agency pre-license criteria and the instructor is an experienced property manager. **Following successful completion of this course students must pay a separate fee to the State of Oregon and sit for the Property Manager Exam.** For information call 503-551-4467 or email stacey@sts.careers.

Instructor: David Stribling II
Location: Zoom
Total Cost: \$550
Materials: Included

Construction Contractors Board (CCB) (In-Person Instruction)

This two-day course will prepare students to prep for and take the Construction Contractors Board (CCB) exam required for contractor certification in Oregon. The course is live with instruction remotely delivered by a certified CCB education provider and fulfills the CCB pre-exam educational requirement as stipulated under Oregon Revised Statute 701.280. Students are required to bring a driver's license or another type of identification card to the Center prior to the first class. The class size is limited to six students. **This class includes the CCB exam!**

Registration Deadline is one week before class begins so register early!

Instructor: Orlando Ferrer
Location: Klamath IDEA, Center for Entrepreneurship, 803 Main Street, Suite 103, Klamath Falls
Total Cost: \$500
Materials: Included

Junta de Contratistas de Construccion (CCB) en Espanol Preparacion y Examen (Instrucción en persona)

Este curso de dos días preparará a los estudiantes para prepararse y tomar el examen de la Junta de Contratistas de Construcción (CCB) requerido para la certificación de contratista en Oregon. El curso es en vivo con instrucción impartida de forma remota por un proveedor de educación CCB certificado y cumple con el requisito educativo previo al examen de CCB según lo estipulado en el Estatuto Revisado de Oregon 701.280.

Los 14 capítulos del manual de NASCLA se dividen en 4 lecciones. Después de cada lección se da un examen que cubre esos capítulos.

Se requiere que los estudiantes traigan su licencia de conducir u otro tipo de tarjeta de identificación al Centro antes de la primera clase. El tamaño de la clase está limitado a seis estudiantes. ¡Esta clase incluye el examen CCB!

La fecha límite de registro es una semana antes de que comience la clase, ¡así que regístrese temprano!

Instructor: Orlando Ferrer
Ubicación: Klamath IDEA, Center for Entrepreneurship, 803 Main Street, Suite 103, Klamath Falls
Coste Total: \$500
Materiales: Incluidos



Oregon Small Business Development Centers are funded in part through a cooperative agreement with the U.S. Small Business Administration, and by the Oregon Business Development Department. Programs and services are provided to the public on a non-discriminatory basis. Language assistance services are available for limited English proficient individuals. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance.

Contact Estella Woodley, 803 Main St., Suite 200, Klamath Falls, OR 97601, 541-205-5404.



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- Access to college or training**
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