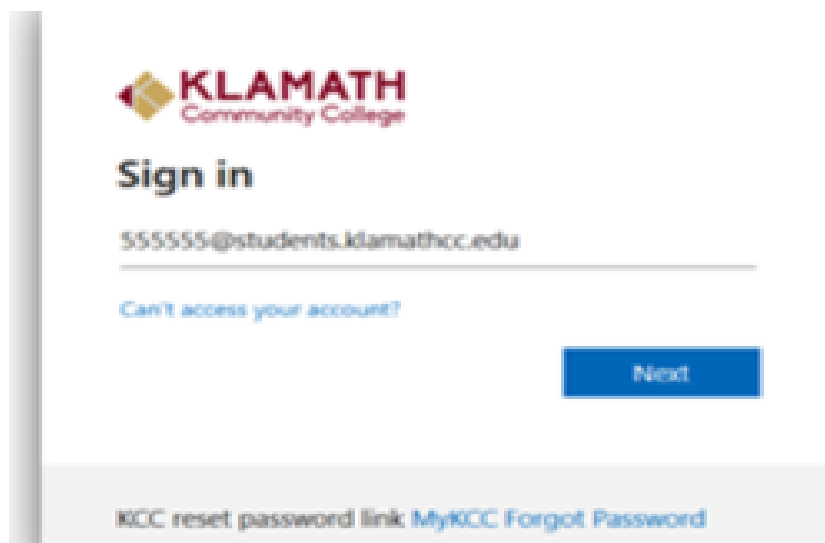


Single Sign-On (SSO) and Multi-Factor Authentication (MFA)

In order to create a secure environment, Klamath Community College has implemented Single-Sign-On. One benefit of Single Sign-On is that you only need to sign into one of Klamath Community College programs (MyKCC, Canvas, and Office 365) the one time.

Single Sign-On Process (Initial Setup)

1. Navigate to: <https://klamathcc.instructure.com>
2. On the first logon screen
 1. User name
 1. **As an Adjunct: Dual Credit Instructor process is the same as KCC's Adjunct Faculty:** First.Lastname@klamathcc.edu (use the username that IS (Information Services) gave you. The First.Lastname option is the standard)
 2. Password: You will receive a temporary password from Klamath Community College when Austin Davies from IS (Information Services) sends you an email to set up a zoom to assist you in signing in.
 1. You can use the MyKCC Forgot Password on the sign-in page to reset your password, or contact KCC's Technology HelpDesk: if you require assistance.
 1. Phone: 541-880-2226
 2. Email: is.helpdesk@klamathcc.edu
 3. Location: Health Sciences Building (Bldg. 6) Room 134



KLAMATH
Community College

Sign in

SSSSSS@students.klamathcc.edu

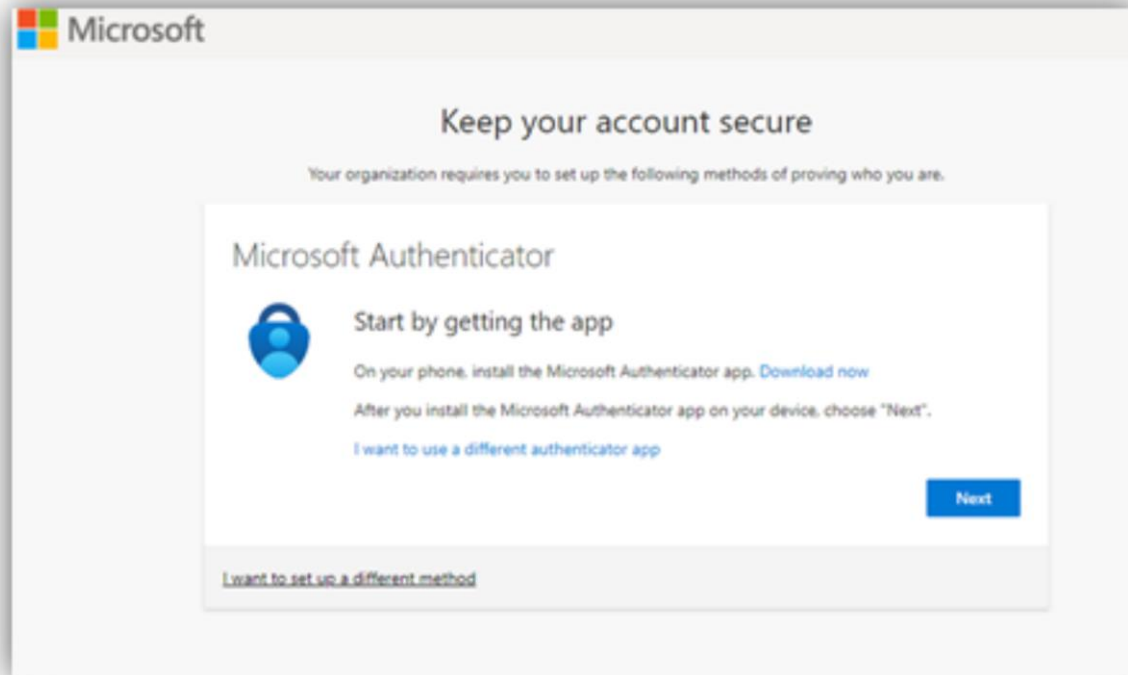
[Can't access your account?](#)

Next

KCC reset password link: [MyKCC Forgot Password](#)

Multifactor Authentication Methods (One time setup)

1. Getting Multifactor Authentication set up
 1. The following screen will appear



[Microsoft Authenticator App in Google Play](#)

[Microsoft Authenticator App in Apple Store](#)

You are not required to use the above authentication app, you can use alternative methods such as **text message** or **phone call**.

To select an alternative method, select "I want to use a different method" and a drop-down box will appear with available choices. (Recommendation: Use the authentication app for ease of use)

1. Enter the code that is in your Authenticator App, text, or phone.

Once you have successfully signed in, you will be prompted to update your password. Please [create a secure password](#).

Single Sign-On Process (After Initial Setup)

1. User name:
 1. **As an Adjunct: Dual Credit Instructor process is the same as KCC's Adjunct Faculty:** First.Lastname@klamathcc.edu (use the username that IS (Information Services) gave you. The First.Lastname option is the standard)
2. On the third screen, enter secure password
 1. If you forgot your password, you can use the MyKCC Forgot Password on the sign-in page to reset your password, or contact KCC's Technology HelpDesk:
 1. Phone: 541-880-2226
 2. Email: is.helpdesk@klamathcc.edu
 3. Location: Health Sciences Building (Bldg. 6) Room 134
3. On the third screen, enter the code you received via text, phone or from the authenticator app.

Screen 1

Screen 2

Screen 3