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**Klamath Community College Board of Education**  
7390 South Sixth Street \* Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, April 27, 2021 6:00 PM

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**MINUTES**

**I. CALL TO ORDER**

Kenneth DeCrans called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

**Members Present:** Kenneth DeCrans; Kate Marquez; Dave Jensen, Michael Fitzgerald; and Helen Petersen. A quorum was confirmed.

**Members Absent:** Jason Flowers (not-excused) and Crystal Rice (not-excused).

**Staff Present:** Dr. Roberto Gutierrez, President; Tricia Fiscus, Vice President; Jamie Jennings, Vice President; Bill Jennings, Vice President; Charles Massie, Executive Director; Maggie Polson, Executive Director; Lacey Jarrell, staff; Kathleen Walker-Henderson, staff; Dale Severns, staff; Allison Sansom, Dean; Geoffrey LaHaie, staff and Shannon Childs, Secretary to the Board.

**Guests:** Yanitza Hurtado, Raynalda Ortega, and Kaitlin Hakanson.

**II. SHOWCASE**

Dr. Gutierrez introduced Dean Allison Sansom. Dean Sansom handed out and presented a PowerPoint on the Associate of Applied Science (AAS) Registered Nursing Program. The presentation included information on the National Council Licensure Exam (State Board) with KCC results, the 2021 Oregon State Board of Nursing re-approval visit with commendations, Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) progress, and moving forward. There was a discussion that at this time the process is with the Higher Education Coordinating Commission (HECC), if HECC does not approve, this will go back to legislature.

Dr. Gutierrez highlighted the rigor of the RN program and that the 100% pass rate in the last two years was commendable, considering the difficulty of the Oregon State Board of Nursing (OSBN) test.

Trustee Fitzgerald inquired why it was so hard to get an LPN (Licensed Practical Nurse) passing the state boards. Dean Sansom expressed that transitioning and starting midway through curriculum is very complex. There is continuous work with this.

Trustee Petersen inquired on the cost effectiveness of accreditation. Dean Sansom explained that graduates from a nationally accredited school of nursing are more employable. Getting accredited will not be a heavy lift, as it is current best practices, it will be more paperwork than anything.

Trustee Marquez expressed how great the turnaround of students was and inquired on how. Dean Sansom shared that she has experience with compliance work. She was an experienced Dean of Nursing in a great program. The faculty and Dean Sansom worked hard for 20 months to chip away at areas of need. A clinical evaluation was implemented, course learning outcomes were revised, the onboarding process were contracted to a third party, Oregon Administrative Rules are reviewed constantly, samples and tools were brought from another community college.

Dean Sansom was thanked and left the meeting.

### **III. CONSENT AGENDA**

- A. Board Minutes (Regular Meeting March 16, 2021)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

Chair DeCrans shared that Michael Fitzgerald was nominated for Volunteer of the Year and was thanked.

#### **Motion: To accept the consent agenda as presented.**

Motion by: Dave Jensen

Second by: Kate Marquez

Discussion: None.

Public Comment: None.

**Action: Motion passed. Unanimous approval.**

### **IV. ADOPTION OF AGENDA**

#### **Motion: To adopt the agenda as presented.**

Motion by: Helen Petersen

Second by: Kate Marquez

Discussion: None.

Public Comment: None.

**Action: Motion passed. Unanimous approval.**

### **V. PRESIDENT REPORT**

- a. Dr. Gutierrez welcomed the Interim Executive Director of Legal Counsel, Maggie Polson, who introduced herself.
- b. Dr. Gutierrez testified with legislature on HB 2089, a Capital Construction Bill. This is KCC's Childcare Center. Dr. Gutierrez first presented to Oregon's President's Council (OPC), then it went to the Higher Education Coordinating Commission (HECC) and onto the state legislature. Dr. Gutierrez testified via zoom to the state legislature on the relevance of the program, it went well.
- c. Dr. Gutierrez is chairing the group for Capital Construction one-time monies, which includes the Apprenticeship Center at \$800,000. It is moving forward. KCC is the smallest amount of all five community colleges (Treasure Valley, Southwestern, Mount Hood, Oregon Coast). This is moving forward as an omnibus bill and is under a bigger bill. Dr. Gutierrez shared that in his proposal to the state legislature there is a 10% skin in the game match for the Oregon community colleges.
- d. The accreditation visit will be shared by VP Jamie Jennings this evening.
- e. KCC is working locally with some leaders to go after some of the funding for Southern Oregon, in the amount of \$5M. Some of this is for a match on the Childcare (\$1M), part of the Aviation Program for Airframe Maintenance and getting a carrier in Klamath Falls (\$1M), and the Apprenticeship Center (\$3M).
- f. Dr. Gutierrez shared enrollments at the College and the fact that they are the highest in the College history. Automotive, Aviation, Diesel, Emergency Medical Technician (EMT), Health Informatics and Welding are doing great in enrollments. General Educational Development (GED) got the College over the hump. GED and the K12 are using KCC credits to help to get their high school diplomas. Administration will be recommending to the Board a no tuition increase. This is quite a feat in the midst of a pandemic. Chair DeCrans shared that a few years ago the College adopted the Klamath Klamath Community College is an Equal Opportunity Educator and Employer.

