



Klamath Community College Board of Education
7390 South Sixth Street * Klamath Falls, Oregon 97603

Special Meeting – Monday, September 13, 2021 6:00 PM

MINUTES

I. CALL TO ORDER

Chair DeCrans called the special meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

Members Present: Kenneth DeCrans; Linda Dill, Jason Flowers, Kate Marquez; Dave Jensen; and Rhoda Keown. A quorum was confirmed.

Members Absent: Helen Petersen.

Staff Present: Dr. Roberto Gutierrez, President; Tricia Fiscus, Vice President; Jamie Jennings, Vice President; Gail Schull, Vice President; Charles Massie, Executive Director; Maggie Polson, Executive Director; Lacey Jarrell, staff; Kathleen Walker-Henderson, faculty; Mike Homfeldt, staff; and Shannon Childs, Secretary to the Board.

Guests: None.

II. ADOPTION OF AGENDA

Motion: To adopt the agenda as written.

Motion by: Jason Flowers

Second by: Kate Marquez

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

III. INFORMATIONAL AND ACTION ITEMS

A. Approval of Contract for General Contractor for the Apprenticeship Center – Action Item

Dr. Gutierrez asked VP Fiscus to introduce the process and share information on the contract for general contractor for the Apprenticeship Center. VP Fiscus shared that a request for proposal was sent out and outlined the process for information request. The bids were opened on Thursday, September 9th. The bidding record/summary was included in the board packet. Per Oregon Revised Statute 279 c, the contract is granted to the lowest bidder. With the approval of the contractor, the letter of acceptance of award can be created and sent.

Motion: To approve the contract signing with Klamath Community College and Kinsman Construction, as the General Contractor of the Apprenticeship Center.

Motion by: Dave Jensen

Second by: Rhoda Keown

Discussion: Trustee Marquez inquired if there were any of the applicants that have been deemed hard to deal with. VP Fiscus shared there have not been any concerns with any of the three bidders. All bidders were also bonded.

Public Comment: None.

Action: Motion passed. Unanimous approval.

IV. BOARD DISCUSSION AND PUBLIC PARTICIPATION

- A. Board Discussion
 - i. Board Comment
 - None.

- B. Public Participation
 - None.

V. FUTURE ISSUES

- Convocation will be held on Wednesday, September 15, 2021 beginning at 8:00 with a 7:15 am optional breakfast.
- A ground-breaking celebration will be planned in the near future.

VI. NEXT MEETING

- A. Scheduled Board of Education Meeting September 28, 2021, Founders Hall Boardroom.

VII. ADJOURN

Motion: To adjourn.

Motion by: Kate Marquez

Second by: Dave Jensen

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

Chair DeCrans adjourned the meeting at 6:15 pm.

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary