



6/28/19 Minutes

I. CALL TO ORDER

- a. Advisor Alece Newberry Call to order at 9:35 AM

II. ROLL CALL

- a. V.P. Amber Preston
- b. All present except Rachel Vian

III. CONSENT AGENDA AND MINUTES

- a. Approval of current agenda Changes to IV. Office reports is changed to officer reports. Kim Bickford moved to approve the agenda as amended with Amber Preston as a second; motion was approved.
- b. Approval of Minutes – N/A

IV. OFFICER REPORTS

- a. Vice President – N/A
- b. Business Officer – N/A
- c. Marketing Officer – N/A
- d. Campus Clubs Officer – N/A
- e. Special Events Officer – N/A

V. BUDGET REPORT

- a. Treasurer Report:
 - i. Under budget for the 18/19 school year. Previous ASKCC members voted that all the over budget money be put into the wellness center.
 - ii. We will work on the 19/20 budget plan over the summer and vote to approve this during our ASKCC retreat.

VI. OLD BUSINESS

- a. N/A

VII. NEW BUSINESS

- a. ASKCC Available Positions – Business Officer & Marketing Officer. Please recommend those you know would fit these positions or would add to their resume for a business or marketing career.
- b. Positional Binders
 - i. These are where the information about our jobs and the constitution are kept. We can also put the projects that we are working on for ASKCC in these binders.
 - ii. We have a blank calendar in our binders to use as needed. Alece will email the academic calendar for the year.
- c. Constitution Introduction – We need to review and make changes that we would like to see done in our constitution. We will go over the constitution and discuss making changes to it at our retreat in September.

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- d. Training Plan
 - i. Will have one-on-one training with Alece and Rachel during the summer. During the September retreat we will go over goal settings, the budget plan, and the constitution as a group.
 - ii. We need to learn Roberts Rules. Mike Blade will be coming to talk to us about Roberts Rules and to tell us how he can help us. We will be having a guest at almost all of our meetings.
- e. Office Hours – Officers submitted their office hours and will start them on July 1st
- f. Officer Contracts – Alece will compile and send out via email to the ASKCC board.
- g. Student Employee Expectations – To be reviewed during office hours/individual training with Alece.

VIII. ACTION ITEMS

- a. Third Thursday – Camps Clubs Officer Trahan will be reaching out to Jared Dill about setting up a booth at the Third Thursday event.

IX. UPDATES AND OPEN DISCUSSION

- a. President Jenny Naylor - Welcomed all of us to ASKCC and encouraged the group to have good communication, as well as to stay in touch with each other. President Naylor also encouraged the team to think about what we want to do during our term.
- b. Advisor Alece Newberry
 - i. Thanked everyone for being in ASKCC. The coordinators for Menucha, the Oregon Community College Student Association, are looking for presenters, ASKCC officers interested should talk to Alece about it.
 - ii. We have an upcoming blood drive on 7/11/19 from 9 AM to 2 PM. Sign-up sheets are in the Student Life office or can be found online.
 - iii. Produce connection will be every Thursday up till Nov. 7th, but there will not be any produce connection on the 4th of July.
- c. Co-Advisor Rachel Vian – No update
- d. Open Floor – VP Preston was contacted by OSU, they want to copy our food pantry and would like more information about it.

X. ADJOURN

Kim moved to adjourn at 10:45 AM, meeting adjourned.

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