

**NEW**

WORKFORCE & COMMUNITY EDUCATION CLASS:

# INTRODUCTION TO ARTIFICIAL INTELLIGENCE

## WHAT IT IS, AND HOW IT WORKS

READ MORE  
ON PAGE 7



**KLAMATH**  
Community College

Workforce & Community  
Education Course Schedule  
Spring 2026

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## PHLEBOTOMY HEAX 741 01

10 Weeks

03/30/2026 - 06/04/2026

Mon, Tues & Thurs from 6:00 - 9:00 PM

**PROGRAM  
COST:  
\$1,940**

*Scholarships  
may be  
available*

Contact the KCC Community Education Coordinator for more information about this course.

Phone: 541-880-2243

Email: ce@klamathcc.edu

### Klamath Community College is excited to offer a phlebotomy certificate program!

The focus of this course is on acquiring proficiency needed to carry out successful blood draw and specimen processing for the purpose of clinical laboratory analysis in preparation for national certification. Principles of communication, quality control, safety, and caring interventions will be included. At the end of this class, students will be ready to test for their NHA certification. This is a 10- week course that includes hybrid class, online classroom and in person labs.

#### Program requirements:

\*High School Diploma / GED

\*Must be 18+ before class starts

\* Updated Immunization Records (provide copy)

#### Oregon Phlebotomist wages:

Median: \$22.59 per hour

South Central: \$18.68-\$26.61



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- 13

**Registration**

**Workforce Trainings**

**Courses A - Z**

**Small Business  
Development Center**

### Registration

1. Go to [mykcc.klamathcc.edu](http://mykcc.klamathcc.edu) and sign in. New students need to fill out an online application.
2. From the 'Student' tab, under the 'Academic Hub' section, select 'Student Registration.'
3. Add the classes to your cart and check out.

You are required to complete a "MyKCC" account in order to register online, but it is a quick and easy process. If you would like assistance, call us at 541-880-2243. As always, paper registration forms are gladly accepted in Founders Hall, Building 9 weekdays between 8 AM and 5 PM.

### Community Education Courses

Community Education courses are available to students ages 16 or older, (unless otherwise stated), who are interested in pursuing a new hobby or pastime. Community Education provides fun classes that include personal, professional, hobby, and recreational interests. We are rapidly expanding our offerings in many locations throughout Klamath County.

### Workforce Education Courses

Workforce Education offers courses to adults interested in upgrading their work skills or exploring new areas of employment. Workforce Education courses include, but are not limited to, computer skills, management/leadership skills, languages, and safety. We pride ourselves on developing courses to fit your organization.

Our staff will assist employers in developing all aspects of a customized training program for a specific business. Assistance provided by KCC includes curriculum development and providing equipment and facilities.

### Prices and Fees for Classes:

The price for non-credit classes varies and is published in the Workforce and Community Education class schedule online each term. Payment is due before the first day of class. Some courses may require additional fees for materials, certification, or equipment.

All KCC Workforce Education courses will include a \$35 fee that will provide students with a student ID, as well as access to the Learning Resource Center, Tutoring Center, campus events, and free use of Basin Transit Service buses to and from KCC.

### Payment

1. The College accepts all traditional forms of payment, including cash (U.S. dollars only), checks, MasterCard, VISA, Discover, and debit cards.
2. Third-party payment arrangements are also acceptable, which include agency or company payment authorizations.

Note: It is the student's responsibility to ensure that written third-party authorization is received by the College.

### Refunds

If the College cancels a class, students are entitled to a full refund of tuition and applicable fees. Students who drop a class, or classes, will be issued a refund based on the following criteria.

Class Length	Drop Deadline
3-13 weeks .....	Before second class meeting
Less than 2 weeks.....	Prior to the first class meeting

An add/drop form must be completed in order to process refunds. No refunds will be provided for withdrawals or drops after the drop deadlines shown above. Credit balances resulting from payments made by the third-party sponsors, financial aid or scholarships will be returned to the originator.

Please be aware of the drop deadlines for Workforce and Community Education classes. It is the responsibility of the student to drop the class, not the College or instructor to drop those who do not attend. You can secure the add/drop form in the lobby of Founders Hall. Any class not dropped or paid for by these deadlines will be subject to billing, late fees and/or collections.