Center for Education and Training (KCET) and GED into the regular demographics of the College. There was a need and the College addressed it. Chair DeCrans shared that with students having to take classes online right now, they are utilizing the College to work towards a degree online at the same time. Trustee Petersen asked how the College insures KCET students continue on as KCC students. Dr. Gutierrez shared there is a lot of work towards this. Executive Director Massie further shared that in GED programming and wrap programming; a lot of work has been done in supports to move students toward academics. The team in the area provide confidence to students. The College will not be doing a KCC enrollment press release. There have been enrollment drops across the state at other community colleges. The Board was welcomed to congratulate staff. On behalf of the Board, a commendation to faculty and staff on the highest enrollments in the history of KCC, in the face of adversities.

## **VI. ASKCC STUDENT REPORT**

- a. ASKCC President Rice was not present for updates. VP Bill Jennings shared that ASKCC is working through the pandemic and have not been stagnant. There was a scheduled blood drive today. There is a current canned food drive going on. Last month there was a virtual pow-wow. It was a great event. Blue Mountain Community College (BMCC) hosted it for clubs across the state. The Latino club now has planned a virtual Cinco de Mayo event. It will be very much like what BMCC did with the virtual pow-wow. Trustee Petersen complimented student engagement.
- b. Trustee Petersen inquired on the Food Pantry email account, as Crystal Rice mentioned an email account at the last meeting, and she felt there was already an email set-up.

## **VII. STATE REPORT**

- a. Trustee Marquez shared that at the last Oregon Community College Association (OCCA) zoom meeting there was a legislative update. The final order for the Northern part of Lake County was transferred from Central Oregon Community College to KCC. Dr. Gutierrez shared only the vote is left. Trustee Marquez added that there are a couple of bills looking at college students as consumers. One requires all colleges to hire a benefits navigator to assist students with federal, state and local benefits programs, which is supported by OCCA. Another bill requires colleges to post the cost of required course materials. There was mention of the omnibus bill, where OCCA shared there was \$765,000 for KCC. OCCA gives it a high priority, but a 50/50 shot, as they have not done this before. Dr. Gutierrez shared that most of the legislative meetings are virtual at this time, so there are not current plans to travel to Salem.

## **VIII. FOUNDATION REPORT**

- a. Executive Director Massie shared that the Foundation met April 12<sup>th</sup>. They are planning the “Backyard Make Over” raffle. The Foundation now has an annual license for doing raffles. The Foundation is making a real commitment to the Education Access and Opportunity Fund, which was created as assistance to students not getting Cares funding. They are keeping the fund alive to help students, which creates excitement. May is the annual Foundation meeting for election and term renewals. Procedures will also get reviewed. Executive Director Massie shared donations. There was a brake lath from Buds Auto Repair; Wilsonart donated to the scholarship fund for Career and Technical Education (CTE) students and are making sure their entire industry is strong, not just students who may work with them; Daughters of the American Revolution made a \$500 donation to the GED scholarship fund; and Ralph Hull made a \$25,000 contribution to the Apprenticeship Center as part of the capital campaign.

## **IX. INFORMATIONAL AND ACTION ITEMS**

### **A. Northwest Commission on Colleges and Universities (NWCCU) Mid-cycle Evaluation Report and Virtual Site Visit April 19-20, 2021 Updates – Information Item**

VP Jamie Jennings handed out and presented information on the mid-cycle evaluation, a confidential report of finding prepared for the Northwest Commission on Colleges and Universities (NWCCU). There are not formal recommendations or commendations in the process. NWCCU does give insight and feedback on programming to date. There were many strong statements supporting the work that KCC does and the commitment the College has, including the work and involvement of the Board. Next year will begin Strategic Plan 3.0, which will need to include national and regional metrics.

VP Jamie Jennings gave Annette Jones kudos to the organization of documentation of the visit.

Trustee Fitzgerald mentioned that he could not access information that was in the email. Dr. Gutierrez shared that there will be work with IS to give access to the SharePoint documents.

Trustee Fitzgerald asked the definition of equity lens. VP Jamie Jennings shared that defining “equity lens: will be part of the work that needs to be done.

