

Faculty Lead Responsibilities

- **Curriculum Alignment**
Review course syllabi, outlines, and learning outcomes to ensure alignment with KCC standards.
- **Annual Assessment Review**
Evaluate the instructor's Annual Assessment form and provide feedback or recommendations.
- **Mentorship & Guidance**
Serve as a subject-area mentor to support instructional quality and professional growth.
- **Course Material Feedback**
Offer constructive feedback on instructional materials and assessments.
- **Zoom Meetings**
Host required meetings in Fall and Spring terms to discuss course progress and updates.
- **Collaboration & Best Practices**
Share teaching strategies, resources, and examples of effective dual credit instruction.
- **Support for PLC Workshops**
Encourage participation and engagement in Professional Learning Community Workshops. This is a requirement to participate in KCC's dual credit program.
- **Point of Contact**
Provides support to Dual Credit instructors and collaborates with the Director of Accelerated Learning to navigate and implement processes throughout the year.