# Workforce Trainings / Professional Development at KCC

## Artificial Intelligence

CASX 716P 01 Introduction to Artificial Intelligence: What It Is, & How It Works Lauren Aspell W 5:00 PM-6:30 PM 4/8/2026 - 4/29/2026

## Commercial Driver's License

DSTX 700 01 Commercial Driver's Training Noel Williams MTWRF 8:00 AM-5:00 PM 3/23/2026-4/24/2026  
 DSTX 700 02 Commercial Driver's Training Noel Williams MTWRF 8:00 AM-5:00 PM 5/18/2026-6/19/2026

## Forklift Safety

ESHX 712 03 Forklift Safety Matthew Anderson S 9:00 AM-2:00 PM 6/20/2026

## CPR/First Aid/ Basic Life Support

HEAX 703P 01 Heartsaver First Aid CPR AED Roger Hyndman S 9:00 AM-5:00 PM 4/11/2026  
 HEAX 703P 02 Heartsaver First Aid CPR AED Roger Hyndman S 9:00 AM-5:00 PM 5/9/2026  
 HEAX 703P 03 Heartsaver First Aid CPR AED Roger Hyndman S 9:00 AM-5:00 PM 6/13/2026  
 HEAX 703P 04 Basic Life Support - BLS CPR for Healthcare Providers Roger Hyndman R 5:00 PM-9:00 PM 4/9/2026  
 HEAX 703P 05 Basic Life Support - BLS CPR for Healthcare Providers Roger Hyndman R 5:00 PM-9:00 PM 5/14/2026  
 HEAX 703P 06 Basic Life Support - BLS CPR for Healthcare Providers Roger Hyndman R 5:00 PM-9:00 PM 6/11/2026

## Phlebotomy

HEAX 741 01 Phlebotomy Jaime Taylor MTR 6:00 PM-9:00 PM 3/30/2026 - 6/4/2026

## Public Speaking

SPEX 701 01 Public Speaking: The Presentation Formula Staff T 5:00 PM-7:00 PM 4/28/2026

## Flagger & Work Zone Traffic Control

TEXX 702P 01 Flagger & Work Zone Traffic Control Keni King S 9:00 AM-2:00 PM 4/18/2026  
 TEXX 702P 02 Flagger & Work Zone Traffic Control Keni King S 9:00 AM-2:00 PM 5/16/2026  
 TEXX 702P 03 Flagger & Work Zone Traffic Control Keni King S 9:00 AM-2:00 PM 6/20/2026

## Welding

WLDX 702 01 Beginning Industrial Welding: Training, Safety, & Cutting Benjamin Forester WR 6:00 PM-9:00 PM 4/8/2026 - 6/11/2026

Course dates, times, and instructors are subject to change.  
 Check [www.klamathcc.edu/classes](http://www.klamathcc.edu/classes) for the most up-to-date information!

# Descriptions

## Commercial Drivers License

Commercial Driving provides training to help students gain the qualifications to obtain a commercial driver's license (CDL) and job in the industry. The course covers all of the aspects needed to safely operate a vehicle and complete a CDL drive test. Applicants will need to obtain and submit a copy of their DMV driving record showing their history of traffic accidents, violations, and or convictions (including DUI). Participants will also be required to pass a drug screening prior to the start of training.

## Dental Assisting & Radiology

This 6-month course has six hours of classroom instruction per week for a total of 140 hours. In addition, each student will be required to complete a 70-hour Internship with a local Dentist and KCC instructor at Klamath Health Partnership to shadow and practice providing patient dental care.

## Heartsaver First Aid CPR AED

The American Heart Association(AHA) Heartsaver First Aid with cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) training are included in this course designed for individuals seeking First Aid and CPR certification. Student materials include adult, child, and infant CPR and AED information. Satisfactory completion of all skills testing is required to receive the AHA First Aid and CPR card, which will be emailed to students within two weeks. Students must have their email address on file.

## Basic Life Support - BLS CPR for Healthcare Providers

This classroom format is ideal for those who prefer group interaction and feedback from the instructor. Student materials include adult, child and infant CPR and AED information. The American Heart Association- HEALTHCARE Providers Basic Life Support course completion care is valid for two years and is required for all healthcare providers. During the course, an AHA instructor conducts video-based lessons and works with students to complete skills practice. Satisfactory completion of a written test and skills testing are required to receive the AHA Healthcare Provider card, which will be emailed to students within two weeks of completion.

## CPR Hands-on Skills

The American Heart Association's (AHA) Hands-on CPR Skills training is for participants who have completed the online eBlend class with AHA and need to fulfill the skills requirement. The course is designed for anyone with little or no medical training who needs a course completion card for their job, regulatory (e.g., OSHA), or other requirements, or anyone who wants to be prepared for an emergency in any setting. This course will teach first aid basics, medical emergencies, injury emergencies, environmental emergencies, preventing illness and injury, adult CPR and AED use, opioid-associated life-threatening emergencies, child CPR AED and infant CPR.

## Flagger & Work Zone Traffic Control

Flagger and Work Zone Traffic Control covers the fundamental principles of traffic control, the five parts of temporary traffic control zones, and regulations regarding the primary traffic control devices and their proper placement. Correct flagging techniques will also be taught and demonstrated. This course meets the requirements of the Oregon Department of Transportation construction specifications. Students will receive a certification card, valid for three years, that verifies completion of safety training that meets ODOT requirements. Pre-registration is required.