Trustee Jensen expressed congratulations to the good work that was done and the team.

### **B. Resolution Adopting and Appropriating a Supplemental Budget for Fiscal Year 2020-21 – Action Item**

VP Fiscus presented the information to the Board regarding additional funding into the budget. There are footnotes in the Board packet attachments, to which the Board gave accolades for the documentation.

**Motion: To adopt resolution 190-20-21 as presented, transferring appropriation authority to the following resolution.**

Motion by: Helen Petersen

Second by: Dave Jensen

Discussion: None.

Public Comment: None.

**Action: Motion passed. Unanimous approval**

### **C. COVID Update – Information Item**

Executive Director Polson updated the Board on COVID-19 through a handout and presentation.

Trustee Marquez inquired on the vaccination rate for Klamath County. Executive Director Polson shared that she does not have that information, however there are at least 8 locations to get vaccinations.

Trustee Fitzgerald inquired on contract tracing and if there are any indicators on where it is coming from. Executive Director Polson shared that at this time, that information is not available as public health does not have the staffing.

Trustee Petersen shared that Oregon State is looking at making the vaccine mandatory. Dr. Gutierrez shared that this was discussed at OPC and OCCA and that this is a legal problem for the state, as currently the vaccines are by definition an experimental drug.

Executive Director Polson shared that there has not been any evidence of any cases starting at the school. VP Fiscus shared that drinking fountains are off, and bottle fillers are being turned on as parts become available and installed campus wide.

Trustee Petersen shared appreciation for staff and faculty and their work to be distanced.

## **X. BOARD DISCUSSION AND PUBLIC PARTICIPATION**

### **A. Board Discussion**

#### **i. Board Comment**

- Trustee Petersen shared that she previously mentioned the April meeting and changing the April meeting for Spring Break. She shared that it is the only time that they change a meeting for the few, and it was a precedent in the past to not change this for a few, but keep things steady for the many. There were people that missed it for not knowing when it was. Ms. Childs clarified that Spring Break is in March and that the Board schedule is approved at the July meeting for the year and the meetings have not been moved since approved in July. That schedule is publicized in July.
- Trustee Petersen shared that there is a wonderful water feature, however we have just been considered drought. Trustee Petersen suggested that if the sprinklers that water the plants around the water feature reach the plants under the water feature, that the water on the feature be turned off.
- Trustee Petersen inquired if there was an update on SB 1538, which involves school districts making policies on concealed weapons. Chair DeCrans shared that it will be discussed once it passes.
- Trustee Petersen inquired if there was a survey done for smoking on campus. Dr. Gutierrez shared that this is going through the Shared Governance process. This is going to Human Resource Council. This may come up in the near future, possibly fall quarter.
- Trustee Petersen expressed an excitement to the bookstore sales. VP Fiscus shared there is a great Bookstore Manager.
- Trustee Petersen mentioned the OIT strike and inquired if there is anything KCC is going to say. Chair DeCrans suggested that if faculty members choose, in solidarity, to support their partners across the town, it is at their discretion, as long as things do not interfere with KCC students learning. KCC students need to come first to get the education they have paid for. Dr. Gutierrez shared that his relationship with OIT and the president has never been better, whatever is going on internally is their business. KCC students have benefited from both institutions working well together. He will not get into OIT internal matters. There was a discussion on trust and building relationships.
- Trustee Fitzgerald shared excellence on workforce collaborative meetings. Trustee Fitzgerald further stated that something has to come out of those and happen so that credibility is not lost. Trustee Fitzgerald inquired on who the master certified trainer was. Executive Director Massie shared that Mark Griffith is the master certified trainer for the National Center for Construction Education & Research (NCCER) Programming.
- Trustee Fitzgerald inquired if the early alerts are being tracked for pedagogical purposes. VP Bill Jennings shared that the early alert system has been used for about 5 years. They are used to help encourage students. They are tracked for the sense of workload, workflow and management. It can vary on faculty and student participation use. Early alerts data has been used to encourage using the system to connect students to success.

### **B. Public Participation**

- None.

**XI. FUTURE ISSUES**

- Senate Bill 1538 may be a future discussion. The College upholds the Oregon law at this time. There was a discussion on the bill and current licensing.

**XII. NEXT MEETING**

- A. Budget Committee Meeting: Thursday, May 6, 2021, 6:00 pm, room 812.
- B. Scheduled Board of Education Meeting: May 25, 2021, Founders Hall Boardroom

**XIII. ADJOURN**

**Motion: To adjourn.**

Motion by: Helen Petersen

Second by: Kate Marquez

**Chair DeCrans adjourned the meeting at 7:50 pm.**

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary