

Health Information Management AAS

Two-Year Associate of Applied Science Degree

The Health Information Management (HIM) AAS degree program is designed to meet increasing health industry demands for trained health information specialists. This program includes a combination of human science, computer technology, and health information courses that prepare the student for employment in health care organizations. The program includes both theoretical instruction and practical laboratory experience on the Klamath Community College campus and through affiliations with other health care providers in the area.

Health information management professionals hold diverse and unique skill sets. They are experts in data collection, analysis, monitoring, maintenance, and reporting activities in accordance with established data quality principles, legal and regulatory standards, and professional best-practice guidelines. These functions include processing and using health data for treatment, billing, compliance, and surveillance purposes.

The program begins each fall term with a maximum of 20 students. The classroom is designed to correlate classroom and lab experience with practical (cooperative work) experience in health care facilities.

Currently, there are two national certification exams available through National Health Career Association (NHA). After completion of the HIM program, students will be eligible to test for the electronic health record specialist and/or billing and coding specialist certifications. Klamath Community College is an NHA testing center site for both exams. Students may also pursue a coding credential, the Certified Coding Associate (CCA), through American Health Information Management Association (AHIMA). The CCA distinguishes coders by exhibiting their commitment to the profession while demonstrating coding completion and competence. Students who are interested in pursuing data analytics and quality management may seek certification from the National Association Healthcare Quality (NAHQ).

Program Learning Outcomes

Upon successful completion of the program, students will be able to:

- Demonstrate correct documentation and how a diagnosis is supported through documentation, clinical findings and discharge status.
- Promote the importance of healthcare policy making as it relates to the healthcare delivery system.
- Evaluate or implement the use of clinical quality measures and/or core objectives for patient care by healthcare providers.
- Analyze classification and terminology systems for diagnosis/procedure codes according to current guidelines.
- Summarize the test standards and information to pass a national exam in health information management.
- Apply professionalism skills in the practicum setting.

Program Requirements

Most practical experience sites require a drug screen, TB test, Hep B series, MMR, and a background check prior to starting the experience. All of these must be completed/passed before beginning practical work experience.

Students must receive a grade of “C” or better in all program-required courses.

Number of credit hours necessary for completion: **90**

Required Courses

Communications

Information Systems

- [CAS 133 - Intro to Computing Skills](#) **3.00 credits**
- [CAS 133L - Intro to Computing Skills Lab](#) **1.00 credit**

Oral Communications

- [SPE 111 - Fundamentals of Speech](#) **3.00 credits** or
- [SPE 111M - Fundamentals of Speech](#) **5.00 credits**

Writing

- [WRI 121 - English Composition I](#) **4.00 credits** or
- [WRI 121M - English Composition I](#) **5.00 credits**

Computation

- [MTH 105 - Math in Society](#) **4.00 credits** or
 - [MTH 105M - Math in Society](#) **5.00 credits**
- or
- [MTH 111 - College Algebra](#) **5.00 credits**

Arts and Letters

A minimum of three Arts and Letters credits are required from these options.

Additional Options

- [Arts and Letters course options](#)

Social Sciences

A minimum of three Social Sciences credits are required from these options.

Recommended courses

- [PSY 201A - General Psychology I](#) **3.00 credits** or
- [PSY 201M - General Psychology I](#) **5.00 credits**
- [SOC 205 - Institutions and Social Change](#) **3.00 credits**

Additional Options

- [Social Sciences course options](#)

Science / Math / Computer Science

Students must select three courses in this general education requirement. These biology classes have a minimum standard that must be met to enter a series. Some degrees require science with laboratory courses only. [MTH](#)

[243](#) is also recommended if pursuing a Baccalaureate degree.

- [BIO 231 - Anatomy & Physiology I](#) **3.00 credits**
- [BIO 232 - Anatomy & Physiology II](#) **3.00 credits**
- [BIO 233 - Anatomy & Physiology III](#) **3.00 credits**
- [MTH 243 - Statistics I](#) **4.00 credits**

Technical Core

- [HIM 104 - Intro to Health Data and Content I](#) **2.00 credits**
- [HIM 105 - Legal & Ethical Aspects of Healthcare](#) **3.00 credits**
- [HIM 106 - Health Data Content & Structure II](#) **4.00 credits**
- [HIM 131 - Medical Coding](#) **4.00 credits**
- [HIM 180 - Coop Wk Exp: HIM Prof Prac Exp I](#) **2.00 credits**
- [HIM 204 - Healthcare Delivery & Technology](#) **3.00 credits**
- [HIM 210 - Disease Process](#) **3.00 credits**
- [HIM 212 - Intro to Pharmaceuticals](#) **3.00 credits**
- [HIM 231 - CPT Coding](#) **3.00 credits**
- [HIM 232 - Medical Insurance & Billing Applications](#) **4.00 credits**
- [HIM 234 - Advanced Medical Coding](#) **3.00 credits**
- [HIM 272 - HIM Leadership and Management](#) **3.00 credits**
- [HIM 275 - Quality Improvement in Healthcare](#) **3.00 credits**
- [HIM 280 - Coop Wk Exp: HIM Prof Prac II](#) **3.00 credits**
- [HIM 292 - Exam Review - EHR](#) **1.00 credits**
- [HIM 293 - Exam Review- CBS](#) **1.00 Credit**
- [MDA 101 - Medical Terminology I](#) **3.00 credits**
- [MDA 102 - Medical Terminology II](#) **3.00 credits**

Electives

Students must complete electives as required to bring the total number of credits to 90.

- [BIO 101 - Biology I](#) **3.00 credits**
- [BIO 101L - Bio I Lab](#) **1.00 credits**
- [BIO 102 - Biology II](#) **3.00 credits**
- [BIO 102L - Bio II Lab](#) **1.00 credit**
- [BIO 103 - Biology III](#) **3.00 credits**
- [BIO 103L - Bio III Lab](#) **1.00 credits**
- [BIO 112 - Integrated Chemistry and Cell Biology for Health Occupations](#) **3.00 credits**
- [BIO 112L - Integrated Chemistry and Cell Biology for Health Occupations Lab](#) **1.00 credits**
- [BIO 231L - Anat & Phys I Lab](#) **1.00 credits**
- [BIO 232L - Anat & Phys II Lab](#) **1.00 credits**
- [BIO 233L - Anat & Phys III Lab](#) **1.00 credits**
- [BUS 111 - Intro to Accounting](#) **4.00 credits**
- [CAS 121 - Beginning Keyboarding](#) **2.00 credits**
- [CAS 122 - Keyboarding for Speed & Accuracy](#) **3.00 credits**
- [CAS 170 - Spreadsheets](#) **3.00 credits**
- [CAS 216 - Word Processing](#) **3.00 credits**
- [CAS 245 - Office Systems & Procedures](#) **3.00 credits**
- [CAS 245L - Office Systems & Procedures Lab](#) **1.00 credits**
- [CAS 247 - Advanced Business Applications](#) **3.00 credits**
- [CAS 247L - Advanced Business Applications Lab](#) **1.00 credits**
- [CIS 275 - Database I](#) **3.00 credits**
- [CIS 275L - Database I Lab](#) **1.00 credits**
- [HEA 125 - First Aid & Industrial Safety](#) **3.00 credits**

- [HEA 252 - First Aid Basics & Beyond](#) **3.00 credits**
- [HIM 205 - Health Info and Data Governance](#) **3.00 credits**
- [HIM 103 - Intro to Health Services](#) **3.00 credits**
- [HPE 207 - Stress Management](#) **3.00 credits**
- [HPE 225 - Nutrition](#) **3.00 credits**
- [HPE 295 - Health & Fitness for Life](#) **3.00 credits**
- [OST 131 - 10-key Calculators](#) **1.00 credits**

Arts and Letters course options

- [ART 102 - Intro to Art History: Visual Arts](#) **3.00 credits**
- [ART 115 - Basic Design: 2-D Black and White](#) **3.00 credits**
- [ART 116 - Basic Design: 2-D Color](#) **3.00 credits**
- [ART 117 - Basic Design: 3-D Foundations](#) **3.00 credits**
- [ART 131 - Intro to Drawing](#) **3.00 credits**
- [ART 154 - Ceramics I](#) **3.00 credits**
- [ART 211 - Mod Art Hist - 19th Century Art in Europe](#) **3.00 credits**
- [ART 212 - Mod Art Hist - Early 20th Century Art](#) **3.00 credits**
- [ART 213 - Mod Art Hist - Art Since 1945](#) **3.00 credits**
- [ART 265 - Art for Teachers](#) **3.00 credits**
- [ART 281 - Painting](#) **3.00 credits**
- [ART 284 - Watercolor I](#) **3.00 credits**
- [ART 293 - Sculpture](#) **3.00 credits**
- [ENG 104 - Intro to Literature \(Fiction\)](#) **3.00 credits**
- [ENG 105 - Intro to Literature \(Drama\)](#) **3.00 credits**
- [ENG 106 - Intro to Literature \(Poetry\)](#) **3.00 credits**
- [ENG 201 - Shakespeare's Early and Middle Works](#) **3.00 credits**
- [ENG 202 - Shakespeare's Late Works](#) **3.00 credits**
- [PHL 204M - Philosophy of Religion](#) **5.00 credits**
- [ENG 206 - Survey of English Literature 19th & 20th Century](#) **3.00 credits**
- [ENG 213 - Latin American Literature](#) **3.00 credits**
- [ENG 216 - Intro Lit Children and Young Adults](#) **3.00 credits**
- [ENG 220 - Intro to Non-European Literature](#) **3.00 credits**
- [ENG 240 - Intro to Native American Literature](#) **3.00 credits**
- [ENG 261 - Literature of Science Fiction](#) **3.00 credits**
- [ENG 275 - Bible as Literature](#) **3.00 credits**
- [MUS 201 - Intro to Music & Its Literature I](#) **3.00 credits**
- [MUS 206 - History of Rock Music](#) **3.00 credits**
- [MUS 206M - History of Rock Music](#) **5.00 credits**
- [MUS 265 - Music for Teachers](#) **3.00 credits**
- [PHL 103 - Critical Thinking](#) **3.00 credits**
- [PHL 204 - Philosophy of Religion](#) **3.00 credits**
- [PHL 209 - Business Ethics](#) **3.00 credits**
- [SPA 101 - First Year Spanish I](#) **4.00 credits**
- [SPA 101M - First Year Spanish I](#) **5.00 credits**
- [SPA 201 - Second Year Spanish I](#) **4.00 credits**
- [SPE 215 - Small Group Communication: Process & Theory](#) **3.00 credits**
- [WRI 241 - Creative Writing - Fiction Workshop](#) **3.00 credits**
- [WRI 242 - Creative Writing - Poetry Workshop](#) **3.00 credits**

Social Sciences course options

- [BUS 285 - Human Relations in Organizations](#) **3.00 credits**

- [ECO 201 - Principles of Economics: Microeconomics](#) **3.00 credits**
 - [ECO 202 - Principles of Economics: Macroeconomics](#) **3.00 credits**
 - [GEO 106 - Human Cultural Geography I](#) **3.00 credits**
 - [GEO 107 - Human Cultural Geography II](#) **3.00 credits**
 - [HST 101 - Western Civilization I: Ancient World to 1000](#) **3.00 credits**
 - [HST 101M - Western Civilization I](#) **5.00 credits**
 - [HST 102 - Western Civilization II: 1000 to 1800](#) **3.00 credits**
 - [HST 103 - Western Civilization III: 1800 to Present](#) **3.00 credits**
 - [HST 103M - Western Civilization II](#) **5.00 credits**
 - [HST 201 - United States History I: Colonial Period to 1840](#) **3.00 credits**
 - [HST 201M - United States History I](#) **5.00 credits**
 - [HST 202 - United States History II: 1840 to 1914](#) **3.00 credits**
 - [HST 203 - United States History III: 1914 to Present](#) **3.00 credits**
 - [HST 203M - United States History II](#) **5.00 credits**
 - [POL 201 - Intro to US Government](#) **3.00 credits**
 - [POL 203 - State & Local Government](#) **3.00 credits**
 - [PSY 101 - Psychology & Human Relations](#) **3.00 credits**
 - [PSY 201A - General Psychology I](#) **3.00 credits**
 - [PSY 201M - General Psychology I](#) **5.00 credits**
 - [PSY 202A - General Psychology II](#) **3.00 credits**
 - [PSY 202M - General Psychology II](#) **5.00 credits**
 - [PSY 203A - General Psychology III](#) **3.00 credits**
 - [PSY 225 - Abnormal Psychology I](#) **3.00 credits**
 - [PSY 228 - Positive Psychology](#) **4.00 credits**
 - [PSY 233 - Psychology of Violence and Aggression](#) **4.00 credits**
 - [PSY 235 - Human Growth & Development I](#) **3.00 credits**
 - [SOC 204 - Gen Sociology: Soc in Everyday Life](#) **3.00 credits**
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KLAMATH COMMUNITY COLLEGE

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Fall Term 2022

On Campus Courses

CGS100.03	College Survival & Success	M, W, F	1:00 – 1:50
CAS133.02	Intro to Computing Skills	M, W	2:00 – 3:20
CAS133L.03	Intro to Computing Skills Lab	T, R	2:00 – 3:20
HIM105.01	Legal & Ethical Aspects of Healthcare	M, W, F	2:00 – 2:50
MTH243.01	Statistics I (Prerequisite: MTH095 with a grade of “C” or better or MTH105 with a grade of “C” or better or MTH111 with a grade of “C” or better or placement into MTH111)	M, T, W, R	1:00 – 1:50
PSY201A.01	General Psychology I (Prerequisite: WRI121)	M, W, F	1:00 – 1:50

Online Courses

CGS100.01DE	College Survival & Success
CAS133.02DE	Intro to Computing Skills
CAS133L.02DE	Intro to Computing Skills Lab
BIO103.01DE	Biology III
BIO103 I.01DE	Biology III Lab
CAS170.01DE	Spreadsheets (Prerequisite: CAS133)
HIM104.01DE	Intro to Health Data and Content I
MDA101.01DE	Medical Terminology I
OST131.01DE	10-Key Calculators
PSY201A.01DE	General Psychology I (Prerequisite: WRI121)
WRI121M.01DE	English Composition I



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Winter Term 2022

On Campus Courses

BIO212L.01 Principle of Biology 2 (Preprofessional) Lab W 1:00 – 3:50
(Prerequisites: MTH095 **or** MTH111 **or** placement into MTH111
and WRI095 **or** WRI121 **or** placement into WRI121)

NOTE: This course is a Lab course and offered on campus. LECTURE is offered online and also a Lab option is available online.

WRI121.04 English Composition I M, W 1:00 – 2:50

Online Courses

BIO212.01DE Principle of Biology 2 (Preprofessional)
BIO212.01DE Principle of Biology 2 (Preprofessional)
(Prerequisites: MTH095 **or** MTH111 **or** placement into MTH111
and WRI095 **or** WRI121 **or** placement into WRI121)

BUS285.01DE Human Relations in Organizations

ECO202.01DE Principles of Economics: Macroeconomics
(Recommended: Successful completion of MTH070 or above **and**
WRI121 placement)

HIM106.01DE Health Data Content & Structure II
(Prerequisite HIM104)

HIM212.01DE Intro to Pharmaceuticals

HPE225.01DE Nutrition

HPE295.01DE Health & Fitness for Life

MTH105M.01DE Math in Society

(Prerequisites: MTH065 or MTH070 or MTH095 or MTH098 or placement into MTH105 and WRI095 or WRI121 or placement into WRI121.

- MTH111.01DE College Algebra
Prerequisite: MTH095 with a grade of “C” or better or placement into MTH111.
- PHL103.01DE Critical Thinking
Prerequisite: WRI095 or WRI121 or placement into WRI121
- PSY201A.01DE General Psychology I
Prerequisite: WRI121
- PSY235.01DE Human Growth & Development I
Recommended: Previous coursework in psychology
- WRI122M.01DE English Composition II
Prerequisite: WRI121 with a grade of “C” or better.



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Spring Term 2022

On Campus Courses

PSY233.01	Psychology of Violence & Aggression (Prerequisite: WRI121 or placement into WRI121)	T, R	2:30 – 4:20
SPE111.01	Fundamentals of Speech (Prerequisite: WRI121)	T, R	3:00 – 4:20

Online Courses

ART211.01DE	Modern Art History – 19 th Century Art in Europe (Recommended: WRI121)		
BIO101.01 BIO101L.01	Biology I Biology I Lab		
BUS111.01DE	Intro to Accounting		
ENG213.01DE	Latin American Literature (Prerequisite: WRI121)		
GEO107.01DE	Human Cultural Geography II (Recommended: WRI121 placement)		
HST201M.01DE	United States History I (Recommended: Placement scores at WRI121)		
MTH243.01DE	Statistics I (Prerequisite: MTH095 with a grade of “C” or better or MTH105 with a grade of “C” or better or MTH111 with a grade of “C” or better or placement into MTH111)		
MUS206M.01DE	History of Rock Music (Prerequisite: WRI121)		
PSY201M.01DE	General Psychology I (Prerequisite: WRI121)		

SPE111.01DE Fundamentals of Speech
(Prerequisite: WRI121)

SPE111M.01DE Fundamentals of Speech
(Prerequisite: WRI121)