## Forklift Safety

You will learn about the OSHA rules for Powered Industrial Trucks and developing a forklift training program. This class offers a forklift operator certification (cards).

## Pharmacy Technician - ExCPT

This 20 week program will prepare students for an entry-level pharmacy technician position in both community and health system pharmacy settings. A pharmacy technician, under the supervision of a pharmacist, assists in the day-to-day pharmacy operations which do not require the professional judgment of a pharmacist. These operations include: entering prescription orders, packaging and labeling prescriptions, operating automated dispensing devices, maintaining inventories, processing insurance claims, compounding sterile medications, reconciling medications, assisting with medication therapy management, and using mathematics to solve various calculations including flow rates, days supplies, and individual and daily doses. Graduates are eligible to take the Exam for Certification of Pharmacy Technicians (ExCPT). Applications require proof of age and proof of high school diploma/GED. Must pass math test.

## Phlebotomy

The focus of this course is on acquiring proficiency needed to carry out successful blood draw and specimen processing for the purpose of clinical laboratory analysis in preparation for national certification. Principles of communication, quality control, safety, and caring interventions will be included. At the end of this class, students will be ready to test for their NHA certification. 10 Week Course. Hybrid class, online classroom and in person labs.

## Beginning Industrial Welding: Training, Safety, and Cutting

Utilize welding/cutting processes used in construction and manufacturing industries. Classroom instruction and hands-on training includes: Oxy-acetylene, electric arc welding, shield metal arc welding (SMAW), gas metal arc welding (GMAW), gas tungsten arc welding (GTAW), plasma arc cutting, and the welding ability of metals and metallurgy.

**Flagger & Work Zone Traffic Control**  
**TEXX 702P**  
**COST: \$145**

- One-day training
- Leave with a certification card
- Earn \$25.94 per hour average for East Cascades Region (State of Oregon Employment Department 2025 data)

Contact Denise Martinez for more information about this course.  
 Phone: 541-880-2243  
 Email: [ce@klamathcc.edu](mailto:ce@klamathcc.edu)

**BUSX 708N 01 Getting Ready for Retirement**

This course will provide students with strategies to help prepare get them for retirement. During this course students will learn the framework of retirement planning with the four aspects of success; Social Health, Legacy, and Financial. Cost \$0

**BUSX 719 01 Budgeting: Creating a Budget that Works for You**

Students will learn how to write a budget plan and receive tools to keep them on track. It covers, what a budget is supposed to be, people's problems with budgets, and solutions that work with budgets. This course will teach you how to create a budget that better matches your life. Cost: \$0

**BUSX 722 04 Launch Your Pet-Sitting/Dog-WalkingBiz for Teens**

Love animals and want to earn extra cash? Turn your passion for pets into a thriving side gig! This fun, interactive class is perfect for teens who dream of walking dogs, feeding fish, or caring for cuddly cats while making money. You'll learn the basics of pet care, how to build trust with pet owners, set your rates, promote your services, and handle tricky situations like nervous pets. You'll get cool handouts to keep and use anytime—no extra cost. The class is led by longtime teacher, and a young pro who started pet sitting at 13 and knows the hustle inside and out. We'll send the webinar login info the day before, so you're all set to join in! Cost:\$30

**BUSX 751P 01 Introduction to Financial Safety and Fraud Prevention**

This course helps community members and students recognize and avoid common financial scams. Participants learn how to protect personal and digital information, identify warning signs of fraud, and respond to suspicious activity. Through real-world examples and practical activities, students build confidence in using credit, debit, and digital payment systems safely. Taught by a Fraud Mitigation Specialist from Sage Credit Union Bank. Cost:\$15

**CASX 716P 01 Introduction to Artificial Intelligence: What It Is, & How it Works**

This workshop provides an introduction to artificial intelligence (AI) and its applications in everyday life. Topics include the fundamentals of AI and generative AI, the differences between search engines and large language models (LLMs), and the use of AI in education and other industries. Participants will examine key issues related to AI, such as accuracy, bias, and sustainability, and evaluate the broader impacts of AI on society. The workshop also introduces free generative AI tools and covers strategies for writing effective prompts to maximize the quality of AI outputs. Practical applications of AI for personal and professional tasks will be demonstrated. Cost:\$50

**CASX 731 01 Intro to Canvas Learning Platform**

This is an online, self-paced course. The goal of this course is to provide students, who are new to using the Canvas learning platform, a foundation of knowledge in navigation and tools within Canvas. This course will guide students through the global and course navigation. Students will also practice participating within this learning platform by submitting a file to an assignment, completing an online quiz with varied question types, and composing a discussion post. At the end of this course, students will be prepared for using the Canvas learning platform at KCC by being able to identify navigation links to complete specific tasks and fully participate using the learning tools presented in the Canvas learning platform.

**CASX 731 02 Introducción a la Plataforma de Aprendizaje Canvas**

This is an online, self-paced course. The goal of this course is to provide students, who are new to using the Canvas learning platform, a foundation of knowledge in navigation and tools within Canvas. This course will guide students through the global and course navigation. Students will also practice participating within this learning platform by submitting a file to an assignment, completing an online quiz with varied question types, and composing a discussion post. At the end of this course, students will be prepared for using the Canvas learning platform at KCC by being able to identify navigation links to complete specific tasks and fully participate using the learning tools presented in the Canvas learning platform.

**CGSX 701 01 Foundations for Navigating College Success at KCC**

This course introduces new Klamath Community College students to the essential tools, systems, and resources needed for academic and personal success. Students will learn how to navigate and use KCC's online platforms, including Canvas, MyKCC, and student email through Outlook and Office 365, to manage coursework, communication, and registration effectively. The course also provides an overview of campus life, student support services, safety procedures, and opportunities for involvement through KCC clubs and organizations. Through guided exploration, students will develop the confidence and skills necessary to become active and informed members of the KCC community.

**CGSX 701N 01 Summer NSO Day**  
New Student Orientation for all new students wishing to attend the following term.

**CGSX 701N 02 Summer NSO Online**  
New Student Orientation for all new students wishing to attend the following term. This is the online version.

**DSTX 700 01 Commercial Driver's Training**  
**DSTX 700 02 Commercial Driver's Training**  
Commercial Driving provides training to help students gain the qualifications to obtain a commercial driver's license (CDL) and job in the industry. The course covers all of the aspects needed to safely operate a vehicle and complete a CDL drive test. Applicants will need to obtain and submit a copy of their DMV driving record showing their history of traffic accidents, violations, and or convictions (including DUI, license suspensions, etc.) Cost: \$5,795

# Klamath Community College Introduces "Introduction to Artificial Intelligence" Community Education Course



Klamath Community College (KCC) is launching a new Community Education course this spring that introduces students and community members to the fast-growing field of artificial intelligence.

The non-credit course, **CASX716P: Introduction to Artificial Intelligence: What It Is and How It Works**, begins April 8 and is designed for beginners with no technical background. Over four sessions, participants will explore free AI tools and learn how artificial intelligence can support everyday tasks, creative projects, and professional workflows.

This course is part of KCC's ongoing effort to help the community prepare for a future where AI plays a growing role in education, business, and daily life. It will be taught by Lauren Aspell, one of KCC's AI coordinators, who works to help campus employees and the public better understand AI's benefits, uses, and limitations. The class is available in person and online.

**What Is Artificial Intelligence?**  
Artificial intelligence refers to computer systems that perform tasks traditionally associated with human intelligence—such as analyzing information, recognizing patterns, generating text or images, and assisting with decision-making. AI tools are already shaping workplaces, schools, healthcare, marketing, and many other fields.

Rather than replacing people, AI is designed to enhance productivity, streamline processes, and support creative and analytical work. Understanding how AI functions—and how to use it responsibly—has become a valuable skill across nearly every career path.

**Preparing the Community for an AI-Driven Future**  
As AI becomes more widely integrated into KCC programs and industries across the region, early exposure to these tools is increasingly important. This introductory course offers a practical, accessible starting point for anyone looking to build confidence with emerging technologies and explore how AI can be used in real-world situations.

**Registration Information**

For information or to register for **CASX716P: Introduction to Artificial Intelligence: What It Is and How It Works**, contact Klamath Community College at 541-880-2350 or visit [www.klamathcc.edu/classes](http://www.klamathcc.edu/classes)

## Workforce & Community Education Spring Courses A - Z

### ESHX 710 01 Motorcycle Rider - Basic

Klamath Community College motorcycle courses are offered in cooperation with Team Oregon, a nationally recognized leader in motorcycle rider safety and skills training. Team Oregon offers courses for riders of all levels of ability. You can learn to ride, earn your motorcycle endorsement or take your skills to the next level. The course instruction and coaching will help you to ride safer, smarter and more skillfully. Basic and intermediate courses are approved for Oregon's mandatory training requirement, and offer a choice of traditional or online classroom. Must register at Team-Oregon.org.

### ESHX 710 02 Motorcycle Rider - Intermediate

Motorcycle and Scooter Class. Klamath Community College motorcycle courses are offered in cooperation with TEAM OREGON, a nationally recognized leader in motorcycle rider safety and skills training. TEAM OREGON offers courses for riders of all levels of ability. You can learn to ride, earn your motorcycle endorsement or take your skills to the next level. The course instruction and coaching will help you to ride safer, smarter and more skillfully. Basic and intermediate courses are approved for Oregon's mandatory training requirement, and offer a choice of traditional or online classroom. Basic Rider Training Cost: \$199

### ESHX 710N 01 Driver Education

This course is designed to meet all Oregon state requirements for high school driver education. Thirty hours of classroom instruction, six hours of behind-the-wheel driving and six hours of in-car observation are required to pass the course. To register, pick up the Driver Training Registration packet at KCC Community Education and make payment at registration. Cost: \$289



## Rent Our Facilities

Whether you need a space for 10 or 100 Klamath Community College has the facility to fit your needs. Classrooms, lawns, the KCC Conference Center and more can be rented out for your needs. To find out how KCC can help you with your event space needs, visit [www.klamathcc.edu/facilities](http://www.klamathcc.edu/facilities).

#### Contact

Melanie Marcott: (541) 880-2219  
marcott@klamathcc.edu  
[www.klamathcc.edu/facilities](http://www.klamathcc.edu/facilities)



### ESHX 712 03 Forklift Safety

You will learn about the OSHA rules for Powered Industrial Trucks and developing a forklift training program. This class does offers forklift operator certification (card). Cost: \$125 Instructor: Matt Anderson.

### HEAX 703P 01 Heartsaver First Aid CPR AED

### HEAX 703P 02 Heartsaver First Aid CPR AED

### HEAX 703P 03 Heartsaver First Aid CPR AED

The American Heart Association (AHA) Heartsaver First Aid CPR AED course trains participants to provide first aid, CPR, and use an automated external defibrillator (AED) in a safe, timely, and effective manner. Reflects science and education from the American Heart Association guidelines update for CPR and Emergency Cardiovascular Care (ECC). The AHA's Heartsaver First Aid CPR AED Course is designed for anyone with little or no medical training who needs a course completion card for their job, regulatory (e.g., OSHA), or other requirements, or anyone who wants to be prepared for an emergency in any setting. This course will teach first aid basics, medical emergencies, injury emergencies, environmental emergencies, preventing illness and injury, adult CPR and AED use, opioid-associated life-threatening emergencies, child CPR AED and infant CPR. Cost: \$100

Phone: 971-380-5149



**KLAMATH**  
Community College

¿Desea Aprender

**INGLES?**

¡Unase a nuestro departamento  
global de lenguaje y  
aprendizaje!



Visitenos en KCC: Edificio 10, oficina 1070  
7390 Klamath Falls, OR 97603.

Horario de atención: Lunes a Viernes de 8:00 am-5:00 pm

**HEAX 703P 04 Basic Life Support - BLS CPR for Healthcare Providers**

The American Heart Association (AHA) Basic Life Support (BLS) course trains participants to promptly recognize several life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations and provide early use of an AED. Reflects science and education from the American Heart Association Guidelines Update for CPR and Emergency Cardiovascular Care (ECC). The AHA's BLS Course is designed for healthcare professionals and other personnel who need to know how to perform CPR and other basic cardiovascular life support skills in a wide variety of in-facility and pre-hospital settings. This course will teach, high-quality CPR for adults, children, and infants, the AHA Chain of Survival, specifically the BLS components, important early use of an AED, effective ventilations using a barrier device, importance of teams in multi-rescuer resuscitation and performance as an effective team member during multi-rescuer CPR and relief of foreign-body airway obstruction (choking) for adults and infants. Cost: \$95

**HEAX 703P 05 Basic Life Support - BLS CPR for Healthcare Providers**

The American Heart Association (AHA) Basic Life Support (BLS) course trains participants to promptly recognize several life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations and provide early use of an AED. Reflects science and education from the American Heart Association Guidelines Update for CPR and Emergency Cardiovascular Care (ECC). The AHA's BLS Course is designed for healthcare professionals and other personnel who need to know how to perform CPR and other basic cardiovascular life support skills in a wide variety of in-facility and pre-hospital settings. This course will teach, high-quality CPR for adults, children, and infants, the AHA Chain of Survival, specifically the BLS components, important early use of an AED, effective ventilations using a barrier device, importance of teams in multi-rescuer resuscitation and performance as an effective team member during multi-rescuer CPR and relief of foreign-body airway obstruction (choking) for adults and infants. Cost: \$95

**HEAX 703P 06 Basic Life Support - BLS CPR for Healthcare Providers**

The American Heart Association (AHA) Basic Life Support (BLS) course trains participants to promptly recognize several life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations and provide early use of an AED. Reflects science and education from the American Heart Association Guidelines Update for CPR and Emergency Cardiovascular Care (ECC). The AHA's BLS Course is designed for healthcare professionals and other personnel who need to know how to perform CPR and other basic cardiovascular life support skills in a wide variety of in-facility and pre-hospital settings. This course will teach, high-quality CPR for adults, children, and infants, the AHA Chain of Survival, specifically the BLS components, important early use of an AED, effective ventilations using a barrier device, importance of teams in multi-rescuer resuscitation and performance as an effective team member during multi-rescuer CPR and relief of foreign-body airway obstruction (choking) for adults and infants. Cost: \$95

**HEAX 741 01 Phlebotomy**

The focus of this course is on acquiring proficiency needed to carry out successful blood draw and specimen processing for the purpose of clinical laboratory analysis in preparation for national certification. Principles of communication, quality control, safety, and caring interventions will be included. At the end of this class, students will be ready to test for their NHA certification. 10-Week Course. Hybrid class, online classroom and in-person labs. Cost: \$1,940.

**PEDX 707 01 Salsa I/Casino Rueda**

A circular dance with couples facing the center of the circle and performing turn patterns in unison to the calls of a leader: Salsa Casino is an expression of a living tradition that is intimately related to the music, culture, and history of Cuba. Instructor: Manuela Pascual Cost: \$50.

**PEDX 707 03 East Coast Swing for Fitness and Fun**

East Coast Swing is a happy, fun, upbeat dance. Distinguished by its staccato bounce rock step (back break). It uses single, double & triple rhythm steps and its dance to band, country Western, and Pop music. A popular couple's dance seen at the club. Location: Rachel's School of Dance, 638 Klamath Avenue. Instructors: David Reed and Marietta Campbell Cost: \$50.

**PEDX 707N 02 Rumba for Fun and Fitness**

Rumba is a slow, romantic, and sensual Latin ballroom dance of Afro-Cuban origin, often called the "dance of love". The dance emphasizes a close partner connection, with the male partner guiding the female partner: While originally danced to traditional music, modern rumba can be danced to current ballads, making it a popular choice for wedding dances. Instructor: Manuela Pascual. Cost: \$50

**PEDX 707N 03 West Coast Swing for Fun & Fitness**

West Coast Swing is danced in a slot (a linear pattern) to slower music. It's a smooth, often sexy dance, and it does not have lilt and bounce. Join in the fun to not only learn a new activity, but to also increase your physical well-being. Instructor: Dave Reed. Location: Rachel's School of Dance, 638 Klamath Avenue. Cost: \$50

**SPEX 701 01 Public Speaking: The Presentation Formula**

Improve your presentation skills using a simple formula focused on Speaking Clearly, Persuading Confidently, and Speaking with Impact. Build confidence while learning practical, repeatable techniques for any topic or audience. Develop organized ideas, engaging openings, effective visuals, strong storytelling, and firm conclusions. Ideal for professionals, educators, students, and anyone wanting to communicate with clarity and confidence. Cost: \$30

**TEXX 702P 01 Flagger & Work Zone Traffic Control**

Flagger and Work Zone Traffic Control covers the fundamental principles of traffic control, the five parts of temporary traffic control zones, and regulations regarding the primary traffic control devices and their proper placement. Correct flagging techniques will also be taught and demonstrated. This course meets the requirements of the Oregon Department of Transportation construction specifications. Students will receive a certification card, valid for three years, that verifies completion of safety training that meets ODOT requirements. Pre-registration is required. Cost: \$145

**WLDX 702 01 Beginning Industrial Welding: Training, Safety, & Cutting**

Utilize welding/cutting processes used in construction and manufacturing industries. Classroom instruction and hands-on training includes: Oxy-acetylene, electric arc welding (SMAW), gas metal arc welding (GMAW), gas tungsten arc welding (GTAW), plasma arc cutting, and the welding ability of metals and metallurgy. Cost: \$350

**WRIX 702 06 Meet the Agent/Publisher - Get Your Manuscript Critiqued**

Have you ever wanted to talk to a real agent or publisher? Are you tired of having your manuscripts critiqued by non-professionals or paying an editor too much money to change your writing to their voice? Email one page of your in-progress manuscript for an in-class critique of one page of your poetry, article, short story, screenplay, novel, non-fiction book, or children's book. (Optional: You can then send your manuscript for a professional critique (for a critique fee of \$50 for up to 25 double-spaced pages + \$1/page thereafter, and a list of publishers/agents who are interested in your type of work.) Informative handouts for future use are included in class fee. The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide Professor of Publishing at higher learning institutions, including Harvard Adult Education. The webinar login information will be emailed the day before class. Cost: \$40

**WRIX 703 09 Book Marketing Boot Camp: Promote Like a Pro Without a Publicist**

Self-published or indie authors—this high-impact session gives you the insider playbook for marketing on a budget. Explore the fastest, smartest ways to grow your author platform, engage readers, leverage social media, organize book launches/signings, run ads, secure reviews, and other proven tactics to turn your book into a must-read and keep sales climbing. The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide Professor of Publishing at higher learning institutions, including Harvard Adult Education. Informative handouts for future use are included in class fee. The webinar login information will be emailed the day before class. Cost: \$45



**Need a full- or part-time job while you attend school?**

The Career Services Center is here to help you find and apply for off-campus jobs, help you write an effective resume and cover letter, and help you hone your interviewing skills.

**Don't know what you want to study? Overwhelmed by options? Not sure if college is right for you?**

The Career Center can help you identify your aptitudes and interests, and guide you to degrees and career paths might be right for you.

**Wondering what to do after college?**

We can help you determine what jobs you are qualified for with your degree and provide you with advice about entering a new profession.



[www.klamathcc.edu/csc](http://www.klamathcc.edu/csc)

**Hours**  
7:30 am-5:00 pm  
Monday through Friday  
Building 4, Room 415

**Contact**  
541-880-2354  
[kcccareercenter@klamathcc.edu](mailto:kcccareercenter@klamathcc.edu)



# SMALL BUSINESS DEVELOPMENT CENTER

Helping Build Oregon's Best Businesses

## Spring 2026 SBDC Business Training Offerings

### Smart Start-Up (In-Person and Zoom Instruction)

A 2-hour class designed specifically for those considering self-employment or new to owning a business. Gain the information needed before you begin business. Topics include feasibility, market research, business plan basics, start-up financing, insurance, legal structures, registration & licensing, and much more! Participants will be provided with resources, handouts, and checklists. Dates, times, and delivery methods vary each month to accommodate a variety of entrepreneur schedules and needs.

Instructor: Courtney Talbot  
Location: Zoom or Klamath IDEA Center for Entrepreneurship,  
803 Main Street, Suite 103, Klamath Falls

Total Cost: \$33  
Materials: Included

### Write That Business Plan! (In-Person and Zoom Instruction)

Ready to write that business plan? Want to set a clearer path for your start-up? Want to have a simple one-page pitch? Trying to finance your business? Want to plan for business expansion?

Your business plan provides a roadmap to business success, helps in raising capital, and provides a way to communicate the business concept in your head to other people. In this two-session course you will learn:

- Why a business plan is so important
- How to put a business plan together
- Resources and much more!

Instructor: Angie King  
Location: Zoom or Klamath IDEA Center for Entrepreneurship,  
803 Main Street, Suite 103, Klamath Falls

Total Cost: \$69  
Materials: Included (Includes 90 Days of Live Plan® access. That's a \$60 value!)

### QuickBooks Online (Zoom Instruction)

In this 2-day course you will learn how to use the most popular, online, business accounting software program used by small businesses. If you have never used QuickBooks Online or are just starting to use the program, this training is for you!

Class includes setting up company files, creating a chart of accounts, adding customers, jobs, and vendors. Also covers paying for expenses, invoicing, and receiving payments.

Note: This class covers QuickBooks ONLINE only. This is NOT for desktop versions of QuickBooks.

Instructor: Courtney Talbot  
Location: Zoom  
Total Cost: \$99  
Materials: Included

### Real Estate Broker Pre-License Prep Course (Zoom Instruction)

This 10-week accelerated pre-license course is designed to prep students for the Oregon Real Estate Broker's License Exam and is offered in a combination of online self-study (150 hours) and remotely delivered supplemental instruction (38 hours). Students are expected to have online capability, to self-study, to participate in all Zoom conference call class sessions from home, and to participate in a 9-5 Prop Zoom conference call Exam Prep Day on Saturday, the last meeting day of the course. The course meets all of the Oregon Real Estate Agency pre-license criteria and the instructor is an experienced principal broker. Following successful completion of this course students must pay a separate fee to the State of Oregon and sit for the Broker License Exam. For information call 503-551-4467 or email stacey@sts.careers.

Instructor: Janda Fleming  
Location: Zoom  
Total Cost: \$625  
Materials: Included

The KCC Small Business Development Center (SBDC) offers no-cost one-to-one advising and low-cost training to help business owners build a business that works for them. The SBDC delivers services to anyone in Klamath or Lake County who owns or operates a for-profit business or is planning to start one. For more information, contact the SBDC at 541-205-5404 or go to [www.OregonSBDC.org/klamath](http://www.OregonSBDC.org/klamath). All advising is confidential and free of charge.

To check availability and register for SBDC Classes please go to [www.OregonSBDC.org/klamath](http://www.OregonSBDC.org/klamath) (Select the "Our Classes" button)

### Property Manager Pre-License Prep Course (Zoom Instruction)

Get prepared in just seven weeks to take the State of Oregon Property Manager License Exam. This course is the fastest way to qualify to take the exam which covers the role of property managers, tenant relations, fair housing, lease agreements, and more. You must attend all evening class sessions through Zoom (14 hours), and have online capacity to complete the self-study portion of this course (60 hours). The course meets all of the Oregon Real Estate Agency pre-license criteria and the instructor is an experienced property manager. Following successful completion of this course students must pay a separate fee to the State of Oregon and sit for the Property Manager Exam. For information call 503-551-4467 or email stacey@sts.careers.

Instructor: David Stribling II  
Location: Zoom  
Total Cost: \$550  
Materials: Included

### Construction Contractors Board (CCB) (In-Person Instruction)

This two-day course will prepare students to prep for and take the Construction Contractors Board (CCB) exam required for contractor certification in Oregon. The course is live with instruction remotely delivered by a certified CCB education provider and fulfills the CCB pre-exam educational requirement as stipulated under Oregon Revised Statute 701.280. Students are required to bring a driver's license or another type of identification card to the Center prior to the first class. The class size is limited to six students. **This class includes the CCB exam!**

**Registration Deadline is one week before class begins so register early!**

Instructor: Orlando Ferrer  
Location: Klamath IDEA, Center for Entrepreneurship  
803 Main Street, Suite 103, Klamath Falls  
Total Cost: \$500  
Materials: Included

### Junta de Contratistas de Construccion (CCB) en Espanol Preparacion y Examen (Instrucción en persona)

Este curso de dos días preparará a los estudiantes para prepararse y tomar el examen de la Junta de Contratistas de Construcción (CCB) requerido para la certificación de contratista en Oregon. El curso es en vivo con instrucción impartida de forma remota por un proveedor de educación CCB certificado y cumple con el requisito educativo previo al examen de CCB según lo estipulado en el Estatuto Revisado de Oregon 701.280.

Los 14 capítulos del manual de NASCLA se dividen en 4 lecciones. Después de cada lección se da un examen que cubre esos capítulos.

Se requiere que los estudiantes traigan su licencia de conducir u otro tipo de tarjeta de identificación al Centro antes de la primera clase. El tamaño de la clase está limitado a seis estudiantes. **¡Esta clase incluye el examen CCB!**

**La fecha límite de registro es una semana antes de que comience la clase, ¡así que regístrese temprano!**

Instructor: Sergio Ixmattlahua  
Ubicación: Klamath IDEA, Center for Entrepreneurship, 803 Main Street, Suite 103, Klamath Falls  
Coste Total: \$500  
Materiales: Incluidos



The Oregon SBDC Network is funded in part through a Cooperative Agreement with the U.S. Small Business Administration, contributing \$363,294 in Federal monies or 3% of our funding. The Oregon Business Development Department, Oregon's community colleges and other public and private partners provide \$5,512,107 or 94% of the funding for the program. Oregon SBDC services are extended to the public on a nondiscriminatory basis. Language services are available for individuals with limited English proficiency.

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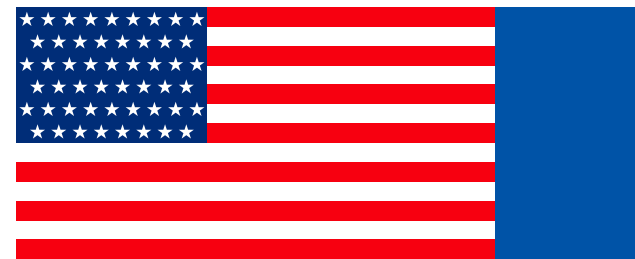


Learn more about Rennes bachelor pathway opportunity

Save time – your Associate's Degree from Klamath Community College will give you direct access to the final year of the Bachelor's program at Rennes School of Business

**PROSPECTIVE STUDENTS  
DIRECT CONTACT:**

**Dr. Fred Griffiths**  
Klamath Community College  
griffiths@klamathcc.edu  
(971) 380-5185



### 1-YEAR PROGRAM IN FRANCE

Bachelor Dissertation / Language Courses / Internship

**REQUIREMENTS:** Associate Degree in Business or related area from Klamath Community College

#### COMPULSORY MODULES

##### SEMESTER 1

- > International HR Management
- > International Negotiation Skills
- > Strategy
- > International Business Environment

##### SEMESTER 2

- > Mindful Decision-Making
- > Project Management
- > Entrepreneurial Thinking and Innovation

#### SPECIALIZATION TRACKS (CHOOSE ONE)

##### SEMESTER 1 & 2

- FINANCE (Paris or Rennes Campus)**
- MARKETING (Paris or Rennes Campus)**
- SUPPLY CHAIN (Rennes Campus)**
- LUXURY (Rennes Campus)**

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**Courses:** September to May  
**Bachelor dissertation:** May  
**Internship:** May to August (8 weeks minimum)